

Held

July 15

2015

**In the matter of  
Regular Meeting**

The Ripley Union Lewis Huntington Board of Education met in regular session at 7:00 P.M. in the Central Office Conference Room with the following members answering roll call: Jeff Cluxton, Jeff Wilson, Barry Sims, Jeff White; and Glenda Huff. Also in attendance were Superintendent Dr. Linda Naylor, Treasurer Jeff Rowley, Ken Roberts, Cheryl Roberts, and Pam Fannin

President Cluxton called the meeting to order. The Pledge of Allegiance was then recited.

**In the matter of  
Executive Session  
Resol. #07-15-001**

- Mr. Wilson made a motion, seconded by Mr. Sims, in accordance with Ohio Revised Code (ORC) 121.22, to enter into executive session at 7:01 P.M. for the purpose of employment, compensation, or dismissal of an employee or public official.

Result of roll call: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. Wilson, yea, and Mr. White, yea. Motion approved. 5:0

Those present in executive session included the five Board Members, Dr. Naylor, and Mr. Rowley.

The Board returned from executive session at 9:03 P.M. with five members present.

**In the matter of  
Additions to the Agenda  
Resol. #07-15-002**

Mr. Sims made motion, seconded by Mrs. Huff to approve the following additions to the agenda as recommended by Superintendent:

1. Personnel – Certified

- a. Approve the employment of Brett Prince, 6<sup>th</sup> Grade Language Arts teacher, for the 2015-16 school year and issue a 1 year contract at BA 150 – Step 10 pending employment verification.
- b. Approve the employment of Cassandra Burris, 6<sup>th</sup> Grade Science teacher, for the 2015-16 school year and issue a 1 year contract at BA – Step 0.
- c. Approve the employment of Patricia Streetman as a substitute bus driver, pending certification, on the Classified Substitute list for the 2015-16 school year.
- d. Approve the employment of James Malone as a substitute bus driver, pending certification, on the Classified Substitute list for the 2015-16 school year.
- e. Approve the employment of Colette Smith as a substitute bus driver, pending certification, substitute cafeteria worker and substitute secretary on the Classified Substitute list for the 2015-16 school year.

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- f. Approve the employment of Jessika Taylor as a substitute bus driver, pending certification, and substitute cafeteria worker on the Classified Substitute list for the 2015-16 school year.

Result of roll call: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. White, yea; and Mr. Wilson, yea. Motion approved. 5:0

**In the matter of Superintendent's Report**

Superintendent's Report

- A. The monthly Superintendent's Report was presented to each member.

*(See Minute Book Folder)*

**In the matter of Treasurer's Report Resol. #07-15-003**

Upon the recommendation of the Treasurer, Mrs. Huff made a motion, seconded by Mr. Wilson to approve the following minutes, financial report, and financial resolutions for June 2015:

- 1. Reading, approval and signing of the June 17, 2015 regular meeting minutes.
- 2. Financial Report

Financial Report

- (A) - Financial Report by Fund with Reconciliation for June, 2015
- (B) - Summary Check Register for June, 2015
- (C) - Detail Check Register for June, 2015
- (D) - Appropriation Summary Report for June, 2015
- (E) - Receipt Ledger Detail/Budget Modifications for June, 2015
- (F) - Utilities report - June, 2015
- (G) - Fiscal Year-end Comparison of Financial Revenue and Expenditures to Five-Year Forecast Projections, and prior two years.

Bills (over \$3000)

Dated prior to purchase order or exceed purchase order amount by more than 10%

- None noted.

Records Commission - Board President, Superintendent, and Treasurer must note that there will be no records disposed of at this time.

Advances and Transfers

Advances - None for Month of June 2015

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Total Advances Due to the General Fund at this time is \$ 180,198.99

Transfers – None

Appropriation Modifications: (Legal Level of Control – FUND Level)

Total Appropriations for June 2015 ALL FUNDS, incl. carry-over encumbrances \$15,297,613.55

3. 2015-16 Super-Blanket Certificates

- a. To approve the list of open purchase orders for the 2015-16 fiscal year as provided.

4. H.B. 64 Update

- a. Mr. Rowley noted that the Final State Aid and Direct Fixed-Rate Operating Loss Reimbursement Estimates for the State Bi-annual Budget for FY2016 – FY 2017 were favorable to the District.
- b. Dollar change from FY15 to FY16 was estimated at + \$402,713, and for FY16 to FY17 was estimated at +\$392,112.
- c. However we must keep in mind that these estimates were based on ADM projections provided by ODE, and valuation projections provided by the Ohio Department of Taxation, and were not changed from FY 2015 to FY 2016 to FY 2017. Thus changes in actual data could significantly impact these estimates.

*(See Minute Book Folder)*

Result of roll call: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. Wilson, yea; and Mr. White, yea. Motion approved. 5:0

**In the matter of  
Facilities and Transportation  
Resol. #07-15-004**

Upon the recommendation of the Superintendent, Mr. Sims made a motion, seconded by Mrs. Huff to approve for the Superintendent to approve all bus routes and designated stops needed for the 2015-16 school year.

Result of roll call: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. Wilson, yea; and Mr. White, yea. Motion approved. 5:0

**In the matter of  
Supplemental Personnel  
Resol. #07-15-005**

- Upon the recommendation of the Superintendent, Mr. Wilson made a motion, seconded by Mr. Sims to approve the following personnel supplemental resolutions for the 2015-16 school year:

1. To approve and award the LPDC supplemental contracts for the 2015-16 school year to the following: Aric Fiscus; Linda Douglas; Patricia Skaggs; Paula Ormes and Karen Dunn.
2. To approve and award a supplemental contract at \$2,000 annually per building for Lead Cook (Building) to Cheryl Roberts (Elementary); Kathy Turner (Middle School); and Carolyn Deaton (High School) for the 2015-16 school year.
3. To approve and award a supplemental contract at \$4,000 annually for Lead Cook (District) to Kathy Turner for the 2015-16 school year.

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4. To approve the non-renewal of all supplemental contracts held in the 2014-15 school year by non-certified staff.
5. Approve extended days/supplementals for extended service for the 2015-16 school year as follows:

Last Name	First Name	Type	Days/\$ Amount
Brown	Timothy	Band	20 Days
Ream	Patty	Computer Coordinator	10 Days
Armstrong	Roberta	Library	20 Days
Clark	Col. James	MCJROTC	40 Days
Kokensparger	Sgt. Maj. Otis	MCJROTC	40 Days
Stanfield	Harvey	Voc. Ag	40 Days
Skaggs	Patricia	Voc. Ed	10 Days
Rau	Michele	Voc. Ed	10 Days
Gulley	Patricia	MS Tech Asst.	\$1,500
Sonner	Mary	ES Tech Asst.	\$1,500
Osman	Jasmine	HS Counselor	40 Days
Gulley	Patricia	MS Counselor	10 Days
Manning	Elaine	Nurse	10 Days
Fannin	Pam	A+ Coordinator-HS	\$4,000
Gulley	Patricia	A+ Coordinator-MS	\$4,000
Sonner	Mary	A+ Coordinator-ES	\$2,500

6. To approve the supplemental contract for National Board Honorarium to Michael Scanlan at a rate of \$2,500 for the 2015-16 school year.
7. To approve the following tutors for the 2015-16 school year at a rate of \$25.00/\$30.00 per hour:
  - All RULH Certified staff members (any teacher or administrator who are certified).
  - All Certified staff of Southern Ohio ESC/Hopewell.
  - All Certified staff of Brown County ESC.
  - All Certified subs at Brown County ESC.

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. White, yea; and Mr. Wilson, yea. Motion approved. 5:0

**In the matter of  
HS Varsity Volleyball Supplemental  
Resol. #07-15-006**

- Upon the recommendation of the Superintendent, Mrs. Huff made a motion, seconded by Mr. Sims to approve and award the High School Volleyball supplemental contract to Amanda Beetem for the 2015-16 school year.

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. White, yea; and Mr. Wilson, nea. Motion approved. 4:1

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**In the matter of  
HS JV Volleyball Supplemental  
Resol. #07-15-007**

- Upon the recommendation of the Superintendent, Mr. Sims made a motion, seconded by Mrs. Huff to approve and award the High School Junior Varsity Volleyball supplemental contract to Jean Ellen Miller for the 2015-16 school year.

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. White, yea; and Mr. Wilson, yea. Motion approved. 5:0

**In the matter of  
HS Boys Track Supplemental  
Resol. #07-15-008**

- Upon the recommendation of the Superintendent, Mr. Sims made a motion, seconded by Mrs. Huff to approve and award the High School Boys Track supplemental contract to Richard Applegate for the 2015-16 school year.

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. White, yea; and Mr. Wilson, yea. Motion approved. 5:0

**In the matter of  
HS Girls Track Supplemental  
Resol. #07-15-009**

- Upon the recommendation of the Superintendent, Mr. Sims made a motion, seconded by Mrs. Huff to approve and award the High School Girls Track supplemental contract to Richard Applegate for the 2015-16 school year.

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. White, yea; and Mr. Wilson, yea. Motion approved. 5:0

**In the matter of  
Athletic Director Supplemental  
Resol. #07-15-010**

- Upon the recommendation of the Superintendent, Mrs. Huff made a motion, seconded by Mr. Wilson to approve and award the Athletic Director contract to Jordan Maiberger for the 2015-16 school year.

- Discussion: Mr. Maiberger is only interested in performing the administrative duties of the position regarding paperwork, setting schedules, establishing officials, ect, and does not want the responsibilities of being at all home games, counting gate receipts, etc.
- After discussion it was recommended that his supplemental pay would be set at \$4,000 to perform all administrative duties, and that the District would post for positions of "Site Manages" to perform the "at game" responsibilities.

- After discussion, Mrs. Huff amended her motion, seconded by Mr. Wilson to approve and award the Athletic Director contract to Jordan Maiberger for the 2015-16 school year at \$4,000 annual.

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. White, yea; and Mr. Wilson, yea. Motion approved. 5:0

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**In the matter of  
Resignations  
Resol. #07-15-011**

- Upon the recommendation of the Superintendent, Mrs. Huff made a motion, seconded by Mr. Wilson to approve the following personnel resignation resolutions:

1. Accept the resignation from Roman Weber, bus driver, effective June 30, 2015, after 25 ½ years with RULH Schools.
2. Accept the resignation from Bob Polley, 8<sup>th</sup> Grade Girls Basketball coach effective immediately.
3. Accept the resignation from Lisa Imbus, Intervention Specialist, effective August 15, 2015 due to new employment at another school district.
4. Accept the resignation from Tara Lawson, 8<sup>th</sup> Grade Science teacher, due to new employment at another school district.
5. Accept the resignation from Matt Lawson, 6<sup>th</sup> Grade Science teacher, due to new employment at another school district.
6. Accept the resignation from Lynea Cameron, HS Science teacher, effective June 23, 2015 due to new employment at another school district.
7. Accept the resignation from Al Diedrick, 6<sup>th</sup> Grade Math teacher, due to new employment at another school district.
8. Accept the resignation from Tracy Lindner, 6<sup>th</sup> Grade Language Arts teacher, due to new employment at another school district.
9. Accept the resignation of John Austin Young, HS and MS Choir teacher, effective July 10, 2015 due to new employment at another school district.

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. White, yea; and Mr. Wilson, yea. Motion approved. 5:0

**In the matter of  
Personnel  
Resol. #07-15-012**

Upon the recommendation of the Superintendent, Mr. Wilson made a motion, seconded by Mrs. Huff to approve the following personnel resolutions:

1. To approve the employment of Lauren Gardner as Intervention Specialist for the 2015-16 school year and issue a 1 year contract at BA 150 – Step 6.
2. To approve the employment of Justin Birchfield as 8<sup>th</sup> Grade Science teacher for the 2015-16 school year and issue a 1 year contract at BA 150 – Step 0.
3. To approve the employment of Heather Butler, 6<sup>th</sup> Grade Math Teacher, for the 2015-16 school year and issue a 1 year contract at MA – Step 2.
4. To approve the addition of Leslie Jones, bus driver, to the cafeteria and classified substitute list for the 2015-16 school year.

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5. To approve the Brown County certified and classified substitute list for the 2015-16 school year.

*(See Minute Book Folder)*

6. To approve the revised/updated Classified Substitute list as presented for the 2015-16 school year.

*(See Minute Book Folder)*

7. To approve the employment of Brett Prince, 6<sup>th</sup> Grade Language Arts teacher, for the 2015-16 school year and issue a 1 year contract at BA 150 – Step 10 pending employment verification.

8. To approve the employment of Cassandra Burris, 6<sup>th</sup> Grade Science, for the 2015-16 school year and issue a 1 year contract at BA – Step 0.

9. To approve the employment of Patricia Streetman as a substitute bus driver, pending certification, on the Classified Substitute list for the 2015-16 school year.

10. To approve the employment of James Malone as a substitute bus driver, pending certification, on the Classified Substitute list for the 2015-16 school year.

11. To approve the employment of Colette Smith as a substitute bus driver, pending certification, substitute cafeteria worker and substitute secretary on the Classified Substitute list for the 2015-16 school year.

12. Approve the employment of Jessika Taylor as a substitute bus driver, pending certification, and substitute cafeteria worker on the Classified Substitute list for the 2015-16 school year.

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. Wilson, yea; and Mr. White, yea. Motion approved. 5:0

**In the matter of  
Administrative/Advisory  
Resol. #07-15-013**

- Upon the recommendation of the Superintendent, Mr. Wilson made a motion, seconded by Mr. Sims to approve the following administrative/advisory resolutions:

1. To approve the revisions to the RULH Coaches Handbook.
2. To approve the revisions to the RULH Athletic Handbook.
3. To approve the USDA Nutritional guidelines and USDA Smart Snack guidelines for the 2015-16 school year.
4. To approve the 2015-16 RULH Student Handbook.
5. To rescind the resolution adopting a calamity day alternative make-up plan for the 2015-16 school year approved May 20, 2015 due to a change in ORC reference.
6. To approve the revised resolution adopting a calamity day alternative make-up plan for the 2015-16 school year due to a change in ORC reference.

*(See Minute Book Folder)*

Result of roll call on all items: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. Wilson, yea; and Mr. White, yea. Motion approved. 5:0.

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Old Business:

1. Softball field at Middle School update – a requisition has been submitted by Mr. Zurbuch to contract with Mitch Hastings to shoot the grade on the planned area for the new softball field to determine if it is a viable location.
2. Concession Stand at ES Baseball field update – Drawings have been finalized by K4-Places, and has been sent to Clermont County Permit offices for approval.
3. Energy Project update – Waiting on proposal from ABM Values regarding their recommendations for a HB264 project.

New Business:

1. Discussed the likelihood of gathering bids to pave the High School front parking lot and access roads before the end of the paving season.
  - a. Mr. Rowley discussed the estimates collected by Mr. Zurbuch so far from Hauke Asphalt, Roberts Paving, Brown County Construction, and Midwest Asphalt. Estimates are varied, and do not appear to have all been based on the same specs.
  - b. Mr. Cluxton noted that due to the late status of the year, school beginning on August 19<sup>th</sup>, and many of the local pavers being pulled off jobs to due emergency repairs due to the recent flooding, the likelihood of getting the job done before weather prohibits it not likely, unless they could do it the week of the fair (Sept 28<sup>th</sup>-Oct 3<sup>rd</sup>).
  - c. Mr. Rowley and Mr. Zurbuch are to discuss with the pavers the feasibility of getting the work done this year, and if determined to be possible to get new quotes with the quotes listing each phase of the project (lot, right access road, left access road, access road in front of building) listed separately, and each quote being consistent with the specs identified by Mr. Zurbuch.
2. Mr. Rowley noted that board members needed to be thinking about attending the 2015 OSBA Capital Conference in November. Mr. Rowley will have all the details to the members at the next scheduled meeting.
3. Dr. Naylor noted that there is a good likelihood of the need to have a special meeting called to approve the employment of teachers to fill the recently vacated positions. After discussion, a tentative date of August 5, 2015 was established.

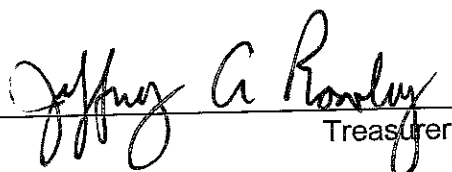
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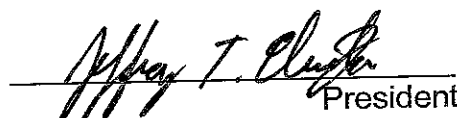
1. None.

Adjourn  
Resol. #07-15-014

There being no further business to come before the Board at this time, Mr. Sims made a motion, seconded by Mr. Wilson to adjourn the meeting at 10:04 P.M.

Result of roll call: Mr. Cluxton, yea; Mrs. Huff, yea; Mr. Sims, yea; Mr. Wilson, yea, and Mr. White, yea. Motion approved. 5:0

  
Treasurer

  
President