

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800 325 8094 FORM NO 10148

Held

20



Wednesday, July 26, 2017
Regular Meeting
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON
LOCAL SCHOOL DISTRICT BOARD MEETING
1317 S. Second St.
Ripley, Ohio

1. Welcome/Opening

Subject A. Roll Call
Meeting Jul 26, 2017 - Regular Meeting
Category 1. Welcome/Opening
Access Public
Type Procedural

Yea - Mr. Cluxton (arrived 7:09)
Absent - Mrs. Huff
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

Also in attendance was Dr. Linda Naylor- Superintendent, Jeff Rowley-Treasurer, Mr. James Wilkins, Melissa Johnson, John Schwerling, Tonya Schwerling, Pam Sebastian, Pam Fannin and numerous students, and guest

Subject B. Pledge of Allegiance
Meeting Jul 26, 2017 - Regular Meeting
Category 1. Welcome/Opening
Access Public
Type Procedural

"I pledge allegiance to the flag of the United States of America,
and to the republic for which it stands, one nation under God,
indivisible, with liberty and justice for all."

2. Public Comments/Visitors

Subject A. Public Comments
Meeting Jul 26, 2017 - Regular Meeting
Category 2. Public Comments/Visitors
Access Public
Type Information

No one was signed in to address the board at this time.

3. Superintendent's Report

Subject A. Superintendent's Monthly Update
Meeting Jul 26, 2017 - Regular Meeting
Category 3. Superintendent's Report
Access Public
Type Information, Report

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Dr. Naylor reported that she and Mrs. Schelling had worked on and submitted a grant application for the FY18 5th Quarter Agricultural Education Grant, which is used to help fund additional extended days for vocational education teachers during the summer months, and periods when school is not in session. She was happy to report that the District received notice that their application was approved for 10 additional extended days.

Dr. Naylor noted that efforts continue to make sure all scheduling, buildings, and busing are ready by the start of the first day of school on August 16th. The paving of the back lot at the high school has been completed, and the refinishing of the gym floors at both the middle school, and high school have also been completed.

Subject B. Employee Recognition
Meeting Jul 26, 2017 - Regular Meeting
Category 3. Superintendent's Report
Access Public
Type Information

President Wilson reported that at the June board meeting, Sgt. Major Kokensparger was recognized for his retirement after 15 years with the RULH Schools. While Sgt Major was not able to attend tonight's meeting, Mr. Wilson revealed a plaque special recognition plaque that is to be presented to him.

Mr. Wilson also asked Dr. Naylor to step forward, at which time he presented her a plaque of recognition for her years of dedicated service, and her retirement after 4 years with the RULH Schools.

4. Financial Reports & Resolutions

Subject A. Minutes
Meeting Jul 26, 2017 - Regular Meeting
Category 4. Financial Reports & Resolutions
Access Public
Type Action

Recommended Action To approve the minutes from the June 14, 2017 regular meeting and June 28, 2017 special meeting as presented. See draft copy of minutes attached for your review.

File Attachments

- [June 14 2017 regular minutes.pdf \(1.271 KB\)](#)
- [June 28 2017 special minutes .pdf \(172 KB\)](#)

Executive Content

Please review draft minute records below, and advise of any noted additions or corrections.

Subject B. Financial Report
Meeting Jul 26, 2017 - Regular Meeting
Category 4. Financial Reports & Resolutions
Access Public
Type Action

Recommended Action To approve Financial reports as presented for the month ending June 30, 2017.

Admin Content

Please see the following financial reports for the month ending June 30, 2017:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- D - General Fund Appropriation Summary Report
- F - Utility Report

Administrative File Attachments

- [A1.CSH.REC.JUN17_signed.pdf \(19 KB\)](#)
- [A2.FIN.SUMM.JUN17.PDF \(12 KB\)](#)
- [B.CHECKS.ALL.JUN17.PDF \(20 KB\)](#)
- [D.APP.SUM.BOARD.JUN17.PDF \(6 KB\)](#)
- [F.Utilities.2016-2017.pdf \(88 KB\)](#)

Executive Content

Please see the following financial reports for the month ending June 30, 2017:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- C - Vendor Detail Check Listing

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D - General Fund Appropriation Summary Report
 E - Summary Receipt Listing
 F - Utility Report

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations, and a copy of the most recent Investment Portfolio rollover of the Merchant CD that matured on 6/16/17 to a 38 month CD at 1.25%.

Executive File Attachments

[A1 CSHREC JUN17 signed.pdf \(19 KB\)](#)
[A2 FINSUMM JUN17.PDF \(12 KB\)](#)
[B CHECKS ALL JUN17.PDF \(20 KB\)](#)
[C CHEKPY BOARD JUN17.PDF \(41 KB\)](#)
[D APPSUM BOARD JUN17.PDF \(6 KB\)](#)
[E RECRPT JUN17.PDF \(10KB\)](#)
[F Utilities 2016-2017 .pdf \(88 KB\)](#)
[Treasurer Detail Report for July 26 2017.pdf \(83 KB\)](#)
[Investment Portfolio 063017.pdf \(52 KB\)](#)

Subject C. 16-17 Purchase Orders Over 10%

Meeting Jul 26, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the provided listing of purchase orders from 16-17 school year which exceeded the 10% threshold.

Executive Content

See attached listing of 16-17 purchase orders whose applied expenditure total was over 10% of authorized PO Amount.

Executive File Attachments

[Purchase Orders over 10% 16-17 Board Approval.pdf \(72 KB\)](#)

Subject D. FY17 Federal Program Advances

Meeting Jul 26, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the following FY17 Federal Program Advances from the General Fund totaling \$31,479.48 to cover the fiscal year-end balance short-falls until federal reimbursements are received in FY17-18:

Advance to IDEA-B_#516-9017 - \$12,502.25

Advance to Title I_#572-9017 - \$15,285.89

Advance to Title II-A_#590-9017 - \$3,691.34

Subject E. Fiscal Year End Closeout Transfers

Meeting Jul 26, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the following Transfer of Funds totaling \$23,628 from the General Fund to the Pay-to-Participate and Cafeteria Funds which ended the 16-17 fiscal year with a negative fund balance with no further fiscal year revenue to be received:

Transfer to Pay-to-Participate Fund_#001-9280 - \$454.26

Transfer to Food Service Fund_#006-9003 - \$23,173.74

Subject F. Student Activities Budget/Purposes for SY 17-18

Meeting Jul 26, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the preliminary SY 17-18 Student Activity Budget/Purpose Clauses as presented.

Admin Content

See summary of proposed budget purposes clauses for the various student activity and sports accounts for the 17-18 school year.

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Administrative File Attachments
 List of student Activities Budgets FY17-18.pdf (64 KB)

Subject G. New Ag Ed 5th Qtr Grant Fund Establishment

Meeting Jul 26, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the establishment of Special Revenue Fund #461-9017 to account for the newly awarded Agriculture Education 5th Quarter Grant. The Ag Ed 5th Quarter Grant is a state-funded grant targeting year-around instruction. It was developed to assist local schools such as ours to provide supplemental resources to ensure delivery of summer instruction and to develop student entrepreneurial activity and work experience through organized activities and supervised agricultural experience.

Subject H. Motion and Second

Meeting Jul 26, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action (Resol. #07-17-001) Mr. Cluxton moved and Mr. White seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0
 n/a - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

5. Facilities and Transportation

Subject A. Bus Sale Receipt

Meeting Jul 26, 2017 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Type Information

Mr. Rowley reported that the 3 used buses (#1, #15, #21) sold at auction through Towler's Auction on July 16, 2017 netted the District \$4,500.

Bus #1 sold for \$1,500
 Bus #15 sold for \$2,000
 Bus #21 sold for \$1,500

less 10% Auction Service Fee of \$500

In addition, Mr. Rowley reported that we just took delivery of our new handicap bus, and encouraged everyone to take a look at it, with its advanced rail system that allows for the removal of seats to accommodate more wheelchairs, and also seat belts.

6. Education/Curriculum/Instruction

Subject A. Motion and Second

Meeting Jul 26, 2017 - Regular Meeting

Category 6. Education/Curriculum/Instruction

Access Public

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BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20 _____

Type Action

Recommended Action moved and seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented.

_____ Mr. Cluxton _ Yea _ Nay
 _____ Mrs. Huff Motion Carried
 _____ Mr. Sims
 _____ Mr. White
 _____ Mr. Wilson

There were not items presented for discussion.

7. Personnel - CertifiedSubject **A. Resignation from Lauren Gardner**

Meeting Jul 26, 2017 - Regular Meeting

Category 7. Personnel - Certified

Access Public

Type Action

Recommended Action Accept the resignation from Lauren Gardner as ES Intervention Specialist effective July 7, 2017.

Subject **B. Motion and Second**

Meeting Jul 26, 2017 - Regular Meeting

Category 7. Personnel - Certified

Access Public

Type Action

Recommended Action **(Resol. #07-17-002)** Mr. White moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the above personnel-certified resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0
 n/a - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

8. Personnel - SupplementalSubject **A. Resignation from Mary Sonner for ES Art Fair**

Meeting Jul 26, 2017 - Regular Meeting

Category 8. Personnel - Supplemental

Access Public

Type Action

Recommended Action To accept the resignation from Mary Sonner for Elementary Art Fair Supplemental effective immediately.

Subject **B. Motion and Second**

Meeting Jul 26, 2017 - Regular Meeting

Category 8. Personnel - Supplemental

Access Public

Type Action

Recommended Action **(Resol. #07-17-003)** Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the above Personnel-Supplemental resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0
 n/a - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

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9. Personnel - Athletics**Subject A. Resignation from Bradley Cannon - MS Athletic Director**

Meeting Jul 26, 2017 - Regular Meeting

Category 9. Personnel - Athletics

Access Public

Type Action

Recommended Action To accept the resignation from Bradley Cannon as Middle School Athletic Director effective immediately due to accepting the High School Athletic Director position.

Subject B. Amy Klump - 7th & 8th grade Cheerleading Coach

Meeting Jul 26, 2017 - Regular Meeting

Category 9. Personnel - Athletics

Access Public

Type Action

Recommended Action To approve the employment of Amy Klump as the 7th and 8th grade Cheerleading Coach and issue a 1 year supplemental for the 2017-2018 school year.

Subject C. Amy Klump - Middle School Athletic Director

Meeting Jul 26, 2017 - Regular Meeting

Category 9. Personnel - Athletics

Access Public

Type Action

Recommended Action To approve the employment of Amy Klump as the Middle School Athletic Director and issue a 1 year supplemental for the 2017-2018 school year.

Subject D. Bethany Carrington - 7th grade Volleyball Coach

Meeting Jul 26, 2017 - Regular Meeting

Category 9. Personnel - Athletics

Access Public

Type Action

Recommended Action To approve the employment of Bethany Carrington as 7th grade Volleyball Coach and issue a 1 year supplemental contract for the 2017-18 school year.

Subject E. Blake Price as 7th grade Girls Basketball Coach

Meeting Jul 26, 2017 - Regular Meeting

Category 9. Personnel - Athletics

Access Public

Type Action

Recommended Action To approve the employment of Blake Price as 7th grade Girls Basketball Coach and issue a 1 year pupil activity contract for the 2017-18 school year.

Subject F. Motion and Second

Meeting Jul 26, 2017 - Regular Meeting

Category 9. Personnel - Athletics

Access Public

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Recommended Action (**Resol. #07-17-004**) Mr. White moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the above personnel - athletic resolutions as presented.

Mr. Wilson asked to abstain from vote on Item C

Vote items A,B,D, and E:

Yea - Mr. Cluxton Yea - 4 Nay - 0
 n/a - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

Vote on item C:

Yea - Mr. Cluxton Yea - 3 Nay - 0
 n/a - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Yea - Mr. White
 abstain - Mr. Wilson

10. Administrative/Advisory

Subject **A. Student Handbook - 2017-18**
Meeting Jul 26, 2017 - Regular Meeting
Category 10. Administrative/Advisory
Access Public
Type Action

Recommended Action To approve the Student Handbook for the 2017-18 school year.
 Final reading of the 2017 - 2018 Student Handbook to be approved at July 26, 2017 meeting.

File Attachments
[Student Handbook 2017-2018 \(1\).pub \(817 KB\)](#)

Subject **B. Student Athletic Handbook - 2017-18**
Meeting Jul 26, 2017 - Regular Meeting
Category 10. Administrative/Advisory
Access Public
Type Action

Recommended Action To approve the Student Athletic Handbook for the 2017-18 school year.

File Attachments
[Student Athlete Handbook Revision 6.19.2017.docx \(74 KB\)](#)

Subject **C. Coach Handbook - 2017-18**
Meeting Jul 26, 2017 - Regular Meeting
Category 10. Administrative/Advisory
Access Public
Type Action

Recommended Action To approve the Coach Handbook for the 2017-18 school year.

File Attachments
[Coaches Handbook Revision 7.2017.doc \(154 KB\)](#)

Subject **D. Staff Handbook - 2017-18**
Meeting Jul 26, 2017 - Regular Meeting
Category 10. Administrative/Advisory
Access Public

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Recommended Action To approve the Staff Handbook for the 2017-18 school year.

File Attachments

Staff Handbook 2017-2018.docx (121 KB)

Subject E. Motion and Second
Meeting Jul 26, 2017 - Regular Meeting
Category 10. Administrative/Advisory
Access Public
Type Action

Recommended Action (**Resol. #07-17-005**) Mr. White moved and Mr. Cluxton seconded upon the recommendation of the superintendent of schools to approve the administrative/advisory resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0
 n/a - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

11. Old Business**12. New Business****13. Correspondence**

Subject A. Special Thank You
Meeting Jul 26, 2017 - Regular Meeting
Category 13. Correspondence
Access Public
Type Recognition

Mr. White wanted to extended a special thank you to Superintendent Dr. Naylor for her hard work and dedication to the District. He stated that while they may not have always saw eye-to-eye on every issue and discussion, he always valued her experience and knowledge in education.

14. Executive Session

Subject A. Motion and Second to enter Executive Session
Meeting Jul 26, 2017 - Regular Meeting
Category 14. Executive Session
Access Public
Type Action

Recommended Action _____ moved and _____ seconds
 the motion to enter Executive Session for the purpose of: (See attachment)

There was no items for discussion requiring executive session.

File Attachments

Exec session language in detail.pdf (38 KB)

15. Adjourn

Subject A. Adjourn
Meeting Jul 26, 2017 - Regular Meeting
Category 15. Adjourn
Access Public

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Recommended Action Mr. Cluxton moved and Mr. White seconded to adjourn the meeting at 7:53 pm.

Yea - Mr. Cluxton Yea - 4 Nay - 0
n/a - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

Jeffrey A. Rowley

Treasurer

Jeff Wilson

Board President