

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_\_



**Wednesday, January 4, 2017**  
**Special - 2017 Organizational Meeting**  
**6:00 pm**

**RIPLEY UNION LEWIS HUNTINGTON  
 LOCAL SCHOOL DISTRICT BOARD MEETING**  
 1317 S. Second St.  
 Ripley, Ohio

### **1. Welcome/Opening**

**Subject**           **A. Oath of Office**  
 Meeting            Jan 04, 2017 - Special - 2017 Organizational Meeting  
 Category           1. Welcome/Opening  
 Access             Public  
 Type                Action  
 No new officials requiring the Oath of Office.

**Subject**           **B. Roll Call**  
 Meeting            Jan 04, 2017 - Special - 2017 Organizational Meeting  
 Category           1. Welcome/Opening  
 Access             Public  
 Type                Procedural  
                       Yea - Mr. Cluxton  
                       Yea - Mrs. Huff  
                       Yea - Mr. Sims  
                       Yea - Mr. White  
                       Yea - Mr. Wilson

Also in attendance was Dr. Linda Naylor-Superintendent, Jeff Rowley-Treasurer, Mike Scanlan, Pam Fannin, HS Principal Susie Skinner, HS Counselor Jasmine Osman, Melody Dragoo, Cheryl Roberts, Debbie Mitchell, AD Jason Thompson, and few guest

**Subject**           **C. Pledge of Allegiance**  
 Meeting            Jan 04, 2017 - Special - 2017 Organizational Meeting  
 Category           1. Welcome/Opening  
 Access             Public  
 Type                Procedural

"I pledge allegiance to the flag of the United States of America,  
 and to the republic for which it stands, one nation under God,

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indivisible, with liberty and justice for all."

## **2. In The Matter of Nominees**

### **Subject A. Nomination for President**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 2. In The Matter of Nominees

Access Public

Type Action

Recommended Action **(Resol. #01-17-154)** Mr. Sims moved and Mr. Cluxton seconded to nominate Mr. Jeff Wilson for President of the Ripley-Union-Lewis-Huntington Board of Education for 2017.

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Yea - Mr. Cluxton 5-Yea 0-Nay

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

### **Subject B. Nomination for Vice President**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 2. In The Matter of Nominees

Access Public

Type Action

Recommended Action **(Resol. #01-17-155)** Mr. White moved and Mr. Cluxton seconded to nominate Mrs. Huff for Vice-President of the Ripley-Union-Lewis-Huntington Board of Education for 2017.

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Yea - Mr. Cluxton 5-Yea 0-Nay

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

## **3. In The Matter of Motions**

### **Subject A. Adopt Tax Budget**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To adopt the Fiscal Year 2017 Alternative Tax Budget as presented by the Treasurer.

Mr. Rowley noted that the rates as presented in Schedule 1 did not change from the prior year. He stated that due to the transfer of the carryover from the 1990 and 1998 Bond Levy funds in the prior year, the added funds could result in the Budget Commission adjusting the rate in the 2012 Bond Fund.

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Mr. Rowley noted that the amounts appearing in Schedule 2 for the General Fund were taken from the 15-16 Fiscal Year Actual reports, and from the latest 5 year forecast.

Executive Content

This is the annual tax budget that is required to be filed with the County Auditor. The County Auditor and Budget Commission use this budget as means of determining if the established levy rates are sufficient to meet the required payments, or to determine if too much monies are being generated - thus requiring an adjustment to the effective rate.

See draft budget attached.

Executive File Attachments  
[Tax Budget 2017 Board Draft Review.pdf \(1,555 KB\)](#)

**Subject B. Service Fund Appropriation**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting  
 Category 3. In The Matter of Motions  
 Access Public  
 Type Action

Recommended Action To authorize the Treasurer to appropriate \$2,000 to a service fund for 2016. Said service fund is to be used for in-service of Board Members including expenditures for the National School Board Convention.

**Subject C. Approve Section 125 Plan**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting  
 Category 3. In The Matter of Motions  
 Access Public  
 Type Action

Recommended Action To approve the Section 125 Flexible Benefit Plan beginning February 1, 2017 and ending January 31, 2018.

**Subject D. Secure County Advances**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting  
 Category 3. In The Matter of Motions  
 Access Public  
 Type Action

Recommended Action To authorized the Treasurer to secure advances from the County Auditor when funds are available and payable to District.

**Subject E. Paying of Bills**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting  
 Category 3. In The Matter of Motions  
 Access Public

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Type Action

Recommended Action To authorize the Treasurer to pay all bills within the appropriation resolution as bills are received and when services and/or merchandise are received in good condition.

**Subject F. Investment of Interim Funds**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorize the Treasurer to invest interim funds when available.

**Subject G. Designate Public Depositories**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To designate and enter into a Memorandum of Agreement for Deposit of Public Funds for a period of no more than five (5) years with the follow financial institutions as recommended by the treasurer: First State Bank, Ripley Federal Savings Bank, and Merchants National Bank, commencing January 1, 2017.

**Subject H. Designate Purchasing Agent**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorized and designate the Superintendent to serve as Purchasing Agent for the District.

**Subject I. Appropriation Modifications**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorize the Treasurer to make appropriation modifications within financial accounts and at fund level as needed, and to present those to the Board at its next regular meeting for approval.

**Subject J. Student Fund Activity**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 3. In The Matter of Motions

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Access Public

Type Action

Recommended Action To authorized the Treasurer to approve student activity policies and proposed transfers within the student activity fund to be presented to the Board at its next regular meeting.

**Subject K. State/Federal Application Approvals**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorize the Superintendent to approve all applications for Federal and State Funds.

**Subject L. Motion and Second**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action **(Resol. #01-17-156)** Mr. Sims moved and Mrs. Huff seconded upon the recommendation of the superintendent and treasurer to approve the motions as presented.

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- Yea - Mr. Cluxton 5-Yea 0-Nay
- Yea - Mrs. Huff Motion Carried - Y
- Yea - Mr. Sims
- Yea - Mr. White
- Yea - Mr. Wilson

**4. In The Matter of Board Appointees**

**Subject A. OSBA Conference Delegate**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 4. In The Matter of Board Appointees

Access Public

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## Type Action

Recommended Action **(Resol. #01-17-157)** Mr. Wilson moved and Mr. Cluxton seconded to appoint Mr. Sims to serve as the delegate to the Ohio School Boards Association 2017 Annual Conference.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

**Subject B. OSBA Alternate Delegate**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 4. In The Matter of Board Appointees

Access Public

Type Action

Recommended Action **(Resol. #01-17-158)** Mr. Sims moved and Mrs. Huff seconded to appoint Mr. White to serve as the alternate delegate to the Ohio School Boards Association 2017 Annual Conference.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

**Subject C. Legislative Liaison**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 4. In The Matter of Board Appointees

Access Public

Type Action

Recommended Action **(Resol. #01-17-159)** Mrs. Huff moved and Mr. Cluxton seconded to appoint Mr. Wilson to serve as the legislative liaison to the Ohio School Board Association for 2017.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

**Subject D. Public Records Training Designee**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 4. In The Matter of Board Appointees

Access Public

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Type Action

Recommended Action **(Resol. #01-17-160)** Mr. Cluxton moved and Mr. Sims seconded to appoint Mr. White to serve as the designee to attend public records access training as required for Board Members for each term of Office.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

All elected officials in the state of Ohio, or their appropriate designees, are required to attend training approved by the Attorney General once per elected term. R.C. 109.43. The purpose of this training is to ensure that all employees of public offices are appropriately educated about their obligations under the Public Records Act. The training is intended to enhance officials' knowledge of their duty to provide access to public records, and to provide guidance in updating their offices' public records policies

### **5. In The Matter of Administrative/Advisor/Legal**

#### **Subject A. Approval of Regular Mtg Date/Time**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 5. In The Matter of Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action **(Resol. #01-17-161)** Mr. Cluxton moved and Mr. White seconded to approve the designation of the 2017 regular meeting date and time to be the third (3rd) Wednesday of each month at 7:00 pm, with the location being at High School Lecture Hall (as per ORC 3313.15).

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Yea - Mr. Cluxton 5-Yea 0-Nay  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

#### **Subject B. Employment of Legal Counsel**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 5. In The Matter of Administrative/Advisor/Legal

Access Public

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Type Action

Recommended Action **(Resol. #01-17-162)** Mr. Cluxton moved and Mr. Wilson seconded upon the recommendation of the Superintendent to approve the resolution for the employment of Ennis-Britton to service as legal counsel of the District for the 2017 calendar year.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

**Subject C. Standing Committee Appointees**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 5. In The Matter of Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action **(Resol. #01-17-163)** Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the Superintendent to approve the resolution for the standing committees for 2017 as presented.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

File Attachments  
2017 Board Committee Appointments.pdf (11 KB)

**6. Adjourn**

**Subject A. Adjourn**

Meeting Jan 04, 2017 - Special - 2017 Organizational Meeting

Category 6. Adjourn

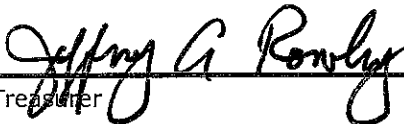
Access Public

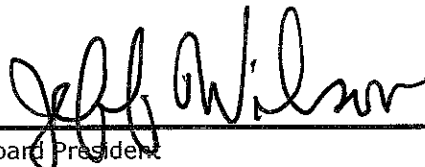
Type Action

Recommended Action Mr. Cluxton moved and Mrs. Huff seconded to adjourn the organizational meeting at 6:18 pm.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

  
\_\_\_\_\_  
Treasurer

  
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Board President