

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_\_



**Wednesday, January 18, 2017  
Regular Board Meeting  
6:00 pm**

**RIPLEY UNION LEWIS HUNTINGTON  
LOCAL SCHOOL DISTRICT BOARD MEETING  
1317 S. Second St.  
Ripley, Ohio**

**1. Welcome/Opening**

**Subject**           **A. Roll Call**  
Meeting            Jan 18, 2017 - Regular Board Meeting  
Category           1. Welcome/Opening  
Access             Public  
Type                Procedural  
                      Yea - Mr. Cluxton  
                      Yea - Mrs. Huff  
                      Yea - Mr. Sims  
                      Yea - Mr. White  
                      Yea - Mr. Wilson

Also in attendance was Dr. Linda Naylor-Superintendent, Jeff Rowley-Treasurer, HS Principal Susie Skinner, HS Counselor Jasmine Osman, Debby Mitchell, Cheryl Roberts, Mary Caudill, Helen Richey, John Schwierling, Jason Thompson, Bronston McCord-Attorney with Ennis-Britton, Doug Bahnsen, Dr. Kevin Boys-President SSCC, and few guest

**Subject**           **B. Pledge of Allegiance**  
Meeting            Jan 18, 2017 - Regular Board Meeting  
Category           1. Welcome/Opening  
Access             Public  
Type                Procedural

"I pledge allegiance to the flag of the United States of America,  
and to the republic for which it stands, one nation under God,  
indivisible, with liberty and justice for all."

**Subject**           **C. Call for additions, deletions, or revisions to the agenda**  
Meeting            Jan 18, 2017 - Regular Board Meeting  
Category           1. Welcome/Opening  
Access             Public

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Type Action

Recommended None noted at this time.  
Action

**2. Executive Session**

**Subject A. Motion and Second**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 2. Executive Session

Access Public

Type Action

Recommended **(Resol. #01-17-166)** Mr. Cluxton made a motion and Mr. Sims seconded to enter  
Action into Executive at 6:06 pm for the purpose of (G-1) Discipline of a public employee or  
official, and (G-4) Preparing for, conducting, or reviewing negotiations or bargaining  
sessions with public employees concerning their compensation or other terms and  
conditions of their employment.

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Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

Those present in executive session included Mr. Cluxton, Mrs. Huff, Mr. Sims, Mr.  
Wilson, Mr. White, Dr. Naylor, Jeff Rowley, and Mr. Bronston McCord was invited into  
executive session.

Mrs. Huff made a motion and Mr. Sims seconded to leave executive session and re-  
enter public session at 6:59 pm.

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Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

**3. Strategic Planning Presentation**

**Subject A. Dr. Boys - Outline for Conducting Strategic Planning**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 3. Strategic Planning Presentation

Access Public

Type Information

Mr. Kevin Boys, President of Southern State Community College was present to make a presentation to the  
Board regarding their interest in Dr. Boys serving as a facilitator for a Strategic Planning and Vision Program  
for the Ripley-Union-Lewis-Huntington School District. Dr. Boys provided a slide presentation handout,  
which laid out the step-by-step processes to be involved in establishing a clear vision for the District, and  
the people and processes to be put in place in a collaborative effort to create strategies, and implement  
changes and actions to reach the goals established for the District.

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A preliminary date of Thursday, February 9th from 7-8:30 was set for an evening Community Meeting to present a brief "state of the District" and future trends in education, and brainstorm ideas about things the District is doing good, could be doing better, and that maybe should stop doing.

A preliminary date of Saturday, March 18th between 9am-4pm was established for a Strategic Planning retreat to establish a clear vision statement based on input from the Community Meeting, and conduct a SPOT Analysis to determine the District's Strengths, Problems, Opportunities, and Treats. From those ideas, key priorities will be determined on how best the District can reach its vision.

From the Strategic Planning retreat, the District Administrative team will be task with taking those visions and key priorities, and drafting a set of bold steps/goals for the upcoming annual school years. Those goals are to be formally adopted by the Board, and the superintendent works with the administrative team to develop individual goals and work plans that contribute to the accomplishment of the District's annual goals.

#### **4. Public Comments/Visitors**

##### **Subject      A. Public Comments**

Meeting      Jan 18, 2017 - Regular Board Meeting

Category      4. Public Comments/Visitors

Access      Public

Type      Information

There was no one signed in at this time to address the board.

#### **5. Superintendent's Reports**

##### **Subject      A. Superintendent's Monthly Report**

Meeting      Jan 18, 2017 - Regular Board Meeting

Category      5. Superintendent's Reports

Access      Public

Type      Information

##### **Superintendent Report for January 2017**

##### **Vision, Continuous Improvement and Focus of District Work**

- I confirmed with Dr. Boys, president of Southern State Community College, regarding his presentation on strategic planning to the board on January 18.

##### **Communication and Collaboration**

- I coordinated a meeting with Mr. Tim Wilson, Mr. Fiscus and Mr. Zurbuch regarding an Arbor Day grant and its potential implementation at RULH Elementary later this spring.
- I am coordinating a meeting with a representative from the Children's Hunger Alliance and Mrs. Rau to discuss opportunities for expanding the breakfast program.

##### **Policies and Governance**

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- I have requested that the principals collect information from each building in regards to revisions for the 2017-2018 Student Handbook.

**Instruction**

- I have made several contacts with the state provider of Universal Design for Learning in regards to setting up a training for a core team of teachers at RULH. UDL is provided through SPDG. The DLT has heard several presentations on UDL, and has indicated an interest in moving forward. The principals have indicated a concern about substitute teacher availability.
- I have coordinated presenters for learning sessions on the In-Service day on January 17. Several teachers are presenting. Ideas for the various sessions were generated by the PD Committee consisting of two teachers from each building that met earlier this year. We did a "call for presenters" to all staff in December. In addition, I have coordinated the agenda, registration, and scheduling of the facility for the day. The flier with information about the workshops is attached.
- Dr. Naylor additionally noted that she had received request from teachers regarding being able to visit other local district who had implemented successful teaching and educational programs within their districts.
  - Mrs. Mitchell commented that this is something they had done in the past, and was well received.
  - Dr. Naylor noted that ideally it would have to be conducted between 8-11:30am on a PD day, and would need to be logistically coordinated between the building principal, their teachers, and the administration and teachers from the school to be visited.

**Resources**

- I attended the bid opening for mowing and snow removal in the district office on Friday, January 6, along with Mr. Rowley and Mr. Zurbuch.
- I have contacted crisisgo.com in regards to an emergency communication tool that is free to districts for a three-year period. This is a free App that can be used to notify District Emergency Management team members about a current emergency issue.

Respectfully submitted January 13, 2017.

Linda Naylor

|                                                                   |
|-------------------------------------------------------------------|
| Executive File Attachments<br>1.17.2017 Session Flier.pdf (90 KB) |
|-------------------------------------------------------------------|

**6. Financial Reports & Resolutions**

|                |                                      |
|----------------|--------------------------------------|
| <b>Subject</b> | <b>A. Minutes</b>                    |
| Meeting        | Jan 18, 2017 - Regular Board Meeting |
| Category       | 6. Financial Reports & Resolutions   |

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Access Public

Type Action

Recommended Action To approve the minutes from the December 21, 2016 regular meeting, January 4, 2017 Organization Meeting and January 4, 2017 Special Meeting as presented.

Attached is a draft of the December 21, 2016 Regular Meeting, January 4, 2017 Organization Meeting and January 4, 2017 Special Meeting minutes pending board approval.

**File Attachments**

[December 21, 2016 Regular Mtg Minutes.pdf \(60 KB\)](#)

[January 4 2017 Organizational Meeting Minutes.pdf \(41 KB\)](#)

[January 4 2017 Special Meeting Minutes.pdf \(99 KB\)](#)

**Executive Content**

Please review draft minute records below, and advise of any noted additions or corrections.

**Subject B. Financial Reports**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 6. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the Financial Reports as presented for the month ending December 31, 2016.

**Admin Content**

Please see the following financial reports for the month ending December 31, 2016:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- D - General Fund Appropriation Summary Report
- F - Utility Report

**Administrative File Attachments**

[D\\_APPSUM\\_BOARD\\_DEC16.PDF \(6 KB\)](#)

[B\\_CHECKS\\_ALL\\_DEC16.PDF \(19 KB\)](#)

[A2\\_FINSUMM\\_DEC16.PDF \(12 KB\)](#)

[F - Utility Report 2016-2017.pdf \(102 KB\)](#)

[A1\\_CSHREC\\_SIGNED\\_DEC16.pdf \(19 KB\)](#)

**Executive Content**

Please see the following financial reports for the month ending December 31, 2016:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- C - Vendor Detail Check Listing
- D - General Fund Appropriation Summary Report
- E - Summary Receipt Listing
- F - Utility Report

I have also attached my monthly detail Treasurer Report which gives a month-to-month comparison and explanation.

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## Executive File Attachments

[A2 FINSUMM DEC16.PDF \(12 KB\)](#)  
[H - Utility Report 2016-2017.pdf \(102 KB\)](#)  
[A1 CSHREC SIGNED DEC16.pdf \(19 KB\)](#)  
[D APPSUM BOARD DEC16.PDF \(6 KB\)](#)  
[B CHECKS ALL DEC16.PDF \(19 KB\)](#)  
[C CHEKPY BOARD DEC16.PDF \(42 KB\)](#)  
[Treasurer Detail Report for January 18 2017.pdf \(100 KB\)](#)  
[E RECRPT DEC16.PDF \(15 KB\)](#)

**Subject C. Motion and Second**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 6. Financial Reports &amp; Resolutions

Access Public

Type Action

Recommended Action **(Resol. #01-17-167)** Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the treasurer to approve the minutes, financial reports, and financial resolutions as presented.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**7. Facilities and Transportation****Subject A. Mowing/Snow Removal Bidding**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 7. Facilities and Transportation

Access Public

Type Action

Recommended Action To accept the bid from Jerry Jones with Snapper Contracting for the contract mowing and snow remove services for calendar years 2017-2018 as recommended by the Building and Grounds Committee as being the lowest/best bid.

**Bid 1 (see info attached):**

From: Snapper Contracting Services, Jerry Jones

Aggregate Totals per primary service per single time:

**Mowing All Areas and Buildings** - \$1,200**Snow Plowing** - \$50.00 per hour**Snow Removal** - \$15 for labor per man hour**Salting** - \$15.00 per man hour plus price per bag of salt or ice melt**Chemical Spraying** - \$50.00 per hour plus price of herbicide**Bid 2 (see info attached):**

From: RK Mowing Services, Rhett Kelsch

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Aggregate Totals per primary service per single time:

**Mowing All Areas and Buildings** - \$1,350

**Snow Plowing** - \$125.00 per hour; \$175 per hour for 12" snow fall; anything higher than 12" increases the price by \$10 per inch per hour.

**Salting** - \$1,350 per time

**Chemical Spraying** - \$600 each time

File Attachments

[RK Mowing Service Bid.pdf \(44 KB\)](#)

[Snapper Contracting Bid.pdf \(71 KB\)](#)

**Subject B. Motion and Second**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 7. Facilities and Transportation

Access Public

Type Action

Recommended Action **(Resol. #01-17-168)** Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the Building and Grounds Committee to approve the above Facilities and Transportation resolution as presented.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

**8. Education /Curriculum/Instruction**

**Subject A. Motion and Second**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 8. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action \_\_\_\_\_ moved and \_\_\_\_\_ seconded upon the recommendation of the treasurer to approve the Education/Curriculum/Instruction resolutions as presented.

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\_\_\_\_\_ Mr. Cluxton \_\_\_\_\_ Yea \_\_\_\_\_ Nay  
\_\_\_\_\_ Mrs. Huff \_\_\_\_\_ Motion Carried  
\_\_\_\_\_ Mr. Sims  
\_\_\_\_\_ Mr. White  
\_\_\_\_\_ Mr. Wilson

No items presented for discussion at this time.

**9. Personnel - Classified Positions**

**Subject A. Motion and Second**

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Meeting Jan 18, 2017 - Regular Board Meeting  
 Category 9. Personnel - Classified Positions  
 Access Public  
 Type Action  
 Recommended \_\_\_\_\_ moved and \_\_\_\_\_ seconded upon the recommendation  
 Action of the superintendent of schools to approve the above personnel-Substitute  
 Staff/Positions resolutions as presented.  
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 \_\_\_\_\_ Mr. Cluxton \_\_\_\_\_ Yea \_\_\_\_\_ Nay  
 \_\_\_\_\_ Mrs. Huff \_\_\_\_\_ Motion Carried  
 \_\_\_\_\_ Mr. Sims  
 \_\_\_\_\_ Mr. White  
 \_\_\_\_\_ Mr. Wilson

No items presented for discussion at this time.

**10. Personnel - Supplementals****Subject A. Employment of Mary Sonner - ES Art Fair**

Meeting Jan 18, 2017 - Regular Board Meeting Category  
 10. Personnel - Supplementals

Access Public

Type Action

Recommended Action To approve the employment of Mary Sonner and issue a supplemental contract for the  
 Elementary School Art Fair for the 2016-17 school year.

**Subject B. Employment of Joann May - MS Art Fair**

Meeting Jan 18, 2017 - Regular Board Meeting  
 Category 10. Personnel - Supplementals

Access Public

Type Action

Recommended Action To approve the employment of Joann May and issue a supplemental contract for the  
 Middle School Art Fair for the 2016-17 school year.

**Subject C. Employment of James Gilkison - HS Art Fair**

Meeting Jan 18, 2017 - Regular Board Meeting Category  
 10. Personnel - Supplementals

Access Public

Type Action

Recommended Action To approve the employment of James Gilkison and issue a supplemental contract for  
 the High School Art Fair for the 2016-17 school year.

**Subject D. Motion and Second**



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Meeting Jan 18, 2017 - Regular Board Meeting

Category 10. Personnel - Supplementals

Access Public

Type Action

Recommended Action **(Resol. # 01-17-169)** Mr. Sims moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel-Supplemental resolutions as presented.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**11. Personnel - Athletic****Subject A. Employment of Bradley Cannon - Jr. High Girls Track**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 11. Personnel - Athletic

Access Public

Type Action

Recommended Action To approve the employment of Bradley Cannon and issue a supplemental contract for Jr. High Girls Track Coach for the 2016-17 school year.

**Subject B. Employment of Richard Applegate - Jr. High Boys Track**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 11. Personnel - Athletic

Access Public

Type Action

Recommended Action To approve the employment of Richard Applegate and issue a supplemental contract for Jr. High Boys Track Coach for the 2016-17 school year.

**Subject C. Employment of Jason Thompson - HS Boys Track**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 11. Personnel - Athletic

Access Public

Type Action

Recommended Action To approve the employment of Jason Thompson and issue a supplemental contract for High School Boys Track Coach for the 2016-17 school year.

**Subject D. Motion and Second**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 11. Personnel - Athletic

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Access Public

Type Action

Recommended Action (Resol. #01-17-170) Mrs. Huff moved and Mr. Cluxton seconded upon the recommendation of the superintendent of schools to approve the above personnel-Athletic resolutions as presented.

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Yea - Mr. Cluxton 5-Yea 0-Nay  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

Mr. Cluxton asked about the status of the High School Girls Track coaching staff.

High School AD, Mr. Thompson said that at the current time he had only received applicants for the boys track position.

**12. Administrative/Advisory**

Subject A. Motion and Second

Meeting Jan 18, 2017 - Regular Board Meeting

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action \_\_\_\_\_ moved and \_\_\_\_\_ seconded upon the recommendation of the superintendent of schools to approve the above Administrative/Advisory resolutions as presented.

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\_\_\_\_\_ Mr. Cluxton \_\_\_\_\_ Yea \_\_\_\_\_ Nay  
\_\_\_\_\_ Mrs. Huff \_\_\_\_\_ Motion Carried  
\_\_\_\_\_ Mr. Sims  
\_\_\_\_\_ Mr. White  
\_\_\_\_\_ Mr. Wilson

No items presented for discussion at this time.

**13. Old Business**

Subject A. Shelter House Update

Meeting Jan 18, 2017 - Regular Board Meeting

Category 13. Old Business

Access Public

Type Information

Mr. Rowley attended a Village Council Meeting on January 10th to discuss with them our latest shelter proposal, and to explain the facts to the matter regarding why it took so long for the board to be able to take action on the matter, and why we went from our first proposal of a shelter house with restrooms and concession stand, to just a basic shelter house with picnic tables and sidewalks. Mr. Rowley provided council a complete detail history log of the past discussions, including a copy of a news article from 2005 (see copy attached) indicating that this park project was to be a collaborative effort between the Village and RULH School Board. That article also pointed out that at that time the Village was looking for a financial funding commitment from RULH schools of between \$35,000 - \$50,000.

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Mr. Rowley explained that the District did in fact set-a-side \$50,000 for the project, and that over \$11,600 was spent on architectural services, and bidding out the first proposed shelter house, with bids being received of between \$116,000-\$220,000. It was decided that there was no way the district was going to be able to fund such a structure, so the decision was made by RULH School Board to go with just a basic shelter house structure, with the proposal from Nelson Otto Construction be accepted in the amount of \$23,800 dollars.

Mr. Rowley was happy to report that after some discussion with the Council, a motion was made, and by a vote of 4-3, the motion passed for RULH Schools to move forward with the construction of the shelter house in the green space next to the baseball field at the ES.

**Subject            B. Tom Cluxton Memorial**

Meeting            Jan 18, 2017 - Regular Board Meeting

Category            13. Old Business

Access              Public

Type                Discussion

Dr. Naylor noted that the memorial sign/plaque created by the Southern Hills CTC drafting and metal working class had been completed.

Mr. Cluxton said that after discussion with his family, that they would request the presentation not be made till at least March.

Mr. Doug Banshen, former AG Teacher at Ripley, suggested that perhaps we have an open-house for the Ag Department prior to the 17-18 school year, and mark it as a 25 year reunion and invite past members to attend as well.

A suggestion was also made regarding making the memorial presentation at the FFA Banquet.

After some discussion, it was agreed that Mr. Wilson, and Mr. Banshen, who has past minutes and records listing all those involved in the establishment of the Ag Program at Ripley, would get together and make a final recommendation on the when and where to have this special commemoration and dedication.

**Subject            C. K-2 Chromebook Update**

Meeting            Jan 18, 2017 - Regular Board Meeting

Category            13. Old Business

Access              Public

Type                Information

Dr. Naylor reported that all the additional Chromebook devices needed for a full 1-1 in K-2 have been received. She reported that Mr. Curtis and Mr. Klepper have decided to implement "tech tubs" to be used as storage and charging stations instead of the traditional carts as a cost savings alternative. However, she reported that implementation of all the devices has taken longer that anticipated due to the additional set-up time of those tech-tubs.

**Subject            D. Wi-Fi Public Access**

Meeting            Jan 18, 2017 - Regular Board Meeting

Category            13. Old Business

Access              Public

Type                Information

Mr. Sims asked about the status of the Public Wi-Fi access that was to be made available after the close of school.

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Dr. Naylor reported that it was her understanding it had been made available for some time now, following the plan to have it available from 3:30pm afterschool till the start of breakfast, approximately 8am the next day.

Mr. Schwierling reported that he just tried to gain access to it and was unsuccessful.

Dr. Naylor noted that she would have to check with Mr. Curtis about that.

**14. New Business - None****15. Correspondence - None****16. Executive Session****Subject A. Motion and Second**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 16. Executive Session

Access Public

Type Action (Consent)

Recommended Action **(Resol. #01-17-171)** Mr. Cluxton made a motion and Mrs. Huff seconded to enter into Executive at 8:09 pm for the purpose of (G-1) Employment and Compensation of a public employee or official.

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Yea - Mr. Cluxton Yea - 5 Nay - 0  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

Those present in executive session were Mr. Cluxton, Mrs. Huff, Mr. Sims, Mr. Wilson, Mr. White, and Dr. Linda Naylor.

Mr. Cluxton made a motion and Mr. White seconded to leave executive session and re-enter public session at 9:01 pm.

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Yea - Mr. Cluxton Yea - 5 Nay - 0  
 Yea - Mrs. Huff Motion Carried - Y  
 Yea - Mr. Sims  
 Yea - Mr. White  
 Yea - Mr. Wilson

**17. Adjourn****Subject A. Adjourn**

Meeting Jan 18, 2017 - Regular Board Meeting

Category 17. Adjourn

Access Public

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Type            Action

Recommended    Mr. Cluxton moved and Mr. Sims seconded to adjourn the meeting at 9:04 pm.

Action  
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Yea - Mr. Cluxton    Yea - 5 Nay - 0  
Yea - Mrs. Huff      Motion Carried - Y  
Yea - Mr. Sims  
Yea - Mr. White  
Yea - Mr. Wilson

*Jeff Wilson*

~~Treasurer~~ Board President

*Jeffrey A. Rowley*

Board President ~~Treasurer~~