

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20



Wednesday, January 3, 2018
 Special - 2018 Organizational Meeting
 6:00 pm

RIPLEY UNION LEWIS HUNTINGTON
 LOCAL SCHOOL DISTRICT BOARD MEETING
 1317 S. Second St.
 Ripley, Ohio

1. Welcome/Opening**Subject A. Oath of Office**

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 1. Welcome/Opening

Access Public

Type Action

Recommended Action Jeff Rowley, Treasurer, administers the Oath of Member of Board of Education to Mrs. Glenda Huff, Mr. Jeffrey White, and Mr. Daniel Oberschlake.

Subject B. Roll Call

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 1. Welcome/Opening

Access Public

Type Procedural

Yea - Mr. Cluxton

Yea - Mrs. Huff

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

Also in attendance was James Wilkins II -Superintendent and Jeff Rowley-Treasurer.

Subject C. Pledge of Allegiance

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America,
 and to the republic for which it stands, one nation under God,
 indivisible, with liberty and justice for all."

2. In The Matter of Nominees**Subject A. Nomination for President**

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 2. In The Matter of Nominees

Access Public

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Type Action

Recommended Action **(Resol. 1-18-052)** Mr. Wilson moved and Mr. Cluxton seconded to nominate Glenda Huff for President of the Ripley-Union-Lewis-Huntington Board of Education for 2018.

Yea - Mr. Cluxton Yea - 5 Nay - 0
 Yea - Mrs. Huff Motion Carried - Y
 Yea - Mr. Oberschlake
 Yea - Mr. White
 Yea - Mr. Wilson

Subject B. Nomination for Vice President

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 2. In The Matter of Nominees

Access Public

Type Action

Recommended Action **(Resol. #1-18-053)** Mr. White moved and Mr. Wilson seconded to nominate Jeff Cluxton for Vice-President of the Ripley-Union-Lewis-Huntington Board of Education for 2018.

Yea - Mr. Cluxton Yea - 5 Nay - 0
 Yea - Mrs. Huff Motion Carried - Y
 Yea - Mr. Oberschlake
 Yea - Mr. White
 Yea - Mr. Wilson

3. In The Matter of Motions

Subject A. Adopt Tax Budget

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To adopt the Fiscal Year 2017 Alternative Tax Budget as presented by the Treasurer.

Executive Content
 This annual tax budget is required to be filed with the County Auditor. The County Auditor and Budget Commission use this budget as means of determining if the established levy rates are sufficient to meet the required payments, or to determine if too much monies are being generated - thus requiring an adjustment to the effective rate.

See draft budget attached.

Executive File Attachments
 Tax Budget_2018_Board Draft Review.pdf (329 KB)

Subject B. Service Fund Appropriation

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorize the Treasurer to appropriate \$2,000 to a service fund for 2018. Said service fund is to be used for in-service of Board Members including expenditures for the National School Board Convention.

Subject C. Approve Section 125 Plan

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Meeting: Jan 3, 2018 - Special - 2018 Organizational Meeting
 Category: 3. In The Matter of Motions
 Access: Public
 Type: Action
 Recommended Action: To approve the Section 125 Flexible Benefit Plan beginning February 1, 2018 and ending January 31, 2019.
Admin Content
 This plan insures our compliance with the legal requirement of the Internal Revenue Service Code Section 125 documenting our districts offering of a cafeteria benefit plan.
 Attached is a copy of the proposed plan to be administered by American Fidelity.

Administrative File Attachments
 125 Plan_2018_RULH.pdf (1,865 KB)

Subject: D. Secure County Advances
 Meeting: Jan 3, 2018 - Special - 2018 Organizational Meeting
 Category: 3. In The Matter of Motions
 Access: Public
 Type: Action
 Recommended Action: To authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to District.

Subject: E. Paying of Bills
 Meeting: Jan 3, 2018 - Special - 2018 Organizational Meeting
 Category: 3. In The Matter of Motions
 Access: Public
 Type: Action
 Recommended Action: To authorize the Treasurer to pay all bills within the appropriation resolution as bills are received and when services and/or merchandise are received in good condition.

Subject: F. Investment of Interim Funds
 Meeting: Jan 3, 2018 - Special - 2018 Organizational Meeting
 Category: 3. In The Matter of Motions
 Access: Public
 Type: Action
 Recommended Action: To authorize the Treasurer to invest interim funds when available.

Subject: G. Designate Public Depositories
 Meeting: Jan 3, 2018 - Special - 2018 Organizational Meeting
 Category: 3. In The Matter of Motions
 Access: Public
 Type: Action
 Recommended Action: To designate and enter into a Memorandum of Agreement for Deposit of Public Funds for a period of no more than five (5) years with the follow financial institutions as recommended by the treasurer: First State Bank, Southern Hills Community Savings Bank, and Merchants National Bank, commencing January 1, 2018.

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Subject H. Designate Purchasing Agent

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorize and designate the Superintendent to serve as Purchasing Agent for the District.

Subject I. Appropriation Modifications

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorize the Treasurer to make appropriation modifications within financial accounts and at fund level as needed, and to present those to the Board at its next regular meeting for approval.

Subject J. Student Fund Activity

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorize the Treasurer to approve student activity policies and proposed transfers within the student activity fund to be presented to the Board at its next regular meeting.

Subject K. State/Federal Application Approvals

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action To authorize the Superintendent to approve all applications for Federal and State Funds.

Subject L. Motion and Second

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 3. In The Matter of Motions

Access Public

Type Action

Recommended Action **(Resol. #1-18-054)** Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the superintendent and treasurer to approve the motions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

4. In The Matter of Board Appointees

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Subject **A. OSBA Conference Delegate**

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Category 4. In The Matter of Board Appointees

Access Public

Type Action

Recommended Action **(Resol. #1-18-055)** Mr. White moved and Mr. Oberschlake seconded to appoint Mr. Wilson to serve as the delegate to the Ohio School Boards Association 2018 Annual Conference.

Yea - Mr. Cluxton Yea - 5 Nay - O
 Yea - Mrs. Huff Motion Carried - Y
 Yea - Mr. Oberschlake
 Yea - Mr. White
 Yea - Mr. Wilson

Subject **B. OSBA Alternate Delegate**

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 4. In The Matter of Board Appointees

Access Public

Type Action

Recommended Action **(Resol. #1-18-056)** Mr. White moved and Oberschlake seconded to appoint Mr. Cluxton to serve as the alternate delegate to the Ohio School Boards Association 2018 Annual Conference.

Yea - Mr. Cluxton Yea - 5 Nay - O
 Yea - Mrs. Huff Motion Carried - Y
 Yea - Mr. Oberschlake
 Yea - Mr. White
 Yea - Mr. Wilson

Subject **C. Legislative Liaison**

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 4. In The Matter of Board Appointees

Access Public

Type Action

Recommended Action **(Resol. #1-18-057)** Mr. Cluxton moved and Mr. White seconded to appoint Mrs. Huff to serve as the legislative liaison to the Ohio School Board Association for 2018.

Yea - Mr. Cluxton Yea - 5 Nay - O
 Yea - Mrs. Huff Motion Carried - Y
 Yea - Mr. Oberschlake
 Yea - Mr. White
 Yea - Mr. Wilson

Subject **D. Public Records Training Designee**

Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting

Category 4. In The Matter of Board Appointees

Access Public

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Recommended Action (Resol. #1-18-061) Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the Superintendent to approve the resolution for the standing committees for 2018 as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mr. White
Yea - Mr. Wilson

The provided DRAFT of the 2018 Superintendent Committee Appointments and Board Appointments was reviewed, with no changes being made.

File Attachments
2018 Board Committee Appointments.pdf (13 KB)

6. Adjourn

Subject A. Adjourn
Meeting Jan 3, 2018 - Special - 2018 Organizational Meeting
Category 6. Adjourn
Access Public
Type Action
Recommended Action Mr. Cluxton moved and Mr. White seconded to adjourn the meeting at 6:27 pm.
Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mr. White
Yea - Mr. Wilson

Treasurer

Jeffrey A. Bowley

Board President

Glenda Huff

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2018 Superintendent Committee Appointments

- A. Finance**
 - 1. Jeff Cluxton
 - 2. Jeff White
- B. Curriculum**
 - 1. Jeff Cluxton
 - 2. Glenda Huff
- C. Personnel**
 - 1. Jeff Cluxton
 - 2. Jeff White
- D. Buildings, Grounds, and Transportation**
 - 1. Daniel Oberschlake
 - 2. Jeff Wilson
- E. Legislative and Policy**
 - 1. Glenda Huff
 - 2. Daniel Oberschlake
 - i. Student Liaison**
 - Glenda Huff
- F. Negotiations**
 - 1. Jeff Wilson
 - 2. Glenda Huff
- G. Athletic**
 - 1. Jeff Wilson
 - 2. Jeff White
- H. University Partnership**
 - 1. Daniel Oberschlake
 - 2. Glenda Huff

2018 Board Appointments

- A. Legislative Liaison**
 - 1. Glenda Huff
- B. Public Records Training**
 - 1. Daniel Oberschlake
- C. OSBA Conference Delegate**
 - 1. Jeff Wilson
 - 2. Jeff Cluxton (Alternate)
- D. Southern Hills Career and Technical Center Board Representative**
 - 1. Jeff White