

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20



Wednesday, August 16, 2017
Regular Meeting
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON
LOCAL SCHOOL DISTRICT BOARD MEETING
1317 S. Second St.
Ripley, Ohio

1. Welcome/Opening

Subject A. Roll Call
Meeting Aug 16, 2017 - Regular Meeting
Category 1. Welcome/Opening
Access Public
Type Procedural

Yea - Mr. Cluxton
Yea - Mrs. Huff
Absent - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

Also in attendance was James Wilkins II-Superintendent, Jeff Rowley-Treasurer, Mr. James Wilkins, Chris Young, Jerod Michael, Aric Fiscus, John Schwerling, Tim Brown, Pam Sebastian, Nick Owens-District 10 State Board of Education & Brown County Assistant Prosecuting Attorney, Dieder Polley, and a few guest.

Subject B. Pledge of Allegiance
Meeting Aug 16, 2017 - Regular Meeting
Category 1. Welcome/Opening
Access Public
Type Procedural

"I pledge allegiance to the flag of the United States of America,
and to the republic for which it stands, one nation under God,
indivisible, with liberty and justice for all."

2. Public Comments/Visitors

Subject A. Public Comments
Meeting Aug 16, 2017 - Regular Meeting
Category 2. Public Comments/Visitors
Access Public
Type Information

Mr. John Schwerling was present to briefly discuss the work he has been doing to determine the status and level of involvement of all local RULH booster groups, and to look at establishing a more all-encompassing RULH Booster Club. Mr. Schwerling provided documentation showing that many of the current local boosters groups, including the RULH Athletic Boosters and the RULH Music Boosters who currently do not have an active, valid non-profit status with the IRS. Mr. Schwerling, who is an officer of the RULH Athletic Boosters is looking at dissolving that group due to the cost of getting them re-established as an active status, and then creating a whole new, legally recognized RULH Booster Club.

3. Superintendent's Report

Subject A. Superintendent's Monthly Update
Meeting Aug 16, 2017 - Regular Meeting
Category 3. Superintendent's Report

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Access Public
 Type Information, Report

Superintendent's Report – Jamie WilkinsVision, Continuous Improvement and Focus of District Work

- I met with **RULH Leadership Team** on Tuesday, August 8th. I discussed my leadership style and my vision for the district. My vision "in a nutshell" is that the RULH district is an extended family where students and staff feel safe, appreciated, and respected. A few administrator responsibilities were altered as Mr. Zurbuch will supervise custodians and Principals will evaluate special education teachers. Mrs. Sebastian, who formerly evaluated the special education teachers will have district professional development added to her duties.
- I presented my vision for the RULH District with all employees directly after the in-service luncheon at RULH High School. The luncheon and the message of "Collaborative Leadership" was well received.
- I have reviewed drafts of the 2017 **Local Report Card**.

Communication and Collaboration

- On Monday and Tuesday, August 7th and 8th, I attended the **Region 14 Hopewell Administrative Conference** at Eastgate. This conference also provided an opportunity to talk with the RULH Administrative Team, as well as network with other administrators around the region.
- On Friday, August 11th, I attended the **Brown County Superintendents' meeting** and Insurance Consortium meeting for 2017-2018. Several updates were provided during both meetings on various topics.
- On Monday, August 14th, I attended the **Brown County In-service** at Western Brown High School in the morning and introduced RULH's teacher of the year, Mrs. Tammy Pfeffer. On Monday afternoon, I attended and helped facilitate the district in-service.
- Mr. Young and I met with **Kevin Kratzer and Guy Hopkins (Superintendent and Principal of the Southern Hills Joint Vocational Center)** to discuss CTC options available for RULH Students.

Policies and Governance

- I have reviewed the eligibility requirements for student/athletes and student clubs/activities. Accordingly, I have recommended changes to **policies 2430 and 2431**. In summary, the language to be removed states that a student earning one "F" is deemed ineligible for all extracurricular activities. The 2.0 grade point average requirement for eligibility for extracurricular activities will remain.
- The principals and I met with Don Rabold (Brown County ESC) in regards to **House Bill 410 (New Attendance Law)**. The ESC is offering a new attendance service to all Brown County Schools to assist with House Bill 410 compliance. All Brown County Schools (excluding Georgetown) are utilizing this service. I have recommended we utilize this service and add hours to our current ESC contract.
- I am meeting with the **RULH OTES Committee** after school on Tuesday, September 22nd. The committee will review the current OTES/OSCES manual. Mrs. Stephanie Wagoner, school improvement consultant from the Brown County ESC, will be in attendance to offer her assistance with compliance with state OTES laws.
- The 2017-18 **RULH Student Handbooks** were printed by Standard Quick Print and were delivered to the principals.

Instruction

- I met with all new teachers on Thursday, August 10th for **New Teacher Orientation**. In addition to my information, new teachers heard from Mr. Curtis about technology, the principals about the handbooks, and Mr. Rowley on district finance and employee benefits.
- I have contacted ODE several times in regards to various **licensure issues**.

Resources

- On Tuesday, August 8th, I spoke to the **Ripley Lions Club**. It went very well, and they told me that they support RULH Schools. They have offered to pay for eye exams or optical wear for identified needy students.
- I am scheduled to speak at the **Ripley Women's Club Meeting** on Tuesday, September 5th.
- Pam Sebastian and I met with **Mr. Jeff Royalty, Hopewell Director**, on Tuesday, August 8th, to discuss the services that Hopewell (Region 14) offers to RULH schools.
- The principals, counselors and I met with the **Counseling Center (Cincinnati)** on Monday, August 7th. We discussed the level of service that would be offered to RULH students for the 2017-18 school year.
- I met with Russ Curtis and Matt Klepper on Thursday, August 10th regarding readiness for school in the area of **RULH Technology**.

Mr. Wilkins also made note to recognize, Ms. Tammy Pfeffer who was presented at the Brown County Inservice session at Western Brown as a Lee Award Nominee for 2017.

Respectfully submitted August 16, 2017

Jamie Wilkins

Elementary Principal Report - Eric Fiscus

RULH Elementary Board Report
 August 2017

Our custodians did an outstanding job with getting our building ready for Open House. They were able to touch up on paint in different areas as well as putting a fresh coat of wax on the floors and stairwells.

We had a successful Open House. We had 14 vendors who were handing out school supplies. Outside we had a KONA ice truck selling slushies. We also had Mr. Frazier answering questions about transportation issues and Mrs. Kim Myers who was assisting parents in creating online accounts for the cafeteria. We had high turnouts for every grade level and all stakeholders seemed pleased with the evening.

Our opening day with students went smoothly. We were able to get students to class in a timely fashion. Parents were able to sign-in and assist their children in dropping off school supplies. We already had teachers teaching procedures and expectations in different areas of the building to support our PBIS program. Lunches seemed to run smoothly due to hard work by our kitchen staff. Our classified and certified staff were working together to smooth out scheduling issues. Again, all stakeholders seemed pleased with our opening.

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As of today we are up to 43 kindergartners, an improvement in enrollment of approximately 20% in the past month. Kindergarten had orientation meetings with parents today. Girls will attend for their first day tomorrow. Boys will attend on their first day on Friday. All students will attend their first day together on the next scheduled school day.

We still have 7 students who have yet to meet the requirements of the Third Grade Guarantee. We do not have AIR test scores from the summer administration yet. Once we receive those that number may go down. All of these students will be in their own section of reading taught by Mrs. Cable who is a reading specialist. Parents of those students have been contacted and are aware of how the situation is being handled. Incoming Third Grade students who test as being off-track later in August will be placed in a separate section of reading taught by Mrs. Cable.

Mr. Fiscus also commented that at present time our Kindergarten class count is now up to 43, a moderate improvement from where it was in earlier estimates.

Middle School Principal Report - Jerod Michael

RULH Middle School Board Report
August 2017

The Middle School was very busy this summer getting ready for our students. The custodians did a great job working on our floor, giving them a fresh coat of wax and touching up the walls with paint. During the summer the staff and I worked on a discipline matrix, schedules, PBIS trips and rewards.

The open house I felt was a giant success with 10 different vendors from the area passing out school supplies to our students. Some of the vendors that we had were Primary Plus from Maysville, Ripley Lions Club, Scentsy, Brown County ESC, Dee Ann Stricklett, Ole Barn Primitives, and Ohio Valley Manor. We also had local businesses donate goods to be won by a drawing. I would like to thank the staff, they have made the transition of a new principal a very easy, smooth and unforgettable experience.

Opening day went well the students arrived on time with happy faces and excitement to be back in school. Parents were able to drop their kids off and pick them up in a very orderly fashion. We did face some challenges in getting kids on the right buses at the end of the day this has been addressed and we hope tomorrow has no issues.

High School Principal Report - Chris Young

R.U.L.H. High School
Board Report
August 16, 2017

- I would like to thank Mr. Zurbuch and the custodial staff for all the preparations made to get our facilities ready for the beginning of the school year.
- I would like to thank Mrs. Dugan, Mrs. Maiberger, & Ms. Osman for helping me transition into the principal position.
- We had 109 students attend the Fall Sports O.H.S.A.A. Meeting (80 HS, 29 MS)
- We've already collected a substantial amount of money for pay-to-participate this year.
- We had approximately 30 freshmen participate in orientation on August 10th. Thank you to the Bridging the Gap for Freshman Success Program for putting it on.
- Open House was well attended this year.
- The First Day of School went well. The teachers and staff did a great job with establishing guidelines for rules and expectations during the coming year. Students were receptive and asked questions. Students were given two basic expectations - Treat People Well & Learn. Specific items in the Student Handbook were addressed with the student body to help make their experience at RULH High School more positive (Dress Code, Cell Phone Policy, Language, etc.)

Executive File Attachments
[Superintendent's Report 8-16-17.docx \(52 KB\)](#)

Subject: B. Nick Owens, District 10, State Board of Education & Brown County Assistant Prosecuting Attorney

Meeting: Aug 16, 2017 - Regular Meeting

Category: 3. Superintendent's Report

Access: Public

Type: Information

Mr. Wilkins introduced Mr. Nick Owens, giving details from his attached bio.

State Board of Education member Nick Owens was present to introduce himself, and to give a brief update on some of the things going on at ODE and the State Board of Education:

- State Board is working to give additional paths to graduation for students.
- Working to reduce the number of state test during a student's school career from 24 to 22.
- Explain the purpose of the truancy measures under HB410, which is designed not to just suspend a student who has been habitually absent for a given number of days in a school year, but to diagram the underlying cause(s) and work to address those with the student and their parents/guardians.
- In July Mr. Owens brought before the board a resolution to allow state school board meetings to be broadcast on the Ohio Channel.
- The Resident Educator program is still in the current new state budget, but they are looking to improve it, such as keeping the mentoring program that is a part of it, but reducing the amount of required paperwork that goes along with it.

Mrs. Sebastian ask Nick about the status of the 3rd Grade Reading Guarantee, stating that it is quite problematic for District of our size.

- Mr. Owens commented that the State Chairman of Education has been aware of the issues, and has raised the "cut-score" exponentially.

File Attachments

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[Link Owens Bio.pdf \(610 KB\)](#)**4. Financial Reports & Resolutions**

Subject **A. Minutes**
Meeting Aug 16, 2017 - Regular Meeting
Category 4. Financial Reports & Resolutions
Access Public
Type Action

Recommended Action To approve the minutes from the July 26, 2017 regular meeting as presented.
 See draft copy of minutes attached for your review.

File Attachments
[July 26 2017 Regular Minutes.pdf \(169 KB\)](#)

Executive Content

Please review draft minute records below, and advise of any noted additions or corrections.

Subject **B. Financial Report**
Meeting Aug 16, 2017 - Regular Meeting
Category 4. Financial Reports & Resolutions
Access Public
Type Action

Recommended Action Approve Financial reports as presented for the month ending July 31, 2017

Admin Content

Please see the following financial reports for the month ending July 31, 2017:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- D - General Fund Appropriation Summary Report
- F - Utility Report

Administrative File Attachments
[A_CSHREC_JULY17_signed.pdf \(19 KB\) A](#)
[2_FINSUMM_JULY17.PDF \(11 KB\)](#)
[BCHECKS_ALL_JULY17.PDF \(21 KB\)](#)
[DAPPSUM_BOARD_JULY17.PDF \(6 KB\)](#)
[Utility Report 2017-2018.pdf \(65 KB\)](#)

Executive Content

Please see the following financial reports for the month ending July 31, 2016:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- C - Vendor Detail Check Listing
- D - General Fund Appropriation Summary Report
- E - Summary Receipt Listing
- F - Utility Report

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Executive File Attachments
[A_CSHREC_JULY17_signed.pdf \(19 KB\) A](#)
[2_FINSUMM_JULY17.PDF \(11 KB\)](#)
[OCHEKPY_BOARD_JULY17.PDF \(44 KB\) B](#)
[CHECKS_ALL_JULY17.PDF \(21 KB\)](#)
[DAPPSUM_BOARD_JULY17.PDF \(6 KB\) E](#)
[RECRPT_JULY17.PDF \(14 KB\)](#)
[Utility Report 2017-2018.pdf \(65 KB\)](#)
[Treasurer Detail Report for Aug 16 2017.pdf \(82 KB\)](#)

Subject **C. HB264 Payment Transfer from GF**

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Meeting Aug 16, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the Transfer of Funds totaling \$72,902.51 from the General Fund to the HB264 Bond Repayment Fund to cover payment due in December 2017 per the debt schedule:
From - #001-7200-910-0000-000000-000
To - #002-5100-9016-0000

This is the transfer of guaranteed utility savings from the general fund to repay the HB264 Energy Savings Program Bonds.

Subject D. Purchase SC View Requisition Software

Meeting Aug 16, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approved the purchase of SC Strategic Solutions SCView Software with the optional Requisition Workflow and USAS Integration at annual cost of \$7,495 including all unlimited user licensing, annual support and maintenance, and upgrades.

Software benefits:

- Document Archival System for storage of all Requisitions, Purchase Orders, Invoices, and Payment Vouchers.
- EDGE Optimization Module with Integration to USAS (will allow use to cancel our current check/receipt writing contract with EDGE Document Solutions at annual cost of \$995)
- Electronic retrieval of all voucher packages, and ability to grant view access to any user upon request.
- Invoice Routing with OK to Pay System (allow invoices to be scanned, sent to purchaser via e-mail, electronic purchaser authorization for payment)
- Account Code Filtering (Integration of RULH USAS accounting codes which can be directly access and assigned to the requisition at time of submission/approval, and will verify the availability of funds)
- Automatic PO Notification to Users (upon final authorization, a notification is sent to user/requester notifying of approval to order/purchase)
- Electronic Then & Now Stamp for use by Treasurer only

Benefits to the District include time saved in

- Not having to locate, print/copy requisition
- Electronic filling out of requisition cuts down on errors and omissions
- Automatic and immediate electronic transfer of all documents (no paper/interoffice mail to be lost or delayed)
- Time saved in verifying available balances by Treasurer
- No stapling together, and filing of complete voucher packages. Electronic workflow automatically attaches and compiles documents from the requisition, supporting documents, purchase order, check, and voucher.
- Allows Treasurer's office to electronically look up vouchers packages, and allows view only access to external requesters (ie auditors) as determined by Treasurer.

Executive Content

Attached is the fee schedule for the various packages available.

Executive File Attachments

[View Fee Structure below 5000 ADM.pdf \(85 KB\)](#)

Subject E. Motion and Second

Meeting Aug 16, 2017 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

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Recommended Action (**Resol. #08-17-006**) Mr. Cluxton moved and Mr. White seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
n/a - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

5. Executive Session

Subject A. Motion and Second to enter Executive Session

Meeting Aug 16, 2017 - Regular Meeting

Category 5. Executive Session

Access Public

Type Action

Recommended Action (**Resol. #08-17-007**) Mr. Cluxton made a motion and Mrs. Huff seconded to enter into Executive at 8:16 pm for the purpose of (G-1) Employment, Dismissal, Compensation of a public employee or official.

Yea - Mr. Cluxton Yea - 4 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
n/a - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

Those present in executive session included Mr. Cluxton, Mr. Wilson, Mr. White, Mrs. Huff, Mr. Wilkins, Jeff Rowley, and Mr. Curtis was invited into executive session at 8:34.

Mr. Sims made a motion and Mr. Cluxton seconded to leave executive session and re- enter public session at 9:27 pm.

Yea - Mr. Cluxton Yea - 4 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
n/a - Mr. Sims
Yea - Mr. White
Yea - Mr. Wilson

File Attachments

[Exec session language in detail.pdf \(38 KB\)](#)

6. Facilities and Transportation

Subject A. Authorization to Bid Greenhouse

Meeting Aug 16, 2017 - Regular Meeting

Category 6. Facilities and Transportation

Access Public

Type Action

Recommended Action To authorized the treasurer to put out for bid the construction of an educational greenhouse to be utilized by the RULH career tech vocational agricultural department for instruction and fundraising purposes following the bid plans and specs prepared by DS2 Architects at an estimated cost of \$54,109.30.

Admin Content

See bid estimate and plan attached for Greenhouse.

Once we receive bids estimates, we will be looking at adding an alternate bid for the addition of an automatic watering system.

Administrative File Attachments

[BLH Greenhouse estimate 2017-08-16.pdf \(6 KB\)](#)

[BLH Greenhouse 16-161 plan 2017-08-16.pdf \(1.105 KB\)](#)

Subject B. Bus routes for the 2017-18 school year

Meeting Aug 16, 2017 - Regular Meeting

Category 6. Facilities and Transportation

Access Public

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Recommended Action To authorize the Superintendent to approve all bus routes and designated stops needed for the 2017-18 school year.

Executive File Attachments
[017-18 Bus routes.pdf \(3,927 KB\)](#)

Subject C. Motion and Second

Meeting Aug 16, 2017 - Regular Meeting

Category 6. Facilities and Transportation

Access Public

Type Action

Recommended Action (**Resol. #08-17-008**) Mr. White moved and Mrs. Huff seconded upon the recommendation of the superintendent and treasurer of schools to approve the Facilities and Transportation resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

n/a - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

7. Education/Curriculum/Instruction

Subject A. Contract with FRS Connections

Meeting Aug 16, 2017 - Regular Meeting

Category 7. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action To approve a contract with FRS Connections in Hillsboro for special education services for 3 students (1 None Medicaid) during the 2017-18 school year totaling \$28,383.02 for 202 Days at \$140.51 per day.

Subject B. Contract with Child Focus (Wasserman)

Meeting Aug 16, 2017 - Regular Meeting

Category 7. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action To approve the contract with Child Focus (Wasserman) in Owensville for special education and partial hospitalization program services (non-Medicaid) for \$37,497.60 for 180 days at \$208.32 per day.

Subject C. Motion and Second

Meeting Aug 16, 2017 - Regular Meeting

Category 7. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action (**Resol. #08-17-009**) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

n/a - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

8. Personnel - Certified

Subject A. Employment of Constance Walker

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Meeting Aug 16, 2017 - Regular Meeting

Category 8. Personnel - Certified

Access Public

Type Action

Recommended Action To approve the employment of Constance Walker as an Intervention Specialist and issue a 1 year contract at a salary of MA Step 5 per Article V of RULHEA Master Agreement for the 2017-18 school year.

Subject B. Resignation of Kimberly Trotter as Intervention Specialist

Meeting Aug 16, 2017 - Regular Meeting

Category 8. Personnel - Certified

Access Public

Type Action

Recommended Action To accept the resignation from Kimberly Trotter as Intervention Specialist at the HS effective August 9, 2017.

Subject C. Motion and Second

Meeting Aug 16, 2017 - Regular Meeting

Category 8. Personnel - Certified

Access Public

Type Action

Recommended Action **(Resol. #08-17-010)** Mr. Cluxton moved and Mr. White seconded upon the recommendation of the superintendent of schools to approve the above personnel-certified resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

n/a - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

9. Personnel - Classified**Subject A. Employment of Deidre Polley as a Paraprofessional**

Meeting Aug 16, 2017 - Regular Meeting

Category 9. Personnel - Classified

Access Public

Type Action

Recommended Action To approve the employment of Deidre Polley as a Paraprofessional and issue a 1 year contract at Step 0 for the 2017-18 school year.

Subject B. Motion and Second

Meeting Aug 16, 2017 - Regular Meeting

Category 9. Personnel - Classified

Access Public

Type Action

Recommended Action **(Resol. #08-17-011)** Mr. Cluxton moved and Mr. White seconded upon the recommendation of the superintendent of schools to approve the above personnel-classified resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

n/a - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

10. Personnel - Supplementals**Subject A. Shelby Schelling Supplemental for 10 Extended Days for Vocational Agriculture**

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Meeting Aug 16, 2017 - Regular Meeting
 Category 10. Personnel - Supplementals
 Access Public
 Type Action
 Recommended Action To approve and issue a 1 year supplemental contract to Shelby Schelling for 10 extended days for Vocational Agriculture to be paid by the Agriculture Education 5th Quarter Grant Fund. Said contract will expire on June 30, 2018.

Subject B. Resignation from Jason Baum for Prom Supplemental

Meeting Aug 16, 2017 - Regular Meeting
 Category 10. Personnel - Supplementals
 Access Public
 Type Action
 Recommended Action To accept the resignation from Jason Baum as the Prom Sponsor for the 2017-18 school year.

Subject C. Motion and Second

Meeting Aug 16, 2017 - Regular Meeting
 Category 10. Personnel - Supplementals
 Access Public
 Type Action
 Recommended Action **(Resol. #08-17-012)** Mr. Cluxton moved and Mr. White seconded upon the recommendation of the superintendent of schools to approve the above Personnel-Supplemental resolutions as presented.

 Yea - Mr. Cluxton Yea - 4 Nay - 0
 Yea - Mrs. Huff Motion Carried - Y
 n/a - Mr. Sims
 Yea - Mr. White
 Yea - Mr. Wilson

11. Personnel - Athletic**Subject A. Resignation of Melissa Johnson as 8th Grade Volleyball Coach**

Meeting Aug 16, 2017 - Regular Meeting
 Category 11. Personnel - Athletic
 Access Public
 Type Action
 Recommended Action To accept the resignation from Melissa Johnson as 8th grade Volleyball Coach for the 2017-18 school year.

Subject B. Employment of Susie Skinner as 8th grade Volleyball Coach

Meeting Aug 16, 2017 - Regular Meeting
 Category 11. Personnel - Athletic
 Access Public
 Type Action
 Recommended Action To approve the employment of Susie Skinner as 8th grade Volleyball coach and issue a 1 year Supplemental contract for 8th grade Volleyball coach for the 2017-18 school year.

Subject C. Motion and Second

Meeting Aug 16, 2017 - Regular Meeting
 Category 11. Personnel - Athletic
 Access Public

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Type Action

Recommended Action **(Resol. #08-17-013)** Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel - athletic resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

n/a - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

12. Personnel - Substitute Staff**Subject A. Brown County ESC Substitute List for 2017-18**

Meeting Aug 16, 2017 - Regular Meeting

Category 12. Personnel - Substitute Staff

Access Public

Type Action

Recommended Action To approve the Brown County certified and classified substitute list for the 2017-18 school year.

Subject B. RULH Classified Substitute List for 2017-18

Meeting Aug 16, 2017 - Regular Meeting

Category 12. Personnel - Substitute Staff

Access Public

Type Action

Recommended Action To approve the RULH Classified Substitute list as presented for the 2017-18 school year.

Admin Content

The following changes were made:

Additions:

Cheryl Roberts to Cafeteria, Custodian and Secretary list

Deletions (due to another job or have not worked):

Kaley Plymnesser

Melody Drago

Deirdre Polley

Julie Blackburn

Melissa Johnson

Patricia Rhoten

Amanda Fultz

Mike Rice

Administrative File Attachments

[2017-18 Classified Substitute List.pdf \(22 KB\)](#)**Subject C. Motion and Second**

Meeting Aug 16, 2017 - Regular Meeting

Category 12. Personnel - Substitute Staff

Access Public

Type Action

Recommended Action **(Resol. #08-17-014)** Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel - substitute staff resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

n/a - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

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13. Administrative/Advisory**Subject A. Brown County ESC contract to provide services regarding HB410**

Meeting Aug 16, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the contract with Brown County Educational Service Center to provide administrative support services for attendance/truancy regarding HB410 for the 2017-18 school year. Consultant from ESC will be paid \$65 an hour and .50 cents a mile.

Executive File Attachments
[BESC contract for truancy.pdf \(66 KB\)](#)

Subject B. Memorandum of Understanding with RULHEA for Bowling supplemental

Meeting Aug 16, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the Memorandum of Understanding with the Ripley Union Lewis Huntington Education Association to add a supplemental position for Bowling under Category VI effective for the 2017-18 school year through the 2019-2020 school year.

Subject C. Athletic Handbook - 2017-18

Meeting Aug 16, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the changes to the 2017-18 Athletic Handbook.
 Changes to the handbook are on pages 6 and 7. The changes are as follows:

The major change is to the eligibility rule that stipulates that a student is ineligible for athletics if they fail one class. I recommend to delete this requirement (any grade F) and determine eligibility on GPA which is 2.0

File Attachments
[Student Athlete Handbook Revision 8.10.2017 draft of changes.docx \(78 KB\)](#)

Subject D. Policy 2430 and 2431 revisions

Meeting Aug 16, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the changes to Policies 2430 - District Sponsored Clubs and Activities and 2431 - Interscholastic Sports.
 Changes will reflect the eligibility of students to participate in athletics and district sponsored clubs and activities. Changes are highlighted yellow

File Attachments
[Policy 2430 8-16-17.pdf \(1,145 KB\)](#)
[Policy 2431 8-16-17.pdf \(1,695 KB\)](#)

Subject E. Policy 5517 revision

Meeting Aug 16, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20_____

Type Action

Recommended Action To approve the revisions to Policy 5517 - Anti-Harassment

The only change to the policy is to update the Superintendent designation from Dr. Linda Naylor to James Wilkins II

File Attachments

Policy 5517_revision.pdf (135 KB)

Subject F. Motion and Second

Meeting Aug 16, 2017 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action **(Resol. #08-17-015)** Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the administrative/advisory resolutions as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

n/a - Mr. Sims

Yea - Mr. White

Yea - Mr. Wilson

14. Old Business**Subject A. Camera on Buses**

Meeting Aug 16, 2017 - Regular Meeting

Category 14. Old Business

Access Public

Type Information

All the new cameras have been installed on the buses.

Subject B. Picnic Tables @ Shelter

Meeting Aug 16, 2017 - Regular Meeting

Category 14. Old Business

Access Public

Type Information

All the new picnic tables have been assembled and installed at the new shelter house. Mr. Rowley is gather quotes to put a sign identifying the new shelter/pavilion house, and Ripley metal works is to be working on building a coupe permanent charcoal grill boxes.

15. New Business**Subject A. OSBA 2017 Capital Conference**

Meeting Aug 16, 2017 - Regular Meeting

Category 15. New Business

Access Public

Type Information

If any of the board members would be interested in attending the annual Ohio School Board Conference in Columbus on Nov 12-14, please let Mr. Rowley know by next regular board meeting.

16. Correspondence**17. Adjourn****Subject A. Adjourn**

Meeting Aug 16, 2017 - Regular Meeting

Category 17. Adjourn

Access Public

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Type	Action
Recommended Action	Mr. Cluxton moved and Mr. White seconded to adjourn the meeting at 10:50 pm.

	Yea - Mr. Cluxton Yea - 4 Nay - 0
	Yea - Mrs. Huff Motion Carried - Y
	n/a - Mr. Sims
	Yea - Mr. White
	Yea - Mr. Wilson

Treasurer Jeffery A. Bowley

Board President Jeff Wilson

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held

20

Finance Committee Meeting – August 9, 2017 – 8:30 am

Attendees: Mr. Cluxton, Mr. White, Mr. Wilkins, Dick Zurbuch, and Jeff Rowley.

Meeting was called by Mr. Rowley to discuss the design, plans, and financing of the proposed Vo Ag Educational Greenhouse to be constructed at the high school.

Mr. Rowley presented (see attached) a draft contractor bid set, financial estimated cost, and architecture plans as prepared by Darin Schwieckart from DS2 Architectures for the new greenhouse.

Mr. Zurbuch discussed with the group the plans for the location, the supplying of electrical and gas service from the High School, and continued discussions with Environmental Engineers on a 100KW solar array that would produce enough electric to completely cover any demands of the greenhouse electric.

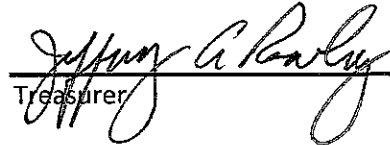
Mr. Rowley went of the aspects of the cost estimate, stating that due to the total estimated cost currently being at \$60,020.70, the project will have to be put out to bid. Mr. Rowley stated provided a copy of the latest State Funding Settlement Detail Report that shows currently the District is to receive \$84,505.29 in Career Tech Funding from the State just for Vo Ag related expenditures, and that an educational greenhouse, and the supplies to utilize it do fall under the allowable expenditures for those funds. Mr. Rowley also stated, that based on his financial analysis of the Vo Ag Weighted fund from the state and the related District expenditures going back three years, there has always been a carryover of unspent dollars. Mr. Rowley went on to not, that when he and Mrs. Schelling first started discussing this project at the beginning of the 16-17 school year, he told her that if should could control her spending during the school year, she would likely be able to carryover enough to all most cover the entire cost of the project. At the end of the 16-17 school year, the carryover from the Vo Ed Weighted funding stood at \$64,796.18, more than enough to cover the current estimate. Therefore Mr. Rowley pointed out, there we not need to be any General Fund dollars expended on this project.

Mr. White asked if there was going to continue to be enough funding to cover all the cost of supplying the green house with the needed equipment, supplies, and keeping it heated throughout the winter. Mr. Rowley stated that based on the budget discussed with Mrs. Schelling, and recent growth the enrollment in the Vo Ag program which is what our funding is based on, there is no reason the greenhouse cannot be self-supporting. Mr. Zurbuch also noted that it is Mrs. Schelling's plan to grow vegetable plants and mums in the greenhouse to be sold to the general public, and those funds would go right back into the program.

Mr. Cluxton stated that looking at the plans, the design and layout looked great, but he would suggest recommending some changes to the Architect. First, he recommended that the concrete pad around that the greenhouse sets on, should be extended out another 1-2 feet around the perimeter to keep the rain run-off from discoloring the lower panels. Mr. Zurbuch agreed, and said it we provide a buffer to keep mowers from having to run to close to bottom, possible damaging structure. Second, Mr. Cluxton suggested including in the bid, and alternate bid to install a self-watering system, so that during the summer months when there is now students and limited staff, any plants will be properly watered.

It was agreed by the entire committee, that Mr. Rowley authorize the architect to proceed with the bidding process, pending inclusion of the items recommended by Mr. Cluxton.

The Finance Committee meeting concluded at 9:40 am.


Treasurer