

RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 17 2016



Wednesday, February 17, 2016
 Regular Meeting
 7:00 pm

RIPLEY UNION LEWIS HUNTINGTON
 LOCAL SCHOOL DISTRICT BOARD MEETING
 1317 S. Second St.
 Ripley, Ohio

1. Welcome/Opening

Subject A. Roll Call
 Meeting Feb 17, 2016 - Regular Meeting
 Category 1. Welcome/Opening
 Access Public
 Type Procedural
 Yea - Mr. Cluxton (arrived at 7:04)
 Yea - Mrs. Huff
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

Also in attendance were Superintendent - Dr. Linda Naylor, Treasurer - Jeff Rowley, HS Principal - Susie Skinner, Southern Hills CTC Superintendent - Kevin Kratzer, CTC students Brian Chapman and Tommie Wright, and several guest.

Subject B. Pledge of Allegiance
 Meeting Feb 17, 2016 - Regular Meeting
 Category 1. Welcome/Opening
 Access Public
 Type Procedural

2. Superintendent's Report

Subject A. Southern Hills Career and Technical Center Report - Superintendent Kratzer
 Meeting Feb 17, 2016 - Regular Meeting
 Category 2. Superintendent's Report
 Access Public
 Type Information

Superintendent Kevin Kratzer from the Southern Hills CTC was in attendance with a couple of their students from Ripley to acknowledge the month of February as being Career and Technical Center Month, and to thank the board for their continued involvement and support of the center and the programs it offers to both high school students and adults. Student Brian Chapman gave a report on his involvement in the Culinary

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Arts Program at CTC the opportunities and certifications it is allowing him to obtain which will be beneficial as he seeks a chef or similar position upon graduation. Student Tommie Wright gave a report on the Welding Program offered by the CTC that she participates in and the opportunities it has given her, and the certifications she has already obtained through the CTC which will give her an advantage as she seeks employment in the field of welding and/or public relations/sales int the field of welding. Mr. Kratzer made note that he and Ms. Wright had recently had the opportunity to speak at the State House regarding the importance of funding the CTC and similar programs in the State of Ohio.

Subject B. Monthly Update
 Meeting Feb 17, 2016 - Regular Meeting
 Category 2. Superintendent's Report
 Access Public
 Type Information, Report

Executive Content

Attached is the monthly update from her office. Dr. Naylor discussed information from the recent report cards including students who have been able to meet the Pathway to Success requirements, and those students at the CTC who have been able to obtain certified credentials. She noted that improvements need to be made in the areas of math and K-3 Literacy. Members of the Wellness Committee and had met and had a successful meeting as they discuss and make updates to the District's Wellness Policy. Dr. Naylor also noted that progress continues on the review of proposals to replace the Security Camera System at the High School, with 3 bids being received so far, and that we are waiting on one final proposal from Avant Communication and Technology with whom the committee met on Tuesday the 16th.

Executive File Attachments

 Superintendent February 2016.docx (15 KB)

3. Public Comments/Visitors

Subject A. Public Comments
 Meeting Feb 17, 2016 - Regular Meeting
 Category 3. Public Comments/Visitors
 Access Public
 Type Information

Reggie McKenzie who is a candidate running for Brown County Sheriff was present to introduce himself and speak briefly about his qualifications and ties to the community. He also noted that currently serves as a mentor for the alternative student program at Western Brown Schools called the WEST Program which a few Ripley students participate in.

4. Financial Reports & Resolutions

Subject A. Minutes
 Meeting Feb 17, 2016 - Regular Meeting
 Category 4. Financial Reports & Resolutions
 Access Public
 Type Action

Recommended Action Approve the minutes from the January 20, 2016 regular meeting as presented.

Executive Content

Please review draft minute records below, and advise of any noted additions or corrections.

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Executive File Attachments

 [January 20 2016 Regular Meeting Minutes.pdf \(287 KB\)](#)

Subject B. Financial Report
 Meeting Feb 17, 2016 - Regular Meeting
 Category 4. Financial Reports & Resolutions
 Access Public
 Type Action






Recommended Approve Financial report
 Action

Admin Content

Please see the following financial reports for the month ending January 31, 2016:

A1 - Cash Reconciliation
 A2 - Financial Summary Report by Fund
 B - Summary Check Listing
 D - General Fund Appropriation Summary Report
 F - Utility Report

Administrative File Attachments

 [A1 - CSHREC SIGNED JAN16.pdf \(19 KB\)](#)  [A2 - FINSUMM JAN16.PDF \(12 KB\)](#)
 [B - CHECKS ALL JAN16.PDF \(11 KB\)](#)  [D - APPSUM BOARD JAN16.PDF \(6 KB\)](#)
 [F - Utility Report 2015-2016.pdf \(86 KB\)](#)









Executive Content

Please see the following financial reports for the month ending January 31, 2016:

A1 - Cash Reconciliation
 A2 - Financial Summary Report by Fund
 B - Summary Check Listing
 C - Vendor Detail Check Listing
 D - General Fund Appropriation Summary Report
 E - Summary Receipt Listing
 F - Utility Report

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Executive File Attachments

 [A1 - CSHREC SIGNED JAN16.pdf \(19 KB\)](#)  [A2 - FINSUMM JAN16.PDF \(12 KB\)](#)
 [B - CHECKS ALL JAN16.PDF \(11 KB\)](#)  [C - CHEKPY BOARD JAN16.PDF \(35 KB\)](#)
 [D - APPSUM BOARD JAN16.PDF \(6 KB\)](#)  [E - RECRPT JAN16.PDF \(10 KB\)](#)
 [Treasurer Detail Report for February 17 2016.pdf \(110 KB\)](#)
 [F - Utility Report 2015-2016.pdf \(86 KB\)](#)

Subject C. Motion and Second

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Meeting Feb 17, 2016 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action (Resol. #02-16-059) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Yea - Mr. Cluxton 5-Yea 0-Nay

Yea - Mrs. Huff Motion carried - Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

5. Facilities and Transportation

Subject A. Purchase of Buses

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Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action Approve the purchase of two (2) new Conventional Thomas school buses from Edwin H. Davis and Sons, Inc as determined to be the best bid received.

Bid received was not the lowest, but based on investigation of buses from lowest bidder (Blue Bird) it was determined that the Edwin Davis & Sons buses (Thomas) to be the best. Negative attributes noted from investigation of other local districts who recently purchased the conventional Blue Bird buses and on-site inspection of such buses included: poor visibility of loading area, lower overall quality of construction, issues with getting parts, electrical problems, cracked welds, and faulty driver seats. The breakdown of base bid prices with specified options were as follows:

Sealed Bus Bids Received January 27, 2016:

	<i>Blue Bird</i> <u>Cardinal</u>	<i>Thomas</i> <u>Edwin Davis</u>	<i>International</i> <u>Rush Ent.</u>
Base Price Chassis and Body	\$ 80,689	\$ 83,644	\$ 86,770

Recommended Options to Include:

Option 1 - Driver Seat Arm Rest	23	20	21
Option 2 - Electric Junction Box	17	standard	n/a
Option 3 - Auxiliary Lighting (PN3200-0000-13)	650	550	750
Option 7 - Service Brake Interlock	750	1,125	1,150
Option 8 - Add Chassis Undercoating (Paraffin Based)	350	405	800
Option 9 - Add Fuel Tank Undercoating (Rhino-lining)	350	400	800

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Option 11 - Battery Shut-off switch	108	85	n/a
Option 12 - 100" Storage Boxes (left and rightside)	<u>580</u>	<u>included</u>	<u>included</u>
	2,828	2,585	3,521
Discounts available (pay on delivery)	<u>(200)</u>	=	=
Total Purchase Price	<u>\$ 83,317</u>	<u>\$ 86,229</u>	<u>\$ 90,291</u>
<u>Recommended Options to Exclude:</u>			
Option 4 - 20,000 btu Auxiliary Heater (17,000 blue bird)	960	595	n/a
Option 5 - 42,000 btu Auxiliary Heater	2,030	1,800	2,250
Option 6 - External PA Speaker	29	65	35
Option 10 - Extended Chassis Warranty (5 yrs)	2,469	1,600	1,700

Subject B. Motion and Second
 Meeting Feb 17, 2016 - Regular Meeting
 Category 5. Facilities and Transportation
 Access Public
 Type Action

Recommended Action (Resol. #02-16-060) Mr. Cluxton moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the Facilities and Transportation resolutions as presented for the purchase of two (2) Thomas Built buses from Edwin Davis and Sons per the bid received.

 Yea - Mr. Cluxton Yea-4 Nay-1
 Yea - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Nay - Mr. White
 Yea - Mr. Wilson

Mr. White voice his concern over not taking the lower bid, and saving the District the difference in price. Mr. White noted that the District currently has 13-14 Blue Bird made buses in our fleet, and he was not aware of any major problems with those.

Mr. Rowley noted to the board that of the Blue Bird buses currently in our fleet, the newest of those are 2001 models, making them at least 14 years older than what we are currently looking at, and that nothing is made like it used to be. Mr. Rowley also noted that the Blue Bird buses we have are a Transit style bus, not the Conventional style included in the bid.

Mr. White questioned if we were required to take the lowest bid. Mr. Rowley noted to the board that ORC 3313.46 states that the board is to accept only the "lowest - responsible" bid, meaning the lowest best bid.

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If the board determines the lower bid to not be as high of quality or as complete as the next higher bid, they can reject the lowest bid.

Mr. Rowley noted that based on the information received on the Blue Bird buses from his contact with the bus mechanic at Lynchburg, and information obtained by Mr. Frazier and Mr. Hauke who inspected the buses at Western Brown, that the Thomas Built buses from Edwin Davis were of a higher, more dependable quality than the Blue Birds, but he would respect the board's decision.

6. Education/Curriculum/Instruction

Subject A. Approve overnight field trip to Ohio State Fairgrounds for FCCLA Career Development Competition and Leadership Meeting April 27, 2016 through April 29, 2016.

Meeting Feb 17, 2016 - Regular Meeting

Category 6. Education/Curriculum/Instruction

Access Public

Type Action (Consent)

Admin Content

What: FCCLA Career Development Competition and Leadership Meeting

Who: FCCLA High School only - 10 students; Supervisor - Michele Rau, Chaperones - Shawna King, Jayna King (Both have completed background checks)

Where: Ohio State Fair Grounds (conference); Drury Hotels, Grove City, Columbus


When: 3:30 PM, Wednesday, April 27, 2016 through 5 PM, Friday, April 29, 2016

Why: Compete in leadership activities, participation counts toward activities required on CTE Review.

How: Traveling by school bus, room and board paid by students (\$65)

Sponsor's application have been uploaded.

Administrative File Attachments

 [4.2016 FCCLA Trip Request.pdf \(282 KB\)](#)

Subject B. Motion and Second

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Category 6. Education/Curriculum/Instruction

Access Public

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Type Action

Recommended Action (Resol. #02-16-061) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented.

Yea - Mr. Cluxton Yea-5 Nay-0
 Yea - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

7. Personnel

Subject A. Resignation from Amanda Beetem as Varsity Volleyball coach

Meeting Feb 17, 2016 - Regular Meeting

Category 7. Personnel

Access Public

Type Action

Recommended Action Accept the resignation from Amanda Beetem as Varsity Volleyball Coach for the 2016-17 season.

Subject B. Approve the employment of Judy Carrizalez as MS Paraprofessional

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Category 7. Personnel

Access Public

Type Action

Recommended Action Approve and award a limited contract to Judy Carrizalez as a Middle School Paraprofessional for the remainder of the 2015-16 school year at Step 0

Subject C. Approve the employment of Jayna King as ES Paraprofessional

Meeting Feb 17, 2016 - Regular Meeting

Category 7. Personnel

Access Public

Type Action

Recommended Action Approve and award a limited contract to Jayna King as as Elementary School Paraprofessional for the remainder of the 2015-16 school year at Step 0

Subject D. Approve Mary Jo Turner to be added to Classified Substitute List

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Category 7. Personnel

Access Public

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Type Action

Recommended Action Approve the addition of Mary Jo Turner to the Classified Substitute list in the following classifications: secretary, bus monitor, gate worker, custodian and cafeteria for the 2015-16 school year

Subject E. Motion and Second

Meeting Feb 17, 2016 - Regular Meeting

Category 7. Personnel

Access Public

Type Action

Recommended Action (Resol. #02-16-062) Mr. Cluxton moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the above personnel resolutions as presented.

Yea - Mr. Cluxton

Yea on A-C, and Abstained on D - Mrs. Huff

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

Items A-C Yea-5 Nay-0

Item D Yea-4 Nay-0

Motion Carried - Y

Executive Content

Mr. Wilson asked what the qualifications/requirements were for a Paraprofessional, and if each of these candidates had them.

Dr. Naylor noted that they need to have an Aide License and ESEA endorsement, and that both of these recommended candidates had those.

8. Administrative/Advisory

Subject A. Motion and Second

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Category 8. Administrative/Advisory

Access Public

Type Action

Recommended Action No items noted.

9. Executive Session

Subject A. Motion and Second

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Category 9. Executive Session

Access Public

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Type Action

Recommended Action (Resol. #02-16-063) Mr. Wilson moved and Mr. Sims seconded at 7:55 pm to enter into executive session for the purpose of (G-4) to prepare for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other items and conditions of their employment.

Yea - Mr. Cluxton Yea-5 Nay-0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

Mr. Wilson moved and Mr. Sims seconded at 9:15 pm to leave executive session and re-enter public session.

Yea - Mr. Cluxton Yea-5 Nay-0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

10. Old Business

Subject A. HB264 Update

Meeting Feb 17, 2016 - Regular Meeting

Category 10. Old Business

Access Public

Type Report

Mr. Rowley reported that Energy Optimizer's had reviewed our District's HB264 Plan with the OFCC, and that everything went well and appeared good. He further noted that we expected an approval letter from the OFCC by the end of next week.

Mr. Rowley further noted that a draft of the HB264 Agreement had been sent to our attorneys for review in anticipation of the project approval. The Tentative Schedule of Values has been seen to Ross, Sinclair and Associates for their review and to begin building the request for bank proposals for project financing which needs to be finalized by late March.

Subject B. Update on Softball Field

Meeting Feb 17, 2016 - Regular Meeting

Category 10. Old Business

Access Public

Type Information

Fencing and backstop installed. Bases, bleachers, scoreboard in district, waiting on weather to clear up to complete installation. Getting information on concrete for dug-outs and bleachers.

Subject C. Concession/Shelter House update

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Category 10. Old Business

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Access Public

Type Report

With the approval of the Superintendent, Mr. Rowley has contract with the engineering firm McCarty and Associates from Hillsboro Ohio to do a engineering value analysis of the plans and specs as prepared by K-4 Architect's for a service fee of \$600. Results are expected in 2-3 weeks.

11. New Business

Subject A. Draft of 16-17 School Calendar

Meeting Feb 17, 2016 - Regular Meeting

Category 11. NewBusiness


Access Public

Type Information

The attachment is the proposed calendar for 16-17, the calculations for hours of school, as well as the calendar and supporting document for the 15-16 school year for comparison.

A required public hearing was held prior to today's February 17th regular meeting, with request to move March meeting so that 30 days as required by law has passed before the calendar is approved by the Board.

After discussion, it was agreed that the Regular Meeting for March would be moved to March 23, 2016 at 7:00pm at the High School Lecture Hall to allow for a 30 day window between the presentation of the proposed 16-17 calendar and its final approval.

File Attachments
 [Docs for Public Hearing.pdf \(3,508 KB\)](#)

Subject B. Set Special Meeting Date

Meeting Feb 17, 2016 - Regular Meeting

Category 11. NewBusiness

Access Public

Type

After discussion it was agreed by the Board that a Special Meeting would be held March 2, 2016 at 6:00 pm in the Central Office Conference Room to discuss personnel evaluations, review of union negotiations, and to approve purchase of video security for high school and any other matters that may come before the board.

12. Correspondence - None**13. Adjourn**

Subject A. Adjourn

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Category 13. Adjourn

Access Public

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Action

Recommended Mr. Cluxton moved and Mrs. Huff seconded to adjourn the meeting at 9:18 pm.

Action

Yea - Mr. Cluxton Yea-5 Nay-0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

There being no further business to come before the board at this time, a motion was made to adjourn the meeting at 9:18 pm.

Jeffrey A Rowley

Treasurer

Barry Sims

Board President