

## RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20



Wednesday, September 20, 2017  
Regular Meeting  
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON  
LOCAL SCHOOL DISTRICT BOARD MEETING  
1317 S. Second St.  
Ripley, Ohio

### 1. Welcome/Opening

Subject A. Roll Call  
Meeting Sep 20, 2017 - Regular Meeting  
Category 1. Welcome/Opening  
Access Public  
Type Procedural  
Yea - Mr. Cluxton  
Yea - Mrs. Huff  
Yea - Mr. Sims (arrived 7:05)  
Yea - Mr. White  
Yea - Mr. Wilson

Also in attendance was James Wilkins II - Superintendent, Jeff Rowley-Treasurer, Chris Young, Dick Zurbuch, Aric Fiscus, Tom Durbin (NEOLA Representative), Cheryl Roberts, Christy Haitz, Pam Fannin, Josh Tucker, Elaine Manning, John Schwerling, Pam Sebastian, Melody Drago, and a few guest.

Subject B. Pledge of Allegiance  
Meeting Sep 20, 2017 - Regular Meeting  
Category 1. Welcome/Opening  
Access Public  
Type Procedural

"I pledge allegiance to the flag of the United States of America,  
and to the republic for which it stands, one nation under God,  
indivisible, with liberty and justice for all."

### 2. Public Comments/Visitors

Subject A. Public Comments  
Meeting Sep 20, 2017 - Regular Meeting  
Category 2. Public Comments/Visitors  
Access Public  
Type Action, Information

Recommended Action (Resol. #09-17-016) After the presentation and discussion, Mr. Cluxton moved and Mr. Sims seconded to approve the proposed ground improvements in the lower ball fields as presented by the Ripley Youth Baseball and Softball Association, pending approval of the Army Corp of Engineers or whoever has authority over the wetland area.

Yea - Mr. Cluxton Yea - 4 Nay - 1  
Nay - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

Mr. Josh Tucker, President of the Ripley Youth Baseball and Softball Association was present and signed in to make a proposal to the Board requesting permission to do some additional grading, leveling, and additional ground improvements in the lower fields in order to add a new baseball field, soccer fields, and some additional parking space. Mr. Tucker provided the board a written proposal for their review, and wish to

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thank the board for their continued support in allowing them to use the lower field area to promote youth athletics and community relations. Mr. Tucker pointed out that the proposed work would be done entirely by community volunteers and parents to kids involved in the program, and would be done so at no cost to the District.

The Association is seeking permission from the school board to perform such improvements to better utilized the grounds for youth sport activities, and provide more parking and drainage. Their proposal including the construction of one new baseball field designed solely for those children eight years of age or younger to the right of the access drive and just to the right of the outfield of the existing field # 4. They wish to grade and level not only an area large enough for the field, but to also level and grade down the mounds of dirt along the right of the drive to the drainage ditch, and to sow seed and spread straw all prior to the winter season in order for it to be ready for use in the coming spring 2018. This additional area could be used for more soccer fields, and for additional parking.

Mrs. Huff stated that she was concerned with the fact the lower area was designated by the state as wet lands, and that the mounds of dirt being referred to may be related to proper water drainage for that area.

Mr. Zurbuch stated that he had been in contact with the Village Administrator regarding this proposed work, and that they did not have an issue with any work in that area, but suggested he contact the Army Corp of Engineers as they may have authority over that ground. Mr. Zurbuch stated he had left a message with the Corp of Engineers, but had not heard back from them yet.

Mr. Wilson suggested moving forward with the proposed project, pending approval of the Corp of Engineers.

**Subject** B. John Schwierling - Booster Accounts  
**Meeting** Sep 20, 2017 - Regular Meeting  
**Category** 2. Public Comments/Visitors  
**Access** Public  
**Type** Information

Mr. John Schwierling, current RULH Athletic Boosters Treasurer was present to present to the board a proposal for a new, better organized, all-encompassing booster organization that would provide support to not only RULH Athletics, but to any interested Extracurricular/Academic groups as well.

Mr. Schwierling stated that currently the RULH Athletic Boosters Group, along with several other local non-profit organizations, are in a revoked tax exemption status with the IRS due to having not filed the necessary annual paperwork with the IRS for any of the prior three years. Mr. Schwierling has consulted with a tax professional for guidance on the best approach to take at this point. His professional opinion was due to the amount of paperwork and time to file a reinstatement for all revoked groups, he suggested to dissolve all RULH organizations who are in an revoked status, and file for a new tax exemption status under a new group name.

Mr. Schwierling's recommendation is to create one new, all-encompassing booster group to be called "RULH Booster Club". That club would be made up of representatives from each athletic and academic club who wishes to participate. The club would approve, schedule, and authorize all fundraising activities. Each group would still have its own separate account to which their funds raised would be recorded. Mr. Schwierling pointed out that by having one overall booster club, there would only be one application for exemption to file, and only one club for which the annual tax filings would have to be reported for. He recommended that group sign on with "ParentBooster.com" which is an on-line organization that for an annual fee will help with the initial exemption application filing, as well as all compliance and legal filings required each year.

Mr. Schwierling stated that he was just here to present the information, and to gain assurance from the board that he had their blessing and support of such a proposal before making contact with the other groups and clubs to see if they would be interested in being part of such a booster club, and if so, if there were volunteers will to serve as officers.

Mr. Wilson suggested that they get officers lined up, and get the necessary paper work and application together first. Once he has that, then come back to the board for further discussion before moving forward.

Mr. Schwierling wanted to know if he set up a meeting for all interested groups from RULH only to present his proposal, if the district could put out an all-call promoting that meeting. Mr. Wilkins stated that if Mr. Schwierling could set a date for the meeting, and give him a narrative of what he wanted said in the phone message, he would put out the one-call asking interested parties to attend the meeting, and asking for officer volunteers.

**Subject** C. Student Recognition-2017 Science Fair  
**Meeting** Sep 20, 2017 - Regular Meeting  
**Category** 2. Public Comments/Visitors  
**Access** Public  
**Type** Information

Name	Current Grade	Br. Co. Science Fair	RESULTS	
			District 17 Science Fair	State Science Fair
		2/25/2017	3/25/2017	5/13/2017
Maci Haitz	8th	1st	Superior	Superior
Mahayla Dragoo	7th	1st	Superior	Excellent
Luke Wilson	7th	1st	Superior	Excellent
Cody Scott	7th	1st	Excellent	N/A

**3. Superintendent's Report**

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Subject **A. Superintendent's Monthly Update**  
 Meeting Sep 20, 2017 - Regular Meeting  
 Category 3. Superintendent's Report  
 Access Public  
 Type Information, Report

**Superintendent's Report - Jamie Wilkins**  
**Vision, Continuous Improvement and Focus of District Work**

- Tom Durbin, NEOLA Representative, is in attendance tonight for the RULH Board of Education Meeting. Mr. Durbin is going to present on school board policy development. NEOLA is the support organization that aides in development of school board policy that is compliant with Ohio law.
- Mrs. Maiberger (EMIS Coordinator), Ms. Osman (RULH HS Counselor), Mrs. Michael (RULH MS & ES Counselor), Aric Fiscus (RULH Elementary Principal) and I plan to attend the "Are You Certain Your Data Reflects Who You Are?" presentation at Region 14 Hopewell on Friday, September 22nd. This professional development will provide insight into our student data in regards to growth measures on state testing.
- I am recommending that we purchase another component of Public School Works from their Student Watch Suite. The component I would recommend for purchase is Student Behavior Management. This program is a fantastic for documentation of both positive and negative student behaviors. It has options for teachers to easily document student behaviors and relates directly to our Positive Behavior Intervention Support program. It also allows the teachers and principals to submit discipline reports that will flow directly into DASL (Student Information Program) once they are closed. Teachers will receive email notification of the principal's actions in regards to the discipline submission.
- I have reviewed the 2016-2017 ODE Local Report Card. I will discuss the Local Report Card in detail at the October Board of Education meeting.

**Communication and Collaboration**

- I will be at McDonald's (in Ripley) tomorrow (Thursday, September 21st) at 7:00 a.m. for "Breakfast with the Superintendent". All are welcome to come and discuss RULH Schools and eat a great breakfast.
- I will continue to send my weekly communique (News from the Nest) weekly (with an occasional bi-weekly issue) our students, staff, parents, and community members.
- Grandparents Days were held at all three RULH schools this week and were very well attended and received.
- I attended the Southern Hills Athletic Conference Board of Directors Meeting on Tuesday, September 12<sup>th</sup>. I petitioned the SHAC Board to add two board members to the current governing board (so that all eight school districts in the league would be represented). Previously, RULH and Lynchburg-Clay had no representation on the SHAC Board. The SHAC Board accepted my proposal and voted to add two board members (one for RULH and one for Lynchburg-Clay). Consequently, for the first time RULH will have representation on the SHAC Board. As a member of the SHAC Board of Directors, please let me know if you have any concerns or suggestions with Southern Hills Athletic Conference.
- I spoke at the Ripley Women's Club on Tuesday, September 6<sup>th</sup>. What a great organization! We hope to partner with them during the school year at various times. The Women's Club currently creates and sells the calendar and the proceeds go to scholarship(s) to be given to RULH seniors each year. The Women's Club is also sponsoring an essay contest for RULH 7<sup>th</sup> grade students. The topic of the essay is "My Ohio Hero" and there are cash prizes for the winners. Thank you Women's Club!
- On Wednesday, September 12<sup>th</sup>, we had a luncheon with Mr. Danny Bubb (Brown County Court of Common Pleas Probate/Juvenile Division) and other courthouse personnel. The RULH principals will also attend the luncheon/meeting. The goal of the meeting is to foster a positive rapport with the Brown County Judicial System so to provide strong support for the students of RULH Local School District. Additionally, probation services will be discussed.

**Policies and Governance**

- I am recommending the MOU to the RULH Education Association contract; this MOU stipulates that teachers who are in the third year of the RESA program may opt for a one-time exemption from full evaluation (three times) to only one evaluation. Teachers in the third year of the RESA program are required to complete the Summative Assessment which contains repeated evaluations by ODE. ODE has allowed for this one-time exemption to due to the strenuous nature of the third year RESA program.
- After meeting with the RULH OTES Committee after school on Tuesday, September 22nd the teacher evaluation manual was finalized for the 2017-2018 school year in compliance with ODE requirements. Mrs. Stephanie Wagoner, school improvement consultant from the Brown County ESC, was present to offer her assistance to insure compliance with ODE eTPES requirements.
- On Thursday, September 7<sup>th</sup>, I submitted our Career Advising Policy to ODE on the SAFE Account. This is our annual update to ODE in regards to how we present and guide our students on possible career choices. The RULH School Board Policy was uploaded.

**Instruction**

- Mr. Curtis and I met in regards to the DataMap program that was purchased last spring. This program is designed to interface with DASL (our student information management system) and provide teachers with a "one stop shop" for student achievement data. We discussed how to provide professional development for teachers so to better utilize this program.
- Mrs. Armstrong, Mr. Rowley, and I are going to meet in regards to utilizing eBooks through a Digital Book Consortium as a supplement to our library services. This would provide a great opportunity for students to further utilize the Chromebooks that the RULH School District provides for them during the school day. I will update as we progress.
- On Wednesday, September 6<sup>th</sup>, I met with Linda Meade and Pam Sebastian to discuss the District Leadership Team. The first DLT of the 2017-2018 school year is set for Wednesday, October 4<sup>th</sup>. We discussed alternative formats for DLT meetings this school year. I will be contacting DLT members for their input in regards to DLT meeting times and lengths.

**Resources**

- Tomorrow (Thursday, September 21st) afternoon Mrs. April Michael (RULH Elementary and Middle School Counselor) and I are meeting with Child Focus (in Mount Orab) in regards to clinical counseling services at RULH for our students in need. Thank you to Mrs. Michael for seeking out this helpful service for our students!
- On Monday, October 9<sup>th</sup>, at 7:30 p.m. I am scheduled to speak Ripley Life Squad.
- I will be in attendance at the BASA Conference for Superintendents on October 3<sup>rd</sup> and 4<sup>th</sup>.

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- I am attending the **Region 14 Hopewell Center Governing Board Meeting** tomorrow (Thursday, September 21st). I am member of the governing board as Superintendent of RULH Schools. **RULH Schools partners with Region 14 Hopewell for various services for our students.**

Respectfully submitted September 20th, 2017

Jamie Wilkins

**Elementary School Principal Report**

Mr. Aric Fiscus  
RULH Elementary Board Report  
September 2017

Diagnostic testing on all students has been completed. Information from that testing will be used to formulate the Reading Improvement and Monitoring Plans for those students who are off-track or in danger of not scoring at the proficient level on state tests. Those plans will be completed and distributed over the next month.

The Soliday/RTI intervention team spent the first several weeks of the school year pre-testing students who scored below benchmark on the STAR reading test. Over 120 students, which is over a third of our student population have been scheduled to small group interventions over the course of the school day. Each of these students will get interventions four days of each week. Thanks to Amy Cable, Rochelle Massey, Erin Scott, Jo Ann May, Larry May, Kim Pedigo, Dawn Grippa, and Susan Klump for the tremendous amount of work involved in testing and scheduling.

We had Parent-Teacher Conferences on September 19. We had a great turnout. Parents were also able to take their children to the book fair which was open during the evening.

We held our Grandparents' Day program on September 20. Grandparents were treated to doughnuts, coffee, and juice before being escorted to classrooms to meet their grandchildren. While in the classrooms grandparents were able to do an educational activity as well as other activities. We had over 200 grandparents attend the program.

Tomorrow evening, we will be having a joint activity between the Pre-K and Kindergarten classes which is called Kindergarten Campout. All activities will go along with the campout theme and include roasting hot dogs and s'mores. Students and parents will also be able to participate in programs conducted by public safety services and the public library. This activity is paid for through our United Way Ready Schools grant which has the main purpose of making the Pre-K to Kindergarten transition a smooth one. We also use some grant money for transitioning activities for fourth graders to the middle school.

The elementary school was awarded the bronze award for excellence in PBIS. The evaluation process consisted of providing evidence of meeting items on a rubric and was carried out by our PBIS subcommittee. Thanks to them for their hard work.

**Middle School Principal Report**

Mr. Jerod Michael  
RULH Middle School Board Report  
August 2017

The Middle School has been hard at work with benchmarking test. The use of Star reading and math give us great quantitative data to better serve the students.

Grandparents day was a huge success with over 60 grandparents in attendance. The fifth grade did a cheer, sixth grade made many posters and certificates, the seventh grade wrote poetry to show their appreciation for their grandparents, and the 8th grade wrote short stories about their experiences and influences from their grandparents. The cheer, poetry and stories were all performed in front of the grandparents. We received many thank you's and it seemed that everyone had a great time. A special thanks to Patty Dengler and the staff for their hard work getting everything ready for this great event.

Our sports teams are performing well and the events are well attended. We had the volley for the cure night that was able to raise over \$1000. I want to give a big thank you to the cancer fighter's association, Amy Klump, Beth Charrington, and Susie Skinner for all that they have done to put on a great event.

We are happy to share that we had four students participate in the county science fair last year. Maci Haitz, Mahayla Drago, Luke Wilson, and Cody Scott. Many of them were also picked to compete at the state level. Congratulations!

**High School Principal Report**

Mr. Chris Young  
RULH High School  
Board Report  
September 20, 2017

- Interim Reports went home this week.
- RULH High School will be hosting Grandparents Day on Thursday, September 21st from 1:00 - 3:00 PM.
- RULH High School Parent-Teacher Conferences will be held on Thursday, September 21st from 4:00 - 7:30 PM
- All seniors are required to provide proof of the meningococcal (menactra) vaccine to the school nurse prior to October 2nd. Students who do not provide such proof by October 2nd will not be able to return to school until proof of the vaccine is received.
- Thank you to everyone who helped donate items for victims of the hurricanes
- We currently have 16 students signed up to participate in bowling
- Ms. Osman has been meeting with seniors to confirm their paths to graduation.

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- Cadet Captain Brian Dunn will be interviewed by C-103 on Monday, September 25th at 10:00 AM. They will be discussing his Legion of Valor Award.
- Good luck to all of our students who will be participating in the Brown County Fair.

**Subject** B. Tom Durbin, NEOLA Representative

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 3. Superintendent's Report

**Access** Public

**Type** Information

Mr. Tom Durbin, who is a retired school district superintendent, and now works as field representative and advisor with NEOLA, was present to give the board a brief overview of the what NEOLA does for the District. NEOLA provides the service of preparing and customizing board policy with the guidelines and codes established by the state legislature and ODE. He stated that currently NEOLA serves approximately 1,400 school districts over 7 states. NEOLA has a staff of personnel made of attorneys, retired teach, administrators, and superintendents all who are constantly review and analyzing guidelines and compliance requirements from the state and federal governments, and then establish recommended policy for the school boards to establish. Mr. Durbin pointed out that a districts policy is an ever changing and evolving process and documentation, that requires someone who is constantly monitoring guidelines from the various government organizations that impact schools, and then working one-on-one with the local school districts to establishing policy and guidelines to see that those requirements are met in a way that is practical and efficient for the district.

#### 4. Financial Reports & Resolutions

**Subject** A. Minutes

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 4. Financial Reports & Resolutions

**Access** Public

**Type** Action

**Recommended Action** To approve the minutes from the August 16, 2017 regular meeting, and the minutes from the August 9, 2017 Finance Committee Meeting as presented.

See draft copy of minutes attached for your review.

##### File Attachments

[Finance Committee Meeting August 9 2017.pdf \(1.302 KB\)](#)

[Regular Board Meeting Minutes August 16 2017.pdf \(1.250 KB\)](#)

##### Executive Content

Please review draft minute records below, and advise of any noted additions or corrections.

**Subject** B. Financial Report

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 4. Financial Reports & Resolutions

**Access** Public

**Type** Action

**Recommended Action** To approve Financial reports as presented for the month ending August 31, 2017

##### Admin Content

Please see the following financial reports for the month ending August 31, 2017:

A1 - Cash Reconciliation

A2 - Financial Summary Report by Fund

B - Summary Check Listing

D - General Fund Appropriation Summary Report

F - Utility Report

##### Administrative File Attachments

[A1\\_CSHREC\\_AUG17\\_signed.pdf \(19 KB\)](#)

[A2\\_FINSUMM\\_AUG17.PDF \(11 KB\)](#)

[B\\_CHECKS\\_ALL\\_AUG17.PDF \(24 KB\)](#)

[D\\_APPSUM\\_BOARD\\_AUG17\\_PDF \(6 KB\)](#)

[F\\_Utility\\_Report\\_2017-2018.pdf \(107 KB\)](#)

##### Executive Content

Please see the following financial reports for the month ending August 31, 2017:

A1 - Cash Reconciliation

A2 - Financial Summary Report by Fund

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- B - Summary Check Listing
- C - Vendor Detail Check Listing
- D - General Fund Appropriation Summary Report
- E - Summary Receipt Listing
- F - Utility Report

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

## Executive File Attachments

- A CSHREC AUG17 signed.pdf (19 KB)
- A2 FINSUMM AUG17.PDF (11 KB)
- B CHECKS ALL AUG17.PDF (24 KB)
- C CHEKPY BOARD AUG17.PDF (58 KB)
- D APPSUM BOARD AUG17 PDF (6 KB)
- E RECPT AUG17.PDF (15 KB)
- F Utility Report 2017-2018.pdf (107 KB)
- Treasurer Detail Report for Sept 20 2017.pdf (82 KB)

**Subject C. Accept State and Federal Grant Funding FY18**

Meeting Sep 20, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To accept all State and Federal funding allocations made to the District for the 2018 Program Year. State Agricultural Education 5th Quarter Grant - \$4,347.82

Federal Programs include but are not limited to Title I (\$314,595.83), Title II-A (\$45,507.70), Title IV-A (\$10,000) and Part B-IDEA (\$224,851.38). Represents an overall federal funding allocation reduction of approximately \$108,665.59 compared to FY17.

**Subject D. Unaudited Cash Basis Financial Statements FY17**

Meeting Sep 20, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Information

The Basic Financial Statements for RULH Local School District for the fiscal year ended June 30, 2017 have been compiled and submitted to Local Government Services per ORC 117.38. A copy is attached and copies are available in the Treasurer's Office upon request.

When reviewing, I encourage readers to pay particular attention to the MD&A section of the report, which is pages 3-9, this is where we give a good side-by-side comparison of FY17 activity to prior year FY16 activity and balances.

## File Attachments

- Ripley Union Lewis Huntington LSD 2017 - Final Submission.pdf (1.148 KB)

**Subject E. Amended Certificate of Estimated Resources #1**

Meeting Sep 20, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the Amended Official Certificate of Estimated Resources for the 2017-18 school year as presented (\$19,870,323.74)

The District's annual resources (revenue) come from three primary sources Local Taxes, State Foundation/Grants, and Federal Programs.

Local Taxes revenues remain fairly consistent based on the tax rates approved except for years of reappraisal.

Federal Program revenues are allocated based on available funds, and a determination of need from all submitted applications. Our allocations for the 16-17 school year are identified in items "C" above. The Amended Certificate will likely have to be revised after October when the Federal Government grants reallocation of any carry over funds, which for our District amounted to about \$167,648.67.

State Foundation Funding from the State of Ohio is based on two primary factors: the latest State Bi-Annual Budget (HB49), and our enrollment counts for all categories. The new Bi-annual budget from the State under HB49 has us back on a guaranteed funding for the 17-18 and 18-19

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school years. Again, depending on any possible material revisions resulting from the 3 annual snap-shot recounts, an adjusted Amended Certificate may need to be filed later in the school year.

Executive Content

Attached is a worksheet showing the changes that were made from the Amended Certificate filed with the County Auditor on 7/11/17, and a copy of the current Amended Certificate that will be filed with the County Auditor pending approval.

Executive File Attachments

[RULH AMENDED CERT CHANGES SEPT 2017 1.pdf \(104 KB\)](#)  
[AMDCERT BOARD 2 091517.pdf \(9 KB\)](#)

**Subject** F. Permanent Appropriation Resolution - #1

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 4. Financial Reports & Resolutions

**Access** Public

**Type** Action

**Recommended Action** To approve the 2017-18 Permanent Appropriation Resolution as presented (\$13,199,346.95)

Executive Content

Attached is a worksheet showing the changes that were made from the Temporary Appropriation Resolution which was passed on 6/14/17, and a copy of the current Permanent Appropriation Resolution #1 that will be filed with the County Auditor pending approval.

Executive File Attachments

[Appropriations Board Nol 2017-18 .pdf \(66 KB\)](#)  
[APPRES BOARD PERM 092017 .PDF \(31 KB\)](#)

**Subject** G. Motion and Second

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 4. Financial Reports & Resolutions

**Access** Public

**Type** Action

**Recommended Action** (Resol. #09-17-17) Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Yea - Mr. Cluxton      Yea - 5 Nay - 0  
 Yea - Mrs. Huff      Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

Mr. Rowley added that the 5 year Forecast filing for October 31, 2018 would be presented at the next regular board meeting.

Mr. White informed Mr. Rowley, that he might want to contact Peoples Bank in Maysville where he had recently been and they were offering a CD at 1.5% interest rate.

**s. Facilities and Transportation**

**Subject** A. New Signage Proposal for Shelter House

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 5. Facilities and Transportation

**Access** Public

**Type** Action

**Recommended Action** To approve the attached signage proposal from Odyssey Canvas Works for the new shelter house located at the ES Sports complex, and to have them install it for a total cost of \$725.00

Attached find two proposed image proofs of sign to be installed in front of the new shelter house.

Mrs. Dragoo stated that the apostrophe in Stivers name in the proposed sign need to be removed, as the name already contains the "s".

File Attachments

[Stiver's Blue Jay Pavilion proof .i pa \(1.004 KB\)](#)

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**Subject** B. FCCLA overnight field trip to State Leadership Camp in Marengo, OH October 9-10, 2017 with Mrs. Rau as sponsor.

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 5. Facilities and Transportation

**Access** Public

**Type** Action

**Recommended Action** To approve the overnight trip to Marengo, OH for the FCCLA State Leadership Camp October 9-10, 2017 with Mrs. Michele Rau as sponsor.

Executive Content

**Who:** FCCLA students in grades 9-12, 6 students

**What:** FCCLA State Leadership Cluster Meeting (itinerary is attached)

**When:** Students and advisors/chaperones will leave Ripley via school van/bus to Heartland Conference Retreat Center in Marengo, Ohio on October 9. On October 10, the group will return to Ripley via van/ bus.

**Where:** The group will be located at the Heartland Conference Retreat Center, 3201 County Road 325, Marengo, Ohio.

**Why:** Develop leadership skills

**Cost:** Paid for by FCCLA and students, Mrs. Rau estimates \$125 per student.

Executive File Attachments  
[FCCLA Leadership Camp 10-9 to 1-10-17.pdf \(242 KB\)](#)

**Subject** C. FFA overnight field trip to National Convention in Indianapolis, IN, October 25-28, 2017 with Mrs. Schelling as sponsor.

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 5. Facilities and Transportation

**Access** Public

**Type** Action

**Recommended Action** To approve the overnight field trip to Indianapolis, IN for the FFA National Convention October 25-28, 2017 with Mrs. Schelling as sponsor.

Executive Content

**Who:** FFA students in grades 9-12, 34 students

**What:** FFA National Convention (proposal attached)

**When:** Students and advisors/chaperones will leave Ripley on school bus on October 25. Students will attend educational sessions and workshops related to FFA and Agriculture. On October 28, the group will travel by bus to return to Ripley.

**Where:** The group will be located at the Ellis Lake Retreat, Ellis Lake Rd., Paragon, Indiana

**Why:** Develop leadership skills

**Cost:** Paid for by Ag weighted funds, Mrs. Schelling estimates \$400 per student for room and registration to convention. Students will be responsible for food and souvenirs.

Executive File Attachments  
[FFA National Convention 10-25 to 10-28-17.pdf \(180 KB\)](#)

**Subject** D. FCCLA overnight field trip to National Cluster Meeting in Washington DC November 10-12, 2017 with Mrs. Rau as sponsor.

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 5. Facilities and Transportation

**Access** Public

**Type** Action

**Recommended Action** To approve the overnight field trip to Washington DC for the FCCLA National Cluster Meeting November 10-12 with Mrs. Rau as the sponsor.

Executive Content

**Who:** FCCLA students in grades 9-12, 9-12 students

**What:** FCCLA National Cluster Meeting (itinerary is attached)



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When: Students and advisors/chaperones will leave Ripley on school bus to travel to airport on November 10. The group will fly to Washington DC and take a shuttle to the Omni Shoreham Hotel. The group will attend conference sessions and meetings, and sight see. On November 12, the group will take the hotel shuttle to the airport for their flight back to Ohio. The group will be picked up at the airport and return to RULH High School by school bus.

Where: The group will be located at the Omni Shoreham Hotel.

Why: Develop leadership skills

Cost: Paid for by FCCLA and students, Mrs. Rau estimates \$500 per student for transportation, room & board, and sightseeing.

Executive File Attachments  
[FCCLA National Cluster 11-10 to 11-12-17.pdf \(216 KB\)](#)

**Subject** E. Motion and Second  
**Meeting** Oct 5, 2017 - Regular Meeting  
**Category** 5. Facilities and Transportation  
**Access** Public  
**Type** Action

Recommended Action **(Resol. #09-17-18)** Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent and treasurer of schools to approve the Facilities and Transportation resolutions as presented.

Yea - Mr. Cluxton      Yea - 5 Nay - 0  
 Yea - Mrs. Huff      Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**6. Education/Curriculum/Instruction**

**Subject** A. Motion and Second  
**Meeting** Sep 20, 2017 - Regular Meeting  
**Category** 6. Education/Curriculum/Instruction  
**Access** Public  
**Type** Action

Recommended Action \_\_\_\_\_ moved and \_\_\_\_\_ seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented.

\_\_\_\_\_ Mr. Cluxton      Yea      Nay  
 \_\_\_\_\_ Mrs. Huff      Motion Carried  
 \_\_\_\_\_ Mr. Sims  
 \_\_\_\_\_ Mr. White  
 \_\_\_\_\_ Mr. Wilson

No items noted.

**7. Personnel - Certified**

**Subject** A. Motion and Second  
**Meeting** Sep 20, 2017 - Regular Meeting  
**Category** 7. Personnel - Certified  
**Access** Public

## RECORD OF PROCEEDINGS

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BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Recommended Action \_\_\_\_\_ moved and \_\_\_\_\_ seconded upon the recommendation of the superintendent of schools to approve the above personnel-certified resolutions as presented.

\_\_\_\_\_ Mr. Cluxton \_ Yea \_ Nay  
 \_\_\_\_\_ Mrs. Huff Motion Carried  
 \_\_\_\_\_ Mr. Sims  
 \_\_\_\_\_ Mr. White  
 \_\_\_\_\_ Mr. Wilson

No items noted.

**8. Personnel - Classified**

**Subject** A. Angie Hauke - removal from Sub list

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 8. Personnel - Classified

**Access** Public

**Type** Action

**Recommended Action** To approve the removal of Angie Hauke from the Classified Substitute list effective 9/8/2017.

**Subject** B. Resignation from Estill Caudill

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 8. Personnel - Classified

**Access** Public

**Type** Action

**Recommended Action** To accept the resignation from Estill Caudill as a bus driver effective March 15, 2018.

**Subject** C. Motion and Second

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 8. Personnel - Classified

**Access** Public

**Type** Action

**Recommended Action** (Resol. #09-17-19) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel-classified resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**9. Personnel - Supplementals**

**Subject** A. Employment of Joann May for ES Art Fair

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 9. Personnel - Supplementals

**Access** Public

**Type** Action

**Recommended Action** To approve the employment of Joann May for Elementary School Art Fair and issue a 1 year supplemental contract for the 2017-18 school year.

**Subject** B. Motion and Second

**Meeting** Sep 20, 2017 - Regular Meeting

**Category** 9. Personnel - Supplementals

**Access** Public

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

Recommended Action (**Resol. #09-17-20**) Mrs. Huff moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the above personnel - supplemental resolutions as presented.

Yea - Mr. Cluxton      Yea - 5 Nay - 0  
 Yea - Mrs. Huff      Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**10. Personnel - Athletic**

**Subject**                    **A. Employment of Amber Dudley as Boys & Girls Assistant Soccer Coach**

**Meeting**                    Sep 20, 2017 - Regular Meeting

**Category**                    10. Personnel - Athletic

**Access**                    Public

**Type**                    Action

Recommended Action To approve the employment of Amber Dudley as the Boys and Girls Assistant Soccer Coach and issue a 1 year pupil activity contract for Boys Assistant Soccer Coach and Girls Assistant Coach for the 2017-18 school year.

**Subject**                    **B. Employment of Ray Armstrong as 8th grade Boys Basketball Coach**

**Meeting**                    Sep 20, 2017 - Regular Meeting

**Category**                    10. Personnel - Athletic

**Access**                    Public

**Type**                    Action

Recommended Action To approve the employment of Ray Armstrong as 8th grade Boys Basketball Coach and issue a 1 year pupil activity contract for 8th grade boys Basketball Coach for the 2017-18 school year.

**Subject**                    **C. Employment of Trevor Moffett as 7th grade Boys Basketball Coach**

**Meeting**                    Sep 20, 2017 - Regular Meeting

**Category**                    10. Personnel - Athletic

**Access**                    Public

**Type**                    Action

Recommended Action To approve the employment of Trevor Moffett as 7th Grade Boys Basketball Coach and issue a 1 year pupil activity contract for 7th Grade Boys Basketball Coach for the 2017-18 school year.

**Subject**                    **D. Motion and Second**

**Meeting**                    Sep 20, 2017 - Regular Meeting

**Category**                    10. Personnel - Athletic

**Access**                    Public

**Type**                    Action

Recommended Action (**Resol. #09-17-21**) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel - athletic resolutions as presented.

Yea - Mr. Cluxton      Yea - 5 Nay - 0  
 Yea - Mrs. Huff      Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

Mr. Wilkins noted that all certification and background checks have been completed for these athletic positions.

**11. Personnel - Substitute Staff**

**Subject**                    **A. Employment of Susan Germann as ES Cashier for 3.5 hours**

**Meeting**                    Sep 20, 2017 - Regular Meeting

**Category**                    11. Personnel - Substitute Staff

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Held

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Access Public

Type Action

Recommended Action To approve the employment of Susan Germann as Elementary School Cashier as a part-time position at 3.5 hours a day for the 2017-18 school year.

**Subject B. Employment of Payton Whitt - Substitute Gate Worker**

Meeting Sep 20, 2017 - Regular Meeting

Category 11. Personnel - Substitute Staff

Access Public

Type Action

Recommended Action To approve the employment and placement on the Classified Substitute List of Payton Whitt as a Substitute Gate Worker for the 2017-18 school year.

**Subject C. Motion and Second**

Meeting Sep 20, 2017 - Regular Meeting

Category 11. Personnel - Substitute Staff

Access Public

Type Action

Recommended Action (Resol. 09-17-22) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel - substitute staff resolutions as presented.

Vote on item A:

Yea - Mr. Cluxton Yea - 5 Nay - 0  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

Vote on item B:

Yea - Mr. Cluxton Yea - 4 Nay - 0  
 Abstain - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**12. Executive Session**

**Subject A. Motion and Second to enter Executive Session**

Meeting Sep 20, 2017 - Regular Meeting

Category 12. Executive Session

Access Public

Type Action

Recommended Action (Resol. #09-17-023) Mr. Cluxton made a motion and Mrs. Huff seconded to enter into Executive at 9: 08 pm for the purpose of (G-1) Employment, Discipline, Compensation of a public employee or official, and investigation of charges, and (G-4) Preparing for, conducting, or reviewing union negotiations or bargaining sessions.

Yea - Mr. Cluxton Yea - 5 Nay - 0  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

Those present in executive session included Mr. Cluxton, Mr. Wilson, Mr. White, Mrs. Huff, Mr. Sims, Mr. Wilkins, and Jeff Rowley. Mr. Rowley was asked to step out at 10: 29, and invited back into executive session at 10:42.

Mr. Cluxton made a motion and Mr. Sims seconded to leave executive session and re-enter public session at 10:48 pm.

Yea - Mr. Cluxton Yea - 5 Nay - 0  
 Yea - Mrs. Huff Motion Carried  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

## RECORD OF PROCEEDINGS

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Held

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**13. Administrative/Advisory****Subject** A. OAPSE Negotiated Agreement

Meeting Sep 20, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the OAPSE negotiated agreement effective July 1, 2017 and expiring June 30, 2020.

Executive File Attachments

[July 1, 2017 to June 30, 2020.pdf \(1,415 KB\)](#)**Subject** B. Public School Works Student Behavior Management program

Meeting Sep 20, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the purchase of the Public School Works Student Behavior Management program as presented, and to also add the Student Bullying and Safety Reporting System at a total first year cost for 17-18 of \$9,595.

Mr. Wilkins presented to the board information regarding two additional software suites he would like to be added to our current service agreement with Public School works. He was recommending the purchase of the Behavior Management System which would be utilized by the teachers and principals to better track behavior, discipline, and modifications of students. He said this was a much more organized and structured method of recording when students misbehave, what steps have been taken to work with the student/parents to address the behavior, as well as, any disciplinary actions that have been taken.

Mr. Wilkins also requested the board consider adding the Student Bullying and Safety Reporting system. With this suite, parents and/or students would be able to report potential bullying incidents via a phone call to a hotline, where they can speak to a live person or leave a voice mail. They can also complete a form on-line. Either way, the system will report the incident to the RULH Administration which can be left anonymous.

## TERM OF SERVICES AND FEES

INITIAL TERM OF SERVICES -1 year(s)

**STAFF & STUDENT SAFETY SYSTEM OPTIONS**

## ANNUAL LICENSE FEES

Employee Safe Suite	\$2,500 (already paid for 17-18)
Student Behavior Management System	3,500 (requested new addition)
Student Bullying & Safety Reporting Systems	1,000 (requested new addition)
<b>Total New Added Annual License Fees</b>	<b>4,500</b>
Total Annual License Fees	\$7,000

## ONE-TIME FEES

Student Behavior Management System	\$4,095
Student Bullying & Safety Reporting Systems	1,000
<b>Total One-Time Fees</b>	<b>\$5,095</b>

Mr. Sims stated that with the increase in student bullying throughout all school systems, and the increase incidence of student suicide related to bullying, he recommended that the board go ahead and add the Student Bullying and Safety Suite as well as the Student Behavior Management System.

**Subject** C. Service Contract with Southern Hills Career and Technical Center

Meeting Sep 20, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the service contract with Southern Hills Career and Technical Center for technology network assistance at \$450.00 a day, not to exceed 20 days, for the 2017-18 school year.

Mr. Wilkins stated that this service would only be utilized in situations where we are having major server issues that Mr. Curtis needs some additional expertise and help on, or if a situation arise that Mr. Curtis is not immediately available to address.

Executive File Attachments

[SHCTC tech contract 9-20-17 .pdf \(44 KB\)](#)

## RECORD OF PROCEEDINGS

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Held

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**Subject D. Motion and Second**

Meeting Sep 20, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action (**Resol. #09-17-24**) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the administrative/advisory resolutions as presented.

Yea - Mr. Cluxton      Yea - 5 Nay - 0  
 Yea - Mrs. Huff      Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**14. Old Business****Subject A. OSBA 2017 Capital Conference**

Meeting Sep 20, 2017 - Regular Meeting 14.

Category Old Business

Access Public

Type Information

Mr. Rowley noted that at this point, he has the following registered for the OSBA Conference:

Jeff White (going up one day only for Delegate Meeting)  
 Jeff Wilson (Monday/Tuesday)  
 James Wilkins (Monday/Tuesday)  
 Jeff Rowley (Monday/Tuesday)

Anyone else wishing to go needs to let Mr. Rowley know as soon as possible.

**Subject B. Bid Opening for Greenhouse**

Meeting Sep 20, 2017 - Regular Meeting

Category 14. Old Business

Access Public

Type Information

Mr. Rowley noted that as advertised, a bid open was held on Tuesday, September 12, 2017 at the central office for bids on the construction of the new high school greenhouse. Present was Mr. Darin Schwieckart, Architect and Jeff Rowley, Treasurer.

No bids were received. As we only had one local contractor who even obtained the bidding package, and having now met our bidding compliance requirement, the Architect will be directly contacting that local contractor to directly negotiate with them.

**15. New Business****Subject A. Amend Treasurer Contract**

Meeting Sep 20, 2017 - Regular Meeting

Category 15. New Business

Access Public

Type Action

Recommended Action To approve the amendment of the current contract of the Treasurer, Mr. Jeff Rowley, to increase his benefit package to include a 100% pickup on pickup on retirement effective immediately.

Mr. White wished to thank Mr. Rowley for his continued work and dedication to the District in managing and maintaining the finances of the District, and implementing cost savings measures that have resulted in a growth on the available funds of the District.

**Subject B. Motion and Second**

Meeting Sep 20, 2017 - Regular Meeting

Category 15. New Business

Access Public

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BEAR GRAPHICS 800-325-8084 FORM NO. 10148

Held

20

Type Action

Recommended Action (Resol. #09-17-25) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to amend the current contract of the Treasurer, Mr. Jeff Rowley, to increase his benefit package to include a 100% pickup on pickup on retirement effective immediately.

Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

16. Correspondence

17. Adjourn

Subject A. Adjourn

Meeting Sep 20, 2017 - Regular Meeting

Category .17. Adjourn

Access Public

Type Action

Recommended Action Mr. White moved and Mr. Sims seconded to adjourn the meeting at 11:01 pm.

Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

Treasurer



Board President

