

RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ DECEMBER 16 _____ 20 15 _____



Wednesday, December 16, 2015
 Regular Meeting
 6:00pm

RIPLEY UNION LEWIS HUNTINGTON
 LOCAL SCHOOL DISTRICT BOARD MEETING
 1317 S. Second St.
 Ripley, Ohio

1. Welcome/Opening

Subject A. Pledge of Allegiance
 Meeting Dec 16, 2015 - Regular Meeting
 Category 1. Welcome/Opening
 Access Public
 Type Procedural

Subject B. Roll Call
 Meeting Dec 16, 2015 - Regular Meeting
 Category 1. Welcome/Opening
 Access Public
 Type Procedural

Yea - Mr. Cluxton
 Yea - Mrs. Huff
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

Also in attendance were Superintendent - Dr. Linda Naylor, Treasurer - Jeff Rowley, Greg Smith with Energy Optimizers, and several guest.

2. Superintendent's Report

Subject A. HB264 Presentation: Energy Optimizers, Greg Smith
 Meeting Dec 16, 2015 - Regular Meeting
 Category 2. Superintendent's Report
 Access Public
 Type Presentation

Mr. Greg Smith with Energy Optimizers, the company recently selected to manage the District's HB264 project, made a detailed presentation regarding the proposed HB264 project, including a slide presentation, and informational binders for the board. He discussed the current Energy Star ratings of each building, and commended the District Facility manager and Staff on overall energy savings performance, but not that there are still energy savings opportunities through retrofitting of lighting, upgrades in HVAC web-

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based management system, addition of temperature controls on freezers, and weatherization of buildings. The total estimated cost of the project as present is \$883,100. Based on an estimated annual interest rate of 3.5% and a maximum loan term of 15 years, the total project cost with interest may not exceed \$1,133,058. While the annual payment on the project loan would be \$75,537, the potential annual savings in electricity, heating fuel, and maintenance would be no less than \$96,538, for a net realizable positive cash flow of just of \$21,000.

Subject B. Approval of HB 264 Resolution

Meeting Dec 16, 2015 - Regular Meeting

Category 2. Superintendent's Report

Access Public

Type Action

Recommended Action Mr. Wilson* moved and Mr. Sims seconded upon the recommendation of the superintendent to approve the HB 264 project resolutions as presented.

Yea - Mr. Cluxton Yea-5 Nay-0

Yea - Mrs. Huff Motion carried-Y

Yea - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

Admin Content

Resolution # 12-15-042

On December 16, 2016, Mr. Wilson* moved that the Ripley Union Lewis Huntington Schools' Board of Education approve the HB 264 project overview proposed by Energy Optimizers, USA pending OFCC review and approval, acknowledge that the competitive selection process (RFQ) was followed per Ohio revised Code Section 3313.372 and OAC 3318:1-10-1, and waive the competitive bidding process of Ohio Revised Code Section 3313.46. This does not apply to the installations to be designed and implemented by Energy Optimizers, USA pursuant to Ohio revised Code Section 133.06 (G) or Section 3313.372.

This approval is contingent upon the following conditions:

1. The final project cost after the detailed engineering and analysis study is the same as or less than the budgeted cost of \$883,100;
 - a. Based on an annual interest rate of 3.50% and a maximum loan term of 15 years, the total project cost with interest may not exceed \$1,133,058.
2. The final project savings for electricity, heating fuel, and operations and maintenance are equal to or greater than the budgeted annual savings of \$96,538 in the first full year of project implementation;
3. The OFCC reviews and approves the HB264 submittal as proposed;
4. The project savings shall be guaranteed by Energy Optimizers, USA, LLC per the OFCC guidelines.
 - a. As per agreement with the district, these savings shall be guaranteed for a period (3) years following completion of the project. The savings must be met for three consecutive years. If the savings are not met for three consecutive years, Energy Optimizers, USA shall pay the difference of the realized savings and the guaranteed savings amount for a maximum of 15 years.

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- b. Energy Optimizers, USA, LLC shall provide all associated state reporting requirements and energy savings review reports to the district and to the state of Ohio for savings verification purposes as per required under Ohio Revised Code section 133.06(G).




If, for any reason, these conditions are not met, Ripley Union Lewis Huntington Schools will not be obligated to implement this project as proposed nor shall they be obligated to pay Energy Optimizers, USA any monetary compensation.

If, for any reason, these contingencies are met and the Ripley Union Lewis Huntington School District decides to not implement the project as specified, the Ripley Union Lewis Huntington School District agrees to pay Energy Optimizers, USA \$18,400 to cover all engineering, design and analysis costs incurred to submit the energy savings project for the state approval. All engineered and energy project documents shall belong to Ripley Union Lewis Huntington Schools.

In the event that the district valuation amount decreases, which is not expected, in 2016 and the district could not borrow the funds necessary to implement the project as proposed, Energy Optimizers, USA agrees to waive the \$18,000 of fees associated with the above statement if the district does not proceed with the project if the above (4) contingencies are met OR reduce the project cost to the level that the district could borrow the funds and be below the un-voted upon 9/10 of 1% debt limit as verified by the district legal and financial advisors.

(See Energy Conservation Measurer (ECM) Summary and Project Overview documents attached.)

Administrative File Attachments


-  [ECM Updated - 12.16.2015 - Ripley Schools - Under Debt Limit.pdf \(349 KB\)](#)
-  [Treasurers Letter RULH HB264 2015.pdf \(201 KB\)](#)
-  [HB264 Project Overview - RULH LSD - 12.16.2015 - Update Under Debt limit.pdf \(204 KB\)](#)

Subject C. Monthly Update
 Meeting Dec 16, 2015 - Regular Meeting
 Category 2. Superintendent's Report
 Access Public
 Type Report

Executive Content

Written report was provided and is on file for review.

Executive File Attachments

-  [Superintendent December 2015.docx \(15 KB\)](#)

3. Public Comments/Visitors

Subject A. Public Comments

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Meeting Dec 16, 2015 - Regular Meeting
 Category 3. Public Comments/Visitors
 Access Public
 Type Information

In order to address the board, please sign in. There being none they preceded.

4. Financial Reports & Resolutions


Subject A. Minutes
 Meeting Dec 16, 2015 - Regular Meeting
 Category 4. Financial Reports & Resolutions
 Access Public
 Type Action

Recommended Approve the minutes from the November 17, 2015 regular meeting as presented.
 Action

Executive Content

Please review draft minute records below, and advise of any noted additions or corrections.

Executive File Attachments

 [Regular Board Meeting November 17 2015.pdf \(95 KB\)](#)

Subject B. Financial Report
 Meeting Dec 16, 2015 - Regular Meeting
 Category 4. Financial Reports & Resolutions
 Access Public
 Type Action








Recommended Approve Financial report
 Action

Executive Content

Please see the following financial reports for the month ending November 30, 2015:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- C - Vendor Detail Check Listing
- D - General Fund Appropriation Summary Report
- E - Summary Receipt Listing
- F - Utility Report

Executive File Attachments

 [A1_CSHREC_NOV15.pdf \(19 KB\)](#)  [A2_FINSUMM_NOV15.PDF \(11 KB\)](#)
 [B_CHECKS_ALL_NOV15.PDF \(27 KB\)](#)  [C_CHEKPY_BOARD_NOV15.PDF \(41 KB\)](#)
 [D_APPSUM_BOARD_NOV15.PDF \(6 KB\)](#)  [E_RECALL_ALL_NOV15.PDF \(12 KB\)](#)
 [F_Utility Report 2015-2016.pdf \(86 KB\)](#)

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Subject C. Establish Chromebook Self-Insurance Fund
 Meeting Dec 16, 2015 - Regular Meeting
 Category 4. Financial Reports & Resolutions
 Access Public
 Type Action
 Recommended Action Approve the establishment of a Liability Self-Insurance Fund (Fund# 023-9015) to account for the deposit of monies collected for loss or damaged Chromebooks.

Subject D. Property Insurance Renewal Agreement
 Meeting Dec 16, 2015 - Regular Meeting
 Category 4. Financial Reports & Resolutions
 Access Public
 Type Action
 Recommended Action Approve the renewal of our current property insurance policy agreement with Wright Specialty/Catlin Insurance (Well Fargo) for the 16-17 and 17-18 school year as negotiated by School Insurance Consultants.



Through the assistance of our insurance consultant and representative, we have been able to negotiate a rate reduction on our school district property insurance agreement with Wright Specialty for two years. The company has agreed to reduce our current rates between 4-5% (\$1,400-1,800) for the 2016-17 school year, and another 2-3% (\$700-1,000) for the 2017-18 school year.

Subject E. Pay to Participate YTD Status
 Meeting Dec 16, 2015 - Regular Meeting
 Category 4. Financial Reports & Resolutions
 Access Public
 Type Report

To date at the High School with a total of 108 participants we have collected \$10,740 in Pay-to-Participate Fees for the 15-16 school year.

To date at the Middle School with a total of 83 participants we have collected \$4,775 in Pay-to-Participate Fees for the 15-16 school year.

Executive File Attachments

 [HS Pay to Participate Report 121215.pdf \(88 KB\)](#)
 [2015-16P2P JH.pdf \(79 KB\)](#)

Subject F. Motion and Second
 Meeting Dec 16, 2015 - Regular Meeting
 Category 4. Financial Reports & Resolutions
 Access Public

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Type Action

Recommended Action Mrs. Huff moved and Mr. Sims seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

--- Resolution # 12-15-043

Yea - Mr. Cluxton Yea-5 Nay-0
 Yea - Mrs. Huff Motion carried-Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

5. Facilities and Transportation

Subject A. No action to be taken

Meeting Dec 16, 2015 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Type

6. Education/Curriculum/Instruction

Subject A. \$2500.00 contribution from United Way

Meeting Dec 16, 2015 - Regular Meeting Category

6. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action Accept \$2500 from United Way for RULH Elementary School's participation in Eastern Area Ready Schools Collaborative for 2015-16 school year.

Subject B. Motion and Second

Meeting Dec 16, 2015 - Regular Meeting

Category 6. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action Mr. Wilson moved and Mr. Sims seconded upon the recommendation of the superintendent of schools to approve the above Education/Curriculum/Instruction resolutions as presented.

--- Resolution # 12-15-044

Yea - Mr. Cluxton Yea-5 Nay-0
 Yea - Mrs. Huff Motion Carried-Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

7. Personnel

Subject A. Retirement of Donald Kevin Jones

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Meeting Dec 16, 2015 - Regular Meeting
 Category 7. Personnel
 Access Public
 Type Action
 Recommended Action Accept and Approve the retirement of Donald Kevin Jones as High School Custodian effective December 31, 2015 after 25 years of service to RULH Schools.

Subject B. Barbie Plymesser as a sub custodian
 Meeting Dec 16, 2015 - Regular Meeting
 Category 7. Personnel
 Access Public
 Type Action
 Recommended Action Approve Barbie Plymesser to be added to the Classified Substitute list as a substitute custodian

Subject C. Shelley Sroufe as MS Intervention Specialist
 Meeting Dec 16, 2015 - Regular Meeting
 Category 7. Personnel
 Access Public
 Type Action
 Recommended Action Approve and award Shelley Sroufe a 99 1/2 day limited contract at MA+18 Step 5 as a Middle School Intervention Specialist for the remainder of the 2015-16 school year.

Subject D. Motion and Second
 Meeting Dec 16, 2015 - Regular Meeting
 Category 7. Personnel
 Access Public
 Type Action
 Recommended Action Mr. Sims moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel resolutions as presented.
 --- *Resolution # 12-15-045*

 Yea - Mr. Cluxton Yea-5 Nay-0
 Yea - Mrs. Huff Motion Carried-Y
 Yea - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

8. Administrative/Advisory

Subject A. Neola Policies Vol. 34, No. 1
 Meeting Dec 16, 2015 - Regular Meeting
 Category 8. Administrative/Advisory

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Access Public

Type Action

Recommended Action Approve the 1st reading of revisions/updates to policies Volume 34, Number 1 from Neola

During discussion, Mrs. Huff questioned the need to restrict spouses to only 12 weeks of FMLA for such events as maternity leave, instead of giving them 12 weeks each.

Executive File Attachments

 [po1130.doc \(30 KB\)](#)
  [po1630.01.doc \(80 KB\)](#)
  [po2461.doc \(29 KB\)](#)
 [po3113.doc \(30 KB\)](#)
  [po3220 discussion only.doc \(163 KB\)](#)
  [po3430.01.doc \(83 KB\)](#)
 [po4113.doc \(29 KB\)](#)
  [po4430.01.doc \(81 KB\)](#)
  [po7510.doc \(35 KB\)](#)
 [po8420.doc \(32 KB\)](#)
  [po8452.doc \(27 KB\)](#)
  [po8500.doc \(51 KB\)](#)
  [po9211.doc \(55 KB\)](#)
 [po8451.doc \(28 KB\)](#)
  [5517.docx \(22 KB\)](#)

Subject B. Set the Organization meeting date for January ____ at ____ AM/PM at the _____.

Meeting Dec 16, 2015 - Regular Meeting

Category 8. Administrative/Advisory

Access Public

Type Action

After discussion it was determined that the organizational meeting should be set for Wednesday, January 6, 2016 at 6pm at the High School Lecture Room.

Subject C. Appoint _____ President Pro Tempore for the organization meeting in January 2016.

Meeting Dec 16, 2015 - Regular Meeting

Category 8. Administrative/Advisory

Access Public

Type Action

After discussion it was determined that Mr. Sims should serve as President Pro Tempore for the January 2016 Organizational Meeting.

Subject D. Approve payment for 2016 membership in the Ohio School Boards Association.

Meeting Dec 16, 2015 - Regular Meeting

Category 8. Administrative/Advisory

Access Public

Type Action

Subject E. Motion and Second

Meeting Dec 16, 2015 - Regular Meeting

Category 8. Administrative/Advisory

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Access Public

Type Action

Recommended Action Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above administrative/advisory resolutions as presented.

Resolution # 12-15-046

- Yea - Mr. Cluxton Yea-5 Nay-0
Yea - Mrs. Huff Motion Carried-Y
Yea - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

9. Executive Session

Subject A. Motion and Second

Meeting Dec 16, 2015 - Regular Meeting

Category 9. Executive Session

Access Public

Type Action

Recommended Action Motion and Second to enter into Executive

There being no matters to be discussed in executive session, the meeting regular meeting proceeded.

10. Old Business

Subject A. Progress on softball field at MS

Meeting Dec 16, 2015 - Regular Meeting

Category 10. OldBusiness

Access Public

Type Information

Mr. Zurbuch reported that installation of the backstops and perimeter fencing had begun. The next step would be to get estimates on the concrete work needed for the dugouts and bleacher pads. Mr. Zurbuch noted at we already have sets of bleachers available for us. Mr. Sims noted that he was still waiting on word of our DP&L Grant application to help with other upgrades including lighting.

Subject B. Review and approval of Concession Stand/Shelter House Project Bids

Meeting Dec 16, 2015 - Regular Meeting

Category 10. Old Business

Access Public

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Type Action

Recommended Action _____ moved and _____ seconded upon the recommendation of the treasurer to approve the lowest/best bid received on the Concession Stand/Shelter House Project as presented.

_____ Mr. Cluxton _____ Yea _____ Nay

_____ Mrs. Huff _____ Motion carried

_____ Mr. Sims

_____ Mr. White

_____ Mr. Wilson


Mr. Rowley noted that we held our third bid opening on the Concession Stand/Shelter House project on Tuesday, December 15, 2015 at 2pm and received only one bid from Venture One Construction in the total amount of \$220,000. He recommended that the bid be rejected due to the fact it was \$144,000 or 189% over the architect estimate of \$76,000. Mr. Rowley further recommended that we obtain the services of an independent engineer to conduct an engineering value analysis of the drawings and specs that K-4 Architect have prepared, to determine if there is any cost cutting savings to be realized in such things as lighting, fixtures, materials, and construction which might get the cost down to a more reasonable acceptable amount for the budget we have to work with.

After discussion, it was determined to table the action for now, and proceed with either a redrawing of the project or a value analysis.

Executive Content

See Venture One Construction Bid package attached.

Executive File Attachments

 Bid Open 3 - Venture One Bid.pdf (486 KB)

11. New Business12. Correspondence

Subject A. Christmas Card - Southern Hills Joint Vocational School District

Meeting Dec 16, 2015 - Regular Meeting

Category 12. Correspondence

Access Public

Type Information

Subject B. Thank You - Cecil Black family

Meeting Dec 16, 2015 - Regular Meeting

Category 12. Correspondence

Access Public

Type Information

A thank-you card was received from the Family of Shirley Black thanking the Board for allowing the installation of a memorial sculpture in the Elementary School Library which depicts two small children sitting on a bench reading a book.

Subject C. Information - Pepple & Waggoner, Ltd.

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Meeting Dec 16, 2015 - Regular Meeting-Y
Category 12. Correspondence
Access Public
Type Information

Information was presented for a Legal Workshop the firm has coming up.

13. Adjourn

Subject A. Adjourn
Meeting Dec 16, 2015 - Regular Meeting
Category 13. Adjourn
Access Public
Type Action

Recommended Mr. White moved and Mr. Sims seconded to adjourn the meeting at 7:39pm.
Action ---

- Yea - Mr. Cluxton Yea-5 Nay-0
- Yea - Mrs. Huff Motion Carried-Y
- Yea - Mr. Sims
- Yea - Mr. White
- Yea - Mr. Wilson

Jeffrey A Rowley

Treasurer

John T. Clark

Board President