

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20



Wednesday, June 28, 2017  
Special Board Meeting  
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON  
LOCAL SCHOOL DISTRICT BOARD MEETING  
1317 S. Second St.  
Ripley, Ohio

### 1. Welcome/Opening

Subject **A. Roll Call**  
Meeting Jun 28, 2017 - Special Board Meeting  
Category 1. Welcome/Opening  
Access Public  
Type Procedural

Yea - Mr. Cluxton (arrived 7:04)  
Yea - Mrs. Huff  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

Also in attendance was Dr. Linda Naylor- Superintendent, Jeff Rowley-Treasurer, Mr. Jamie Wilkins, and a few guest.

Subject **B. Pledge of Allegiance**  
Meeting Jun 28, 2017 - Special Board Meeting  
Category 1. Welcome/Opening  
Access Public  
Type Procedural

"I pledge allegiance to the flag of the United States of America,  
and to the republic for which it stands, one nation under God,  
indivisible, with liberty and justice for all."

### 2. Executive Session

Subject **A. Motion and Second**  
Meeting Jun 28, 2017 - Special Board Meeting  
Category 2. Executive Session  
Access Public  
Type Action

Recommended Action **(Resol. #06-17-228)** Mrs. Huff made a motion and Mr. White seconded to enter into Executive at 7:04 pm for the purpose of (G-1) Employment, Dismissal, Compensation of a public employee or official.

Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

- Those present in executive session included Mr. Cluxton, Mr. Sims, Mr. Wilson, Mr. White, Dr. Naylor, Jeff Rowley, and Mr. Wilkins was invited into executive session.

Mr. Sims made a motion and Mr. White seconded to leave executive session and re- enter public session at 7:49 pm.  
Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

### 3. Superintendent's Report

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**Subject** A. Legislative Report  
**Meeting** Jun 28, 2017 - Special Board Meeting  
**Category** 3. Superintendent's Report  
**Access** Public  
**Type** Discussion, Information  
 See HB 410 Truancy and Excessive Absences presentation material attached.

Dr. Naylor noted Don Rabold through the Brown ESC is willing to meet with us to help work with District to establish procedures to meet the requirements of HB410.

**File Attachments**  
[6.2017 Legislative Update HB 410.pdf \(1.425 KB\)](#)

**4. Financial Resolutions**

**Subject** A. Super Blanket PO's 17-18  
**Meeting** Jun 28, 2017 - Special Board Meeting  
**Category** 4. Financial Resolutions  
**Access** Public  
**Type** Action

**Recommended Action** To approve the list of "super" blanket purchase orders for the 2017-18 fiscal year as recommended by the treasurer.

**Admin Content**  
 See attached detail listing of Super Blanket Purchases Orders proposed for the 2017-18 fiscal year.

**"Super Blanket" Certificates**  
 The Treasurer may issue "super blanket" purchase orders (certificates) for any amount for expenditures and contracts from a specific line-item appropriation account in a specified fund for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. Such a purchase order (certificate) shall not extend beyond the fiscal year

**Administrative File Attachments**  
[Blanket List 2017-18 Treasurer Proposed.pdf \(79 KB\)](#)

**Subject** B. Motion and Second  
**Meeting** Jun 28, 2017 - Special Board Meeting  
**Category** 4. Financial Resolutions  
**Access** Public  
**Type** Action

**Recommended Action** (Resol. #06-17-229) Mr. Sims moved and Mrs. Huff seconded upon the recommendation of the treasurer of schools to approve the financial resolution as presented.

Yea - Mr. Cluxton  
 Yea - Mrs. Huff  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**5. Facilities and Transportation**

**Subject** A. High School Classroom Flooring Renovations  
**Meeting** Jun 28, 2017 - Special Board Meeting  
**Category** 5. Facilities and Transportation  
**Access** Public  
**Type** Action

**Recommended Action** To approve up to \$15,000.00 for renovation to flooring of High School classrooms as presented by the superintendent.

**Admin Content**  
 204 - Green  
 203 - Fannin

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

201 - Scanlan  
103 - Whaley plus office  
Ag room  
Band room

**Subject** B. Motion and Second

Meeting Jun 28, 2017 - Special Board Meeting

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action (Resol. #06-17-230) Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the Facilities and Transportation resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 1  
Nay - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

## 6. Personnel - Administrative

**Subject** A. Chris Smith Resignation as MS Principal

Meeting Jun 28, 2017 - Special Board Meeting

Category 6. Personnel - Administrative

Access Public

Type Action

Recommended Action To accept the resignation from Chris Smith as Middle School Principal effective July 31, 2017.

**Subject** B. Chris Young as High School Principal

Meeting Jun 28, 2017 - Special Board Meeting

Category 6. Personnel - Administrative

Access Public

Type Action

Recommended Action To approve the employment of Chris Young as High School Principal and award a 2 year contract effective August 1, 2017 and placed on the Administrative salary schedule at Step 12.

**Subject** C. Chris Young-Contract for Services

Meeting Jun 28, 2017 - Special Board Meeting

Category 6. Personnel - Administrative

Access Public

Type Action

Recommended Action To approve a contract with Chris Young for services prior to start of Administrative contract for High School Principal. Said contract will be for no more than 10 days at his daily per diem rate as HS Principal from June 29, 2017 to July 31, 2017.

**Subject** D. Jerod Michael as Middle School Principal

Meeting Jun 28, 2017 - Special Board Meeting

Category 6. Personnel - Administrative

Access Public

Type Action

Recommended Action To approve the employment of Jerod Michael as Middle School Principal and award a 2 year contract effective August 1, 2017 and placed on the Administrative Salary schedule at Step O pending licensure.

**Subject** E. Jerod Michael - Contract for Services

## RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

Meeting Jun 28, 2017 - Special Board Meeting

Category 6. Personnel - Administrative

Access Public

Type Action

Recommended Action To approve a contract with Jerod Michael for services prior to start of Administrative contract for Middle School Principal. Said contract will be for no more than 10 days at his daily per diem rate as MS Principal from June 29, 2017 to July 31, 2017.

**Subject F. Motion and Second**

Meeting Jun 28, 2017 - Special Board Meeting

Category 6. Personnel - Administrative

Access Public

Type Action

Recommended Action (Resol. #06-17-231) Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the personnel - administrative resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

**7. Personnel - Certified****Subject A. Polly Spiller as Intervention Specialist**

Meeting Jun 28, 2017 - Special Board Meeting

Category 7. Personnel - Certified

Access Public

Type Action

Recommended Action To approve the employment of Polly Spiller as Intervention Specialist and issue a 1 year contract at Step 9 BA+ISO per Article V of RULHEA Master Agreement for the 2017-18 school year.

Admin Content

Per Article V, Master Agreement with RULHEA, an initial hire with more than five (5) years of experience can be placed up to two (2) steps higher than the applicant's actual service record, and will remain frozen at the step until such time as the applicant gains the actual service credit for the step at which he/shews placed.

**Subject B. Motion and Second**

Meeting Jun 28, 2017 - Special Board Meeting

Category 7. Personnel - Certified

Access Public

Type Action

Recommended Action (Resol. #06-17-232) Mrs. Huff moved and Mr. Cluxton seconded upon the recommendation of the superintendent of schools to approve the personnel - certified resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

**8. Personnel - Athletic Supplementals****Subject A. Bradley Cannon as HS Athletic Director**

Meeting Jun 28, 2017 - Special Board Meeting

Category 8. Personnel - Athletic Supplementals

Access Public

## RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

20

Type Action

Recommended Action To approve the employment of Bradley Cannon as High School Athletic Director and issue a 1 year pupil activity contract for High School Athletic Director for the 2017-2018 school year.

**Subject B. Jamey Ellis as HS Assistant Athletic Director,**

Meeting Jun 28, 2017 - Special Board Meeting

Category 8. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action To approve the employment of Jamey Ellis as High School Assistant Athletic Director and issue a 1 year pupil activity contract for High School Assistant Athletic Director for the 2017-2018 school year.

**Subject C. Blake Price as 8th grade Girls Basketball Coach**

Meeting Jun 28, 2017 - Special Board Meeting

Category 8. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action To approve the employment of Blake Price as 8th grade Girls Basketball coach and issue a 1 year pupil activity contract for the 2017-2018 school year.

**Subject D. Motion and Second**

Meeting Jun 28, 2017 - Special Board Meeting

Category 8. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action **(Resol. #06-17-233)** Mr. Sims moved and Mr. Cluxton seconded upon the recommendation of the superintendent of schools to approve the personnel - athletic supplementals resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

## 9. Personnel - Supplemental

**Subject A. Jessica Kahrs - Extended Days**

Meeting Jun 28, 2017 - Special Board Meeting

Category 9. Personnel - Supplemental

Access Public

Type Action

Recommended Action To approve eight (8) extended days for Jessica Kahrs as Middle School Choir Teacher for the 2017-2018 school year.

**Subject B. Leslie Jones as ES Lunch Monitor**

Meeting Jun 28, 2017 - Special Board Meeting

Category 9. Personnel - Supplemental

Access Public

Type Action

Recommended Action To approve Leslie Jones, Bus Driver, as a secondary worker for the Elementary School Lunch monitor for 3 hours a day for the 2017-2018 school year.

**Subject C. Motion and Second**

Meeting Jun 28, 2017 - Special Board Meeting

Category 9. Personnel - Supplemental

## RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8034 FORM NO. 10148

Held

20

Access Public

Type Action

Recommended Action (Resol. #06-17-234) Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the personnel - supplemental resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**10. Administrative/Advisory**Subject **A. Food Service - Meal Components**

Meeting Jun 28, 2017 - Special Board Meeting

Category 10. Administrative/ Advisory

Access Public

Type Action

Recommended Action To approve NSLP Breakfast and Lunch Meal Components RULH School District for the 2017-2018 school year.

## File Attachments

[1A-Simplified-New-meal-pattern-charts-for-2015-school-year-OKed-by-Communications \(1\).pdf \(705 KB\)](#)  
[2a. secretary-perdue-child-nutrition-proclamation.pdf \(126 KB\)](#)

Subject **B. Food Service - Smart Snacks**

Meeting Jun 28, 2017 - Special Board Meeting

Category 10. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve NSLP Nutritional Standards of a la- cart e food and beverage and Smart Snacks sold in school for 2017-2018 year.

## File Attachments

[3A. Competitive Foods Fact Sheet .pdf \(137 KB\)](#)

Subject **C. Food Service - Professional Development**

Meeting Jun 28, 2017 - Special Board Meeting

Category 10. Administrative/ Advisory

Access Public

Type Action

Recommended Action To approve Requirements for School Nutrition Professionals for 2017- 2018 set forth by NSLP.

Professional Development Requirements for School Nutrition Professionals for 2017-2018 school year:

- a. At least 8 hours of food safety training is required either not more than five years prior to their starting date or completed 30 days of the employee's start date
- b. Directors: at least 12 hours of annual continuing education. This in addition to the food safety training.
- c. Managers: 10 hours of annual continuing education.
- d. All other staff: at least 6 hours of annual continuing education
- e. Part-Time Staff: Each year 4 hours of annual continuing education, regardless of the number of hours worked (<20 hours week). This would include cashiers and subs.

Subject **D. Food Service - School Meal Charge Guidelines**

Meeting Jun 28, 2017 - Special Board Meeting

Category 10. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve School Meal Charge Guidelines for 2017-2018.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800 325-8094 FORM NO 10148

Held

20

## File Attachments

[4A\\_Ripley Union Lewis Huntington Schools Meal Charges Guidelines 2017- 2018.docx \(14 KB\)](#)**Subject E. Food Service - Lunch Prices for 2017-2018 school year**

Meeting Jun 28, 2017 - Special Board Meeting

Category 10. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve meal price increases for the 2017 - 2018 school year.

Full paid lunch prices: High School and Middle School \$2.90 (10 cent increase)

Elementary School \$2.75 (10 cent increase)

Adult: \$3.50 (25 cent increase)

**Subject F. Student Handbook - First Reading**

Meeting Jun 28, 2017 - Special Board Meeting

Category 10. Administrative/Advisory

Access Public

Type Discussion

First reading of the 2017 - 2018 Student Handbook to be approved at July 26, 2017 meeting.

Significant changes made to section on Child Nutrition and Attendance.

## File Attachments

[Student Handbook 2017-2018.pub \(817 KB\) ATTENDANCE](#)[POLICY FOR RULH SCHOOL.docx \(17 KB\)](#)**Subject G. Motion and Second**

Meeting Jun 28, 2017 - Special Board Meeting

Category 10. Administrative/Advisory

Access Public

Type Action

Recommended Action (**Resol. #06-17-235**) Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the Administrative/Advisory resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

**11. Adjourn****Subject A. Adjourn**

Meeting Jun 28, 2017 - Special Board Meeting

Category 11. Adjourn

Access Public

Type Action

Recommended Action Mr. Cluxton moved and Mr. White seconded to adjourn the meeting at 8:12 pm.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

*Jeffrey A. Poley*  
Treasurer

*Jeff Wilson*  
Board President