

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____



Wednesday, December 21, 2016
Regular Board Meeting
6:00 pm

**RIPLEY UNION LEWIS HUNTINGTON
 LOCAL SCHOOL DISTRICT BOARD MEETING**
 1317 S. Second St.
 Ripley, Ohio

1. Welcome/Opening

Subject **A. Roll Call**
 Meeting Dec 21, 2016 - Regular Board Meeting
 Category 1. Welcome/Opening
 Access Public
 Type Procedural
 Yea - Mr. Cluxton (arrived 6:45pm)
 Yea - Mrs. Huff
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

Also in attendance was Dr. Linda Naylor-Superintendent, Jeff Rowley-Treasurer, Pam Fannin, HS Principal Susie Skinner, HS Counselor Jasmine Osman, Debbie Mitchell, Pam Sebastian, Gabe Scott, Erin Scott, Mary Sonner, and few guest

Subject **B. Pledge of Allegiance**
 Meeting Dec 21, 2016 - Regular Board Meeting
 Category 1. Welcome/Opening
 Access Public
 Type Procedural

"I pledge allegiance to the flag of the United States of America,
 and to the republic for which it stands, one nation under God,
 indivisible, with liberty and justice for all."

Subject **C. Call for additions, deletions, or revisions to the agenda**
 Meeting Dec 21, 2016 - Regular Board Meeting
 Category 1. Welcome/Opening
 Access Public

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Type Action

Recommended Action Motion 1: Mrs. Huff made a motion to table policy readings A & B under Administrative Advisory.
Motion 2: Mr. Wilson made a motion to add the approval of Jeff White to be the board representative on the Southern Hill CTC Board.

Subject D. Motion and Second - Motion #1 for Additions, Deletions, or Revisions to Agenda

Meeting Dec 21, 2016 - Regular Board Meeting

Category 1. Welcome/Opening

Access Public

Type Action

Recommended Action **(Resol. #12-16-146)** Mrs. Huff moved and Mr. White seconded to table the Policy Readings listed as Subjects A and B under Administrative/Advisory.

n/a - Mr. Cluxton 3-Yea 1-Nay
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Nay - Mr. Wilson

Subject E. Motion and Second - Motion #2 for Additions, Deletions, or Revisions to Agenda

Meeting Dec 21, 2016 - Regular Board Meeting

Category 1. Welcome/Opening

Access Public

Type Action

Recommended Action **(Resol. #12-16-147)** Mr. Wilson moved and Mrs. Huff seconded to add a motion to approve the appointment of Jeff White as the Board Representative to the Southern Hills CTC Board for 2017-2019.

n/a - Mr. Cluxton 4-Yea 0-Nay
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

2. Public Comments/Visitors

Subject A. Public Comments

Meeting Dec 21, 2016 - Regular Board Meeting

Category 2. Public Comments/Visitors

Access Public

Type Information

There were none signed in to address the board at this time.

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3. Superintendent's Reports**Subject** A. Superintendent's Monthly Report

Meeting Dec 21, 2016 - Regular Board Meeting

Category 3. Superintendent's Reports

Access Public

Type Information

Superintendent Report for December 2016**Vision, Continuous Improvement and Focus of District Work**

- On Tuesday, December 6, I attended a presentation sponsored by Battelle for Kids by JD Vance about his book, *Hillbilly Elegy*, which tells his story of being a student from a poor Appalachian Ohio family becoming a San Francisco attorney.
- On Friday, December 16, I attended a webinar through Progress Book to review the supplemental program, DataMap, which could be used to track progress of students, and set RTI/RIMP goals, as well as be used for the SLO portion of teacher evaluations.

Communication and Collaboration

- On Monday, November 21, I facilitated the second meeting of the RULH Parent Advisory Council with Mrs. Sebastian and the principals.
- I attended the Community Connectors session with RULH 8th grade students at the Middle School on Tuesday, November 22.
- I met with county superintendents at the BCESC on Friday, December 9. A meeting with the Insurance Consortium followed at the ESC.

Policies and Governance

- I attended the BASA ESC Committee meeting in Columbus on Monday, November 21.
- I facilitated a meeting of the RULH administrative team on Thursday, November 17, and Wednesday, December 14.
- On Wednesday, December 14, I met with RULHEA representatives, administration, and board members in regards to adjustments of the current supplemental salary schedule.
- I attended the Region 14 Hopewell Governing Board meeting on Tuesday, November 29.
- I met with Mrs. Skinner, Mr. Curtis, Mr. Klepper and students at the High School on Wednesday, November 30, in regards to controlling the Wi-Fi.
- I have conducted several observations in regards to administrative evaluations.
- I met with Mr. Frazier and Mr. Rowley in regards to the budget for programming from the ESC. As of the November review, the ESC projections for the year are on target.

Instruction

- I have exchanged several emails with JR Roush, SSCC CCP coordinator, to discuss 2017-2018 plans for the CCP program at RULH.
- On Thursday, December 1, I met with 9 other RULH educators for the second day of Google Certified Educator training.
- I have spoken with a representative of Explore Learning about the Gizmo software for math and science teachers. The Middle School has been using this software for a couple of years, purchased through their School Improvement Grant. I am exploring expanding the program into tested grade levels. The company will be doing a one hour presentation during the January 17 in-service for math and science teachers in grades 3-12.

Resources

- Mr. Zurbuch, Mr. Rowley and myself met with Pete Renshaw about the shelter house project.
- I attended the bus bid opening in the district office on Monday, December 12 along with Mr. Rowley, Mr. Frazier, and representatives of the two bidding companies.
- I have spoken with reps at the Children's Hunger Alliance in regards to our breakfast program, and scheduled a meeting with them in January.

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- On Friday, December 16, I participated in a webinar on GPS software for the bus fleet.
- On Tuesday, December 20, I met with Mr. Stuckey and Mr. Roades from Brown County ESC in regards to providing training for CPI. We also discussed the Emergency Operations Plan, and radios.

Respectfully submitted December 16, 2016.
Linda Naylor

4. Financial Reports & Resolutions

Subject A. Minutes

Meeting Dec 21, 2016 - Regular Board Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended To approve the minutes from the November 16, 2016 regular meeting as presented.
Action

Attached is a draft of the November 16, 2016 regular meeting minutes pending board approval.

File Attachments

[Regular Board Meeting November 16 2016 review draft.pdf \(249 KB\)](#)

Executive Content

Please review draft minute records below, and advise of any noted additions or corrections.

Subject B. Financial Reports

Meeting Dec 21, 2016 - Regular Board Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended To approve the Financial Reports as presented for the month ending November 30,
Action 2016.

Admin Content

Please see the following financial reports for the month ending November 30, 2016:

A1 - Cash Reconciliation

A2 - Financial Summary Report by Fund

B - Summary Check Listing

D - General Fund Appropriation Summary Report

F - Utility Report (see Public Content)

Administrative File Attachments

[A2 - FINSUMM NOV16.PDF \(12 KB\)](#)

[F - Utility Report 2016-2017 Nov 16.pdf \(102 KB\)](#)

[D - APPSUM BOARD NOV16.PDF \(6 KB\)](#)

[C - CHEKPY BOARD NOV16.PDF \(46 KB\)](#)

[A1 - CSHREC NOV16 Signed.pdf \(16 KB\)](#)

[B - CHECKS ALL NOV16.PDF \(20 KB\)](#)

Executive Content

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Please see the following financial reports for the month ending November 30 2016:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- C - Vendor Detail Check Listing
- D - General Fund Appropriation Summary Report
- E - Summary Receipt Listing
- F - Utility Report (see Public Content)

I have also attached my monthly detail Treasurer Report which gives a month-to-month comparison and explanation.

Executive File Attachments
 F - Utility Report 2016-2017 Nov 16.pdf (102 KB)
 D - APPSUM BOARD NOV16.PDF (6 KB)
 Treasurer Detail Report for December 21 2016.pdf (103 KB)
 A2 - FINSUMM NOV16.PDF (12 KB)
 B - CHECKS ALL NOV16.PDF (20 KB)
 C - CHEKPY BOARD NOV16.PDF (46 KB)
 E - RECRPT NOV16.PDF (18 KB)
 A1 - CSHREC NOV16 Signed.pdf (16 KB)

Subject C. Motion and Second

Meeting Dec 21, 2016 - Regular Board Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action **(Resol. #12-16-148)** Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the treasurer to approve the minutes, financial reports, and financial resolutions as presented.

- n/a - Mr. Cluxton 4-Yea 0-Nay
- Yea - Mrs. Huff Motion Carried - Y
- Yea - Mr. Sims
- Yea - Mr. White
- Yea - Mr. Wilson

5. Facilities and Transportation

Subject A. Motion and Second

Meeting Dec 21, 2016 - Regular Board Meeting

Category 5. Facilities and Transportation

Access Public

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

Type Action

Recommended _____ moved and _____ seconded upon the recommendation of the superintendent of schools to approve the above Facilities and Transportation resolutions as presented.

_____ Mr. Cluxton _____ Yea _____ Nay
_____ Mrs. Huff _____ Motion Carried
_____ Mr. Sims
_____ Mr. White
_____ Mr. Wilson

No items presented for discussion or approval at this time.

6. Education/Curriculum/Instruction

Subject A. Agreement to participate in the Eastern Area Ready School Collaborative

Meeting Dec 21, 2016 - Regular Board Meeting

Category 6. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action To accept the donation of \$2700.00 from United Way for participation of RULH Elementary School in the Eastern Area Ready School Collaborative during the 2016-2017 school year.

Subject B. Motion and Second

Meeting Dec 21, 2016 - Regular Board Meeting

Category 6. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action **(Resol. #12-16-149)** Mrs. Huff moved and Mr. Wilson seconded upon the recommendation of the treasurer to approve the Education/Curriculum/Instruction resolutions as presented.

n/a - Mr. Cluxton 4-Yea 0-Nay
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

7. Personnel - Classified Positions

Subject A. Employment of Latessa Lewis - Paraprofessional

Meeting Dec 21, 2016 - Regular Board Meeting

Category 7. Personnel - Classified Positions

Access Public

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Type Action

Recommended Action To approve the employment of Latessa Lewis as a Paraprofessional at the HS for the 2016-17 school year.

Mr. Wilson asked if Ms. Lewis had all the necessary certifications.

Dr. Naylor noted that she did in fact have all the necessary qualifications and certifications.

Subject B. Motion and Second

Meeting Dec 21, 2016 - Regular Board Meeting

Category 7. Personnel - Classified Positions

Access Public

Type Action

Recommended Action **(Resol. #12-16-150)** Mrs. Huff moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the above personnel-Substitute Staff/Classified Position resolution as presented.

n/a - Mr. Cluxton 4-Yea 0-Nay
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

8. Personnel - Athletic

Subject A. Approve Brittany Bennington - Unpaid Volunteer

Meeting Dec 21, 2016 - Regular Board Meeting

Category 8. Personnel - Athletic

Access Public

Type Action

Recommended Action To approve Brittany Bennington as an unpaid volunteer for JV & Varsity Girls Basketball for the 2016-17 school year.

Subject B. Approve Samantha Arnett - Unpaid Volunteer

Meeting Dec 21, 2016 - Regular Board Meeting Category

8. Personnel - Athletic

Access Public

Type Action

Recommended Action To approve Samantha Arnett as an unpaid volunteer for JV & Varsity Girls Basketball for the 2016-17 school year.

Subject C. Approve Renee McKenzie - Unpaid Volunteer

Meeting Dec 21, 2016 - Regular Board Meeting Category

8. Personnel - Athletic

Access Public

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Type Action

Recommended Action To approve Renee McKenzie as an unpaid volunteer for JV & Varsity Girls Basketball for the 2016-17 school year.
Mrs. Skinner commented that this would primarily be for away games.

Subject D. Motion and Second

Meeting Dec 21, 2016 - Regular Board Meeting

Category 8. Personnel - Athletic

Access Public

Type Action

Recommended Action **(Resol. #12-16-151)** Mrs. Huff moved and Mr. White seconded upon the recommendation of the superintendent of schools to approve the above personnel-Athletic resolutions as presented.

n/a - Mr. Cluxton 4-Yea 0-Nay
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

9. Administrative/Advisory

Subject A. Revise/Update Policies - Vol. 35, No. 1

Meeting Dec 21, 2016 - Regular Board Meeting

Category 9. Administrative/Advisory

Access Public

Type Action

Recommended Action **This motion was tabled** - Approve 2nd reading to revise/update policies from Neola - Vol 35., No. 1

Policy # 6700 - FAIR LABOR STANDARDS ACT (FLSA) has been tabled due to an injunction regarding the overtime rule.

Subject B. Revise/Update Policies - Special Release-Tech Update-Phase I

Meeting Dec 21, 2016 - Regular Board Meeting

Category 9. Administrative/Advisory

Access Public

Type Action

Recommended Action **This motion was tabled** - Approve 2nd reading to revise/update policies from Neola -Special Release-Tech Update-Phase I. (See attached policies)

Subject C. Set the Organization meeting date for January 4 at 6:00 PM at the _____.

Meeting Dec 21, 2016 - Regular Board Meeting

Category 9. Administrative/Advisory

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Access Public

Type Action

Recommended Action To approve January 4, 2017 at 6:00 pm at the High School Lecture Hall for the 2017 Organizational meeting.

Subject D. Appoint _____ President Pro Tempore for the organization meeting in January 2017.

Meeting Dec 21, 2016 - Regular Board Meeting

Category 9. Administrative/Advisory

Access Public

Type Action

Recommended Action Mr. Sims recommended that Mr. Jeff Wilson serve as the President Pro Tempore for the January 4, 2017 Organizational Meeting.

Subject E. Approve 2017 membership in the Ohio School Boards Association.

Meeting Dec 21, 2016 - Regular Board Meeting

Category 9. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the membership for 2017 in the Ohio School Boards Association, including dues, the Annual Electronic Briefcase Subscription, and the Annual Electronic School Management News Subscription.

File Attachments
[2017OSBAMemberGuide.pdf \(777 KB\)](#)Executive Content

Annual Membership Dues 2017 - \$3,542

Annual Electronic Briefcase Subscription - Free

Annual Electronic School Management News Subscription - \$150

Subject F. Approve resolution to appoint Jeff White as board member to the Southern Hills Career and Technical Center

Meeting Dec 21, 2016 - Regular Board Meeting

Category 9. Administrative/Advisory

Access Public

Type Action (Consent)

Recommended Action To approve a resolution to appoint Jeff White as board member to the Southern Hills Career and Technical Center for a three year term beginning January 1, 2017 and ending December 31, 2019.

Executive File Attachments
[Southern Hills Model Associate District Appointing Resolution.doc \(33 KB\)](#)

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Subject G. Motion and Second

Meeting Dec 21, 2016 - Regular Board Meeting

Category 9. Administrative/Advisory

Access Public

Type Action

Recommended Action **(Resol. #12-16-152)** Mr. Sims moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above Administrative/Advisory resolutions (subjects C - F) as presented.

n/a - Mr. Cluxton 4-Yea 0-Nay
 Yea - Mrs. Huff Motion Carried - Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

10. Old Business**Subject A. Update on Chromebooks for K-2**

Meeting Dec 21, 2016 - Regular Board Meeting

Category 10. Old Business

Access Public

Type Information

Purchased 60 Dell Chromebooks from Firefly Computers for total purchase of \$13,745.

Purchased Tech Tubs for grades 1 and 2 total purchase \$6,132.

Total purchase of \$19,877.

Kindergarten will use existing carts.

Order was placed the week before Christmas break, so we are hoping to have the devices in by the end of the current calendar year and deployed during the month of January 2017.

11. New Business**Subject A. Pepsi Classic Schedule**

Meeting Dec 21, 2016 - Regular Board Meeting

Category 11. New Business

Access Public

Type Information

Mrs. Skinner distributed copies of the upcoming Pepsi Classic games schedule for December 28-30, 2016, and notified the board that the ticket prices would be \$8/day or a 3 day pass for \$20.

Subject B. Special Board Meeting Date and Time

Meeting Dec 21, 2016 - Regular Board Meeting

Category 11. New Business

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Type Information

A special board meeting was being called for January 4, 2017 around 6:30 pm or immediately following the Organizational meeting to discuss any business that may come before the board at that time, and to hold executive session to prepare for or review upcoming negotiations and bargaining sessions.

Mr. Wilson requested that all board meeting announcements be shared with All Staff via e-mail whenever the correspondence is sent to the local papers.

Subject C. Video recording equipment for Ball Games.

Meeting Dec 21, 2016 - Regular Board Meeting Category

11. New Business

Access Public

Type Discussion

Mr. Sims posed a general question regarding the possibility of the District purchased video recording equipment for ball games.

Mr. Rowley noted that such equipment could not be purchased with general fund dollars, that such funding would have to come from the Athletic Funds or a special fund raiser.

Discussion was held as to who would be responsible for maintaining, operating, and safeguarding the equipment at each game.

12. Correspondence**Subject A. Information from Pepple & Waggoner, Ltd.**

Meeting Dec 21, 2016 - Regular Board Meeting Category

12. Correspondence

Access Public

Type Information

Superintendent shared information from law firm of Pepple and Waggoner, LTD who requesting the board consider them for appointment as their legal counsel.

Subject B. Information from National School Board Association

Meeting Dec 21, 2016 - Regular Board Meeting

Category 12. Correspondence

Access Public

Type Information

Superintendent shared an invitation from the National School Board Association to attend their annual conference in Denver, CO in March 2017.

13. Executive Session**Subject A. Motion and Second**

Meeting Dec 21, 2016 - Regular Board Meeting

Category 13. Executive Session

Access Public

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Type Action

Recommended Action (Resol. #12-16-153) Mrs. Huff made a motion and Mr. Sims seconded to enter into Executive at 6:40 pm for the purpose of (G-1) Employment and Compensation of a public employee or official.

n/a - Mr. Cluxton Yea - 4 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

Mr. Cluxton arrived at 6:45 pm

Mr. Wilson made a motion and Mr. Sims seconded to leave executive session and re-enter public session at 9:54 pm.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

14. Adjourn

Subject A. Adjourn

Meeting Dec 21, 2016 - Regular Board Meeting

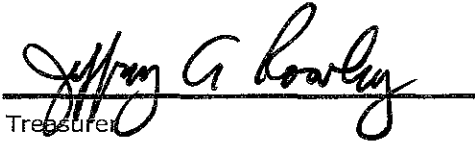
Category 14. Adjourn

Access Public

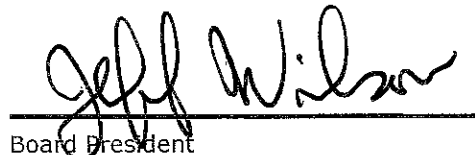
Type Action

Recommended Action Mr. Wilson moved and Mr. White seconded to adjourn the meeting at 9:57 pm.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson



Treasurer



Board President