Minutes of

Meeting

е	EAR GRAPHICS	800-325-8094 FORM NO. 10148	 	 	
ı	Held_			 20	



Wednesday, January 3, 2018 Special - 2018 Organizational Meeting 6:00 pm

RIPLEY UNION LEWIS HUNTINGTON LOCAL SCHOOL DISTRICT BOARD MEETING 1317 S Second St. Ripley, Ohio

1. Welcome/Opening

Subject

A. Oath of Office

Meeting

Jan 3, 2018 - Special - 2018 Organizational Meeting

Categor

1. Welcome/Opening

Access

Public

Type

Action

Recommended Action

Jeff Rowley, Treasurer, administers the Oath of Member of Board of Education to Mrs. Glenda Huff, Mr. Jeffrey White, and Mr. Daniel Oberschlake.

Subject

B. Roll Call

Meeting

Jan 3, 2018 - Special - 2018 Organizational Meeting

Categor

1. Welcome/Opening

Access

Public

Type

Procedural

Yea - Mr. Cluxton Yea - Mrs. Huff Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson

Also in attendance was James Wilkins II –Superintendent and Jeff Rowley-Treasurer.

Subject

C. Pledge of Allegiance

Meeting

Jan 3, 2018 - Special - 2018 Organizational Meeting

Categor

1. Welcome/Opening

Access

Public

Type

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

2. In The Matter of Nominees

Subject

A. Nomination for President

Meetina

Jan 3, 2018 - Special - 2018 Organizational Meeting

Categor

2. In The Matter of Nominees

Access

Public

Minutes of Meeting AR GRAPHICS 800-325-8094 FORM NO 10148 20 Action Recommended Action (Resol. 1-18-052) Mr. Wilson moved and Mr. Cluxton seconded to nominate Glenda Huff for President of the Ripley-Union-Lewis-Huntington Board of Education for 2018. Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson B. Nomination for Vice President Subject Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting Category 2. In The Matter of Nominees Public Action (Resol. #1-18-053) Mr. White moved and Mr. Wilson seconded to nominate Jeff Cluxton for Vice-President of Recommended Action the Ripley-Union-Lewis-Huntington Board of Education for 2018. ---Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschiake Yea - Mr. White Yea - Mr. Wilson 3. In The Matter of Motions Subject A. Adopt Tax Budget Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting Category 3. In The Matter of Motions Public Access Action To adopt the Fiscal Year 2017 Alternative Tax Budget as presented by the Treasurer. Recommended Action **Executive Content** This annual tax budget is required to be filed with the County Auditor. The County Auditor and Budget Commission use this budget as means of determining if the established levy rates are sufficient to meet the required payments, or to determine if too much monies are being generated thus requiring an adjustment to the effective rate. See draft budget attached. kecutive File Attachments ax Budget_2018_Board Draft Review.pdf (329 KB) B. Service Fund Appropriation Subject eting Jan 3, 2018 - Special - 2018 Organizational Meeting 3. In The Matter of Motions Category Access Public To authorize the Treasurer to appropriate \$2,000 to a service fund for 2018. Said service fund is to be used #or in-Recommended Action service of Board Members including expenditures for the National School Board Convention. C. Approve Section 125 Plan Subject

Minutes of

Meeting

В	EAR GRAPHICS 800-325-809	· ·
	Held	20
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Meeting		Jan 3, 2018 - Special - 2018 Organizational Meeting
Categor	,	3. In The Matter of Motions
Access		Public
Туре	*	Action
Recomn Admin (ended Action	To approve the Section 125 Flexible Benefit Plan beginning February 1, 2018 and ending January 31, 2019.
This pla	insures our complia teria benefit plan.	nce with the legal requirement of the Internal Revenue Service Code Section 125 documenting our districts offering
Attache	is a copy of the prop	posed plan to be administered by American Fidelity.
	strative File Attachm n_2018_RULH.pdf (
Subject	,	D. Secure County Advances
Meeting		Jan 3, 2018 - Special - 2018 Organizational Meeting
Categor		3. In The Matter of Motions
Access		Public
Туре		Action
Recomm	ended Action	To authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to District.
Subject		E. Paying of Bills
Meeting		Jan 3, 2018 - Special - 2018 Organizational Meeting
Categor		3. In The Matter of Motions
Access	·	Public
Туре		Action
Recomm	ended Action	To authorize the Treasurer to pay all bills within the appropriation resolution as bills are received and when services and/or merchandise are received in good condition.
Subject		F. Investment of Interim Funds
Meeting		Jan 3, 2018 - Special - 2018 Organizational Meeting
Category		3. In The Matter of Motions
Access		Public
Type	in and the state of the state o	Action
Recomm	ended Action	To authorize the Treasurer to invest interim funds when available.
Subject	·	G. Designate Public Depositories
Meeting		Jan. 3, 2018 - Special - 2018 Organizational Meeting
Category		3. In The Matter of Motions
Access		Public
Туре		Action
Recomm	ended Action	To designate and enter into a Memorandum of Agreement for Deposit of Public Funds for a period of no more than five (5) years with the follow financial institutions as recommended by the treasurer: First State Bank, Southern Hills Community Savings Bank, and Merchants National Bank, commencing January 1, 2018.

Minutes of <u>Meeting</u> BEAR GRAPHICS 800-325-8094 FORM NO 10148 20 Held Subject H. Designate Purchasing Agent Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting Category 3. In The Matter of Motions Access Public Type Action Recommended Action To authorize and designate the Superintendent to serve as Purchasing Agent for the District. Subject I. Appropriation Modifications Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting Category 3. In The Matter of Motions Access Public Tybe Action To authorize the Treasurer to make appropriation modifications within financial accounts and at fund level as Recommended Action needed, and to present those to the Board at its next regular meeting for approval. Subject J. Student Fund Activity Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting Category 3. In The Matter of Motions Access Public Type Action Recommended Action To authorize the Treasurer to approve student activity policies and proposed transfers within the student activity fund to be presented to the Board at its next regular meeting. Subject K. State/Federal Application Approvals Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting Category 3. In The Matter of Motions Public Access Action Recommended Action To authorize the Superintendent to approve all applications for Federal and State Funds. Subject L. Motion and Second Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting Category 3. In The Matter of Motions Access Public Action Recommended Action (Resol. #1-18-054) Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the superintendent and treasurer to approve the motions as presented. ---Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson In The Matter of Board Appointees

Meeting

BEAR	GRAPHICS 800-325-80	994 FORM NO. 10148
H	Held	20
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		A CORD Conference Bulletin
Subject		A. OSBA Conference Delegate
Meeting		Jan 3, 2018 - Special - 2018 Organizational Meeting
Category		4. In The Matter of Board Appointees
Access	A.	Public
Туре		Action
Recommend	ed Action	(Resol. #1-18-055) Mr. White moved and Mr. Oberschlake seconded to appoint Mr. Wilson to serve as the delegate to the Ohio School Boards Association 2018 Annual Conference.
		Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y
		Yea - Mr. Oberschlake Yea - Mr. White
		Yea - Mr. Wilson
Subject		B. OSBA Alternate Delegate
Meeting		Jan 3, 2018 - Special - 2018 Organizational Meeting
Category		4. In The Matter of Board Appointees
Access	,	Public
Туре		Action
Recommend	led Action	(Resol. #1-18-056) Mr. White moved and Oberschlake seconded to appoint Mr. Cluxton to serve as the
		alternate delegate to the Ohio School Boards Association 2018 Annual Conference.
		Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y
		Yea - Mr. Oberschlake Yea - Mr. White
		Yea - Mr. Wilson
Subject		C. Legislative Liaison
Meeting		Jan 3, 2018 - Special - 2018 Organizational Meeting
Category		4. In The Matter of Board Appointees
Access		Public
Туре		Action
Recommend	led Action	(Resol. #1-18-057) Mr. Cluxton moved and Mr. White seconded to appoint Mrs. Huff to serve as the legislative liaison to the Ohio School Board Association for 2018.
		Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y
		Yea - Mr. Oberschlake Yea - Mr. White
		Yea - Mr. Wilson
Subject	•	D. Public Records Training Designee
Meeting		Jan 3, 2018 - Special - 2018 Organizational Meeting
Category		4. In The Matter of Board Appointees
Access		Public
- 11		

General once per elected	(Resol. #1-18-058) Mr. Cluxton moved and Mr. Wilson seconded to appoint Mr. Oberschlake to serve as the designee to attend public records access training as required for Board Members for each term of Office. Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. Wilson e state of Ohio, or their appropriate designees, are required to attend training approved by the Attended to the serve as the designees are required to attend training approved by the Attended t	
Lecommended Action All elected officials in the	(Resol. #1-18-058) Mr. Cluxton moved and Mr. Wilson seconded to appoint Mr. Oberschlake to serve as the designee to attend public records access training as required for Board Members for each term of Office. Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson	
All elected officials in the General once per elected	the designee to attend public records access training as required for Board Members for each term of Office Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson	
All elected officials in the General once per elected	the designee to attend public records access training as required for Board Members for each term of Office Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson	
All elected officials in the General once per elected	the designee to attend public records access training as required for Board Members for each term of Office Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson	
General once per elected	Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson	
General once per elected	Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson	
General once per elected	e state of Ohio, or their appropriate designees, are required to attend training approved by the Att	
appropriately educated a	d term. R.C. 109.43. The purpose of this training is to insure that all employees of public offices are about their obligations under the Public Records Act. The training is intended to enhance officials' kno access to public records, and to provide guidance in updating their offices' public records policies	e
i. In The Matter of	Admininstrative/Advisor/Legal	
Subject	A. Approval of Regular Mtg Date/Time	1
1eeting	Jan 3, 2018 - Special - 2018 Organizational Meeting	
Category	5. In The Matter of Admininstrative/Advisor/Legal	
Access	Public	
уре	Action	İ
Recommended Action	(Resol. #1-18-059) Mr. Wilson moved and Mr. Cluxton seconded to approve the designation of the 20 regular meeting date and time to be the 3rd Wednesday of each month at 7:00 pm, with the location being the High School Building Lecture Hall Room (as per ORC 3313.15).	
	Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson	
Subject	B. Employment of Legal Counsel	
Meeting	Jan 3, 2018 - Special - 2018 Organizational Meeting	
Category	5. In The Matter of Administrative/Advisor/Legal	
Access	Public	
 Туре	Action	
Recommended Action	(Resol. #1-18-060) Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the Superintendent to approve the resolution for the employment of Ennis-Britton Co, LPA to service as legal cou of the District for the 2018 calendar year.	nsel
	Yea - Mr. Cluxton Yea - 5 Nay - O Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson	
Subject	C. Standing Committee Appointees	
Meeting	Jan 3, 2018 - Special - 2018 Organizational Meeting	
Category	5. In The Matter of Administrative/Advisor/Legal	
Access	Public	
3		

Meeting Minutes of 20_ Held (Resol. #1-18-061) Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the Recommended Action Superintendent to approve the resolution for the standing committees for 2018 as presented. Yea - 5 Nay - 0 Yea - Mr. Cluxton Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson The provided DRAFT of the 2018 Superintendent Committee Appointments and Board Appointments was reviewed, with no changes being made. File Attachments 2018 Board Committee Appointments.pdf (13 KB) 6. Adiburn Subject A. Adjourn Jan 3, 2018 - Special - 2018 Organizational Meeting Meeting 6. Adjourn Category Public Access Action Mr. Cluxton moved and Mr. White seconded to adjourn the meeting at 6:27 pm. Recommended Action Yea - 5 Nay - 0 Yea - Mr. Cluxton Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson

Minutes of Meeting

Held 20______

2018 Superintendent Committee Appointments

- A. Finance
 - 1. Jeff Cluxton
 - 2. Jeff White
- B. Curriculum
 - 1. Jeff Cluxton
 - 2. Glenda Huff
- C. Personnel
 - 1. Jeff Cluxton
 - 2. Jeff White
- D. Buildings, Grounds, and Transportation
 - 1. Daniel Oberschlake
 - 2. Jeff Wilson
- E. Legislative and Policy
 - 1. Glenda Huff
 - 2. Daniel Oberschlake
 - i. Student Liaison
 - Glenda Huff
- F. Negotiations
 - 1. Jeff Wilson
 - 2. Glenda Huff
- G. Athletic
 - 1. <u>Jeff Wilson</u>
 - 2. Jeff White
- H. University Partnership
 - 1. <u>Daniel Oberschlake</u>
 - 2. Glenda Huff

2018 Board Appointments

- A. Legislative Liaison
 - 1. Glenda Huff
- B. Public Records Training
 - 1. <u>Daniel Oberschlake</u>
- C. OSBA Conference Delegate
 - 1. <u>Jeff Wilson</u>
 - 2. <u>Jeff Cluxton (Alternate)</u>
- D. Southern Hills Career and Technical Center Board Representative
 - 1. Jeff White