

**Regular Meeting (Thursday, September 15, 2022)**

## 1. Welcome/Opening

Procedural: A. Roll Call

Mrs. Huff- Yea  
 Mr. Oberschlake- absent  
 Mrs. Stauffer- Yea  
 Mr. Wilson- Yea  
 Mr. Cluxton- Arrived at 7:02pm

Procedural: B. Pledge of Allegiance

## 2. Public Comments/Visitors

Information: A. Public Comments

## 3. Administrative Report

Information, Report: A. James Wilkins, Superintendent Monthly Update  
 Vision, Continuous Improvement and Focus of District Work

- The DLT (District Leadership Team) met on Tuesday, September 13th . The district "One Plan" was discussed with Linda Meade (ODE), Stephanie Wagoner (Brown County ESC) and the team of teachers and administrators.
- I plan to meet with the RULH Administrative Team on Monday, September 19th. We will discuss pertinent issues relating to the 2022-2023 school year.
- We still haven't received finalized test scores from ODE. The only results we have are preliminary. I will report official state test results from the 2021-2022 school year at the October board meeting.

Communication and Collaboration

- On Friday, September 2nd, I attended the insurance consortium at the Brown County ESC.
- On Friday, September 9th, I attended the Brown County Superintendents' meeting.
- I met with Judge Tom Zachman on Tuesday, August 23rd in regards to a rocketry program to be taught within the curriculum for Physics and 8th grade science.
- On Tuesday, August 24th, I met with personnel from the PrimaryPlus Ripley in regards to dental services for students.

Policies and Governance

- I plan to meet with the RULH OTES Committee on September 19th. The committee will review the current OTES/OSCES manual and adjust it accordingly.
- The SHAC Board of Directors will meet on Monday, September 19th at the Old Y Restaurant in Mowrystown.
- I am scheduled to meet with Tom Durbin (NEOLA) on Tuesday, October 4th in regards to the next board policy update. The first reading of the policy update will be at the October BOE meeting.

Instruction

- Thus far, the new College Credit Plus Associate's Degree Program (through Southern State Community College) is going very well.

Resources

- Thanks to Mr. Michael Cooper and Mrs. Zoie Garrett, RULH is now offering an athletic pass program for Blue Jay fans.

Information: B. Chris Young, High School Principal

School has gotten off to a great start. Students and staff are doing great with meeting the expectations of our current PBIS initiative. We will have our first student drawing this Friday.

- All seniors are required to provide proof of the meningococcal (menactra) vaccine to the school nurse prior to October 3rd. Students who do not provide such proof by that date will not be able to return to school until proof of the vaccine is received.
- Interim Reports will be sent home with students on Friday, September 16th.
- Fall Sports Senior Night Dates: Volleyball - Friday, October 7th vs. Whiteoak Soccer - Wednesday, October 12th vs. West Union Cross Country - Wednesday, October 12th - Soccer Game Golf - Wednesday, October 12th - Soccer Game

Information: C. Amanda McFarland, Middle School Principal

PBIS:

- Implementation of additional behavioral expectations in unstructured settings; students earn daily gym time based upon the day's behaviors.
  - Building-wide implementation of Class DOJO (students earn points for positive behavior, participation, completion of tasks, etc.). These points will serve two purposes: earn Fun Friday incentive weekly and points converted to "bucks" to purchase rewards in the Rewards Room quarterly.
  - Fun Friday Incentive Plan:
    - No write-ups (not including bus)
    - No missing assignments
    - 90% or higher for DOJO
  - PBIS is being incorporated into the building-wide counseling plan; the first PBIS team meeting is scheduled for Tuesday, September 21 from 3-4 p.m.
  - Mrs. McFarland shared a Rewards Room survey with all students. 138 students responded with input on items/incentives to include.
  - Class of the Week Rotation began: September 12-23, Ms. Griffith's 8th grade homeroom
- OTES 2.0:
- All certified staff undergoing evaluation in the OTES 2.0/OhioES system have submitted rough drafts of their Professional Growth Goals (PGPs). These goals follow the SMART goal setting framework. Mrs. McFarland will provide individual feedback on each teacher's goals by September 16th.
  - PGP goals and "look for's" in the classrooms will be guided by finalized building level goals
- BLT/TBTs
- BLT: August 23-First meeting conducted
    - Topics included testing data (building and district), one plan (building and district), adult implementation, PBIS, and work to be completed in TBTs
    - Next meeting- September 20, from 3-4 p.m.
  - TBTs
    - All teams have met twice and worked on goal setting
    - All teams have established norms and role rotation
  - Goals
  - Annual grade level and building-wide goals will be finalized at the upcoming BLT meeting but will revolve around improvements in:
    - PBIS
    - Instructional strategies/rigor
    - Growth goals for students
    - Writing (cross curricular) Attendance and Enrollment:
  - Enrollment-Total 229
    - 5th Grade- 41
    - 6th Grade- 63
    - 7th Grade- 50
    - 8th Grade- 75
  - Attendance-Overall (August 17-September 13) is 94.6%
    - 5th Grade- 93.99%
    - 6th Grade- 95.76%
    - 7th Grade- 93.81%
    - 8th Grade- 94.34%
  - Science Club: 15 members (grades 5-8)
  - Student Council: Students apply next week, grade level voting (3 members per grade level) will be voted on October 3-7.
  - Band and Choir: Sign-ups and classes have started (Choir-45 students; Band-31 students)
  - Performing Arts: Informational meeting for all students interested in Elf, Jr (the play) on September 14th
  - FFA: Officers were elected last week; currently 39 members (17-7th grade; 22-8th grade)
  - Volleyball: Current stats-7th grade, 3-3 and 8th grade, 3-3
  - Cross Country: Current participation-9 students for 7th/8th grade and 7 students for 5th/6th
  - JH Basketball and Cheer sign-ups are currently taking place

Information: D. Emily Marshall, Elementary School Principal

Overall School Attendance to date: YTD Attendance- 94.5% August Attendance- 94.06%

PBIS Silver Award

- We are honored to be awarded the "Silver" designation!

- We are focusing on a common area each month and are working on following the JAYS rules in those areas. Students are awarded special tickets for these areas. The tickets are placed in a classroom can and a weekly JAYS student is drawn. They are recognized at the Friday "Hello" meeting.

School Testing Progress

- KRA and MAP completed, AimsWeb benchmarking next week. Benchmarking for intervention programs completed by Title Instructors

Community

- Cards for healthcare workers. • Getting ready for a Grandparents Day assembly

- Contact by phone or in person every parent by the end of the 2nd week of school

- Hello Meeting SEL Focus (Social Emotional Learning)

- This year RULH Elementary students are participating in restorative circles. A restorative circle is a technique that builds and restores relationships through equal opportunity sharing and listening.

- Kindergarten • Largest enrollment in last 4 years (at least)

- Smooth transitions for all stakeholders upon adding new teacher

Other Grades/Groups

- Professional Development

- Team working on PD related to Orton Gillingham

- OILA (OH Instructional Leadership Academy) Sonner, Marshall

- Training all staff on Aimsweb

Curriculum focus:

Rules, procedures, expectations for the building, bus, playground Along with Core Instruction we provide daily interventions and enrichment opportunities for all in Math and Reading.

(WIN/BJB) Classified Staff deserve special thanks for working in conditions that are some of the most challenging physically and emotionally and continue to have Blue Jay Pride in their roles.

Information: E. Kara Williams, Special Services Coordinator

DLT September Meeting

First meeting was held Tuesday. We have new members on the team!

Safety Grant We were awarded the Safety Grant that we applied for last year!

IEP/504 Breakdown of IEP's 154 Total IEP's (Does not include 3 @CEC-N) Grade Level E.S. 45 M.S. 61 H.S. 48

SMS 5 (St. Michaels' School) CTC 12 (Career Technical Center) CEC-N 3 (Clermont Educational Center-North)

Disability Category: Autism 5 % Developmental Delayed 2 % Emotional Disturbance 3 % Multiple Disabilities 4 % Intellectual Disabilities 9 % Other Health Impairments 28 % Specific Learning Disabilities 34 % Speech/ Language Impairment 14 %

Traumatic Brain Injury 1 %

504's 36 IEP Move in's: 14

Special Olympics, Brown County Sports Day! This Sunday is the first event of the Brown County Special Olympics, which will be held at the Mt Orab Sports Complex!

Information: F. Greg Barlow, District Curriculum Coordinator

- The PBIS (Positive Behavioral Interventions and Supports) Leadership Team at Ripley High School continues to closely monitor the process of implementation. They meet once per month to ensure that the staff are being supported, and to create documentation to review at the various TBT (Teacher Based Teams) meetings. The goal of providing for the needs of the students, and earning a Bronze Award from ODE continues to drive the work.

- The current math program used in Ripley Elementary School is entitled "Go Math!", and has been in use for several years. While the program has had its share of successes, the publisher, Houghton Mifflin Harcourt, will no longer be supporting the materials after this school year. With that thought in mind, the building has begun the process of selecting a new building wide program. Two of our county districts devoted a large sum of time and money in evaluating the systems currently on the market. Two, in particular, have been receiving positive reviews from not only neighboring districts, but from multiple districts in SW Ohio. At this point, I have formed an evaluation team consisting of teachers from various grade levels. We have Amy Cable, Jennifer Scott, and Kristi Spradling. As the year progresses, I will keep the BOE members aware of our work.

- Mrs. Tammy Campbell and I are working together to begin having an annual fourthgrade science fair. The event will be done on a voluntary basis, but the projects will have to adhere to a clearly defined process. Even though the building competition is not scheduled until the middle of January, Mrs. Campbell and I are going to begin working with the students during the middle of October. The goal is to prepare our students for the Brown County Science Fair competition that takes place in the later part of February.

#### 4. Financial Reports & Resolutions

Action: A. Minutes

Recommended Action: (Resol. 09.15.670) To approve the minutes from the August 18, 2022 regular meeting as presented.

Action: B. Financial Report

Recommended Action: (Resol. 09.15.671) To approve the Financial reports as presented for the month ending August 31, 2022.

Action: C. Budgetary Additions and Modifications

Recommended Action: (Resol. 09.15.672) To approve the budgetary appropriation modifications as presented by the Treasurer.

Action: D. Final Amended Certificate of Estimated Resources

Recommended Action: (Resol. 09.15.673) To approve the Final Amended Certificate of Estimated Resources for the 2022-2023 school year as presented.

Action: E. Final Appropriation Resolution

Recommended Action: (Resol. 09.15.674) To approve the Final 2022-2023 Appropriation Resolution as presented.

Action: F. Approve Unaudited Cash Basis Report FY22

Recommended Action: (Resol. 09.15.675) To approve the Unaudited Basic Financial Statements for RULH Local School District for the fiscal year ended June 30, 2022 which have been compiled and submitted to Local Government Services per ORC 117.38

Action: G. Bus Bid

Recommended Action: (Resol. 09.15.676) To approve the participation with the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of 3- 78-84 passenger conventional school bus chassis and bodies.

Action: H. Motion and Second

Recommended Action:(Resol. 09.15.677) Mr. Cluxton moved and Mr. Wilson seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Mr. Cluxton- Yea  
Mrs. Huff- Yea  
Mrs. Stauffer- Yea  
Mr. Wilson- Yea

#### 5. Facilities and Transportation

Action: A. Motion and Second

None to report.

#### 6. Education/Curriculum/Instruction

Action: A. Consultant contract for St. Michael School

Recommended Action: (Resol. 09.15.678) Approve the Consultant Contract with Patty Dengler to provide Title Tutoring to students at St. Michael's School at a total cost not to exceed \$27,385.98

Action: B. Motion and Second

Recommended Action: (Resol. 09.15.679) Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented.

Mr. Cluxton- Yea  
Mrs. Huff- Yea  
Mrs. Stauffer- Yea  
Mr. Wilson- Yea

#### 7. Personnel - Certified Staff

Action: A. Patricia Skaggs - Resignation for the purpose of retirement

Recommended Action: (Resol. 09.15.680) Approve the resignation for the purpose of retirement from Patricia Skaggs as presented.

Action: B. Motion and Second

Recommended Action: (Resol. 09.15.681) Mrs. Huff moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the Personnel - Certified Staff resolutions as presented.

Mr. Cluxton- Yea  
Mrs. Huff- Yea  
Mrs. Stauffer- Yea  
Mr. Wilson- Yea

#### 8. Personnel - Non-Athletic Supplementals

Action: A. Amanda McFarland - Student Council resignation

Recommended Action: (Resol. 09.15.682) Accept the resignation from Amanda McFarland as Student Council Advisor effective immediately.

Action: B. Justin Birchfield - Student Council

Recommended Action: (Resol. 09.15.683) Approve the employment of Justin Birchfield as Student Council Advisor for the 2022-23 school year.

Action: C. Motion and Second

Recommended Action: (Resol. 09.15.684) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Personnel - Non-athletic resolutions as presented.

Mr. Cluxton- Yea  
Mrs. Huff- Yea  
Mrs. Stauffer- Yea  
Mr. Wilson- Yea

#### 9. Personnel - Classified Staff

Action: A. Employment of Michelle Benjamin as a Paraprofessional

Recommended Action: (Resol. 09.15.685) Approve the employment of Michelle Benjamin as a Paraprofessional and issue a 1 year contract at Step 0 for the 2022-23 school year pending background checks and personnel documentation.

Action: B. Employment of Jacob Carpenter as a Bus Driver

Recommended Action: (Resol. 09.15.686) Approve the employment of Jacob Carpenter as a Bus Driver and issue a 1 year contract at Step 7 for the 2022-23 school year pending licensure and personnel documentation.

Action: C. Kelly Davis-Drees - resignation

Recommended Action: (Resol. 09.15.687) Accept the resignation from Kelly Davis-Drees as a Paraprofessional effective September 30, 2022

Action: D. Motion and Second

Recommended Action: (Resol. 09.15.688) Mr. Cluxton moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the Personnel - Classified Staff resolutions as presented. -

Mr. Cluxton- Yea  
Mrs. Huff- Yea

Mrs. Stauffer- Yea  
Mr. Wilson- Yea

10. Personnel-Athletic Supplemental contracts

Action: A. Athletic supplemental contracts for 2022-23

Recommended Action: (Resol. 09.15.689) Approve the following athletic supplemental contracts for the 2022-23 school year as listed (pending background checks and documentation):

Baseball- Cary Gray- 1 year supplemental  
Assistant Baseball- Josh Tucker- 1 Year pupil activity  
Bowling- Boys- Richard Applegate - 1 Year pupil activity  
Bowling- Girls- James Castle- 1 Year pupil activity

Action: B. Motion and Second

Recommended Action: (Resol. 09.15.690) Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Personnel - athletic supplemental resolutions as presented.

Mr. Cluxton- Yea  
Mrs. Huff- Yea  
Mrs. Stauffer- Yea  
Mr. Wilson- Yea

11. Personnel - Substitutes

Action: A. Robin Fryman - Substitute for Cafeteria

Recommended Action: (Resol. 09.15.691) Approve the addition of Robin Fryman to the Classified substitute list as a sub for the cafeteria on an as needed basis for the 2022-23 school year pending background checks and personnel documentation.

Action: B. Judy Day - Substitute for cafeteria

Recommended Action: (Resol. 09.15.692) Approve the addition of Judy Day to the Classified Substitute list as a sub for the cafeteria on an as needed basis for the 2022-23 school year pending background checks and personnel documentation.

Action: C. Katherine "Kathe" Bradford - Substitute for Cafeteria and Secretary

Recommended Action: (Resol. 09.15.693) Approve the addition of Katherine "Kathe" Bradford to the Classified Substitute list as a sub for cafeteria and secretary on an as needed basis for the 2022-23 school year pending background checks and personnel documentation.

Action: D. Steve Bradford - Substitute for Custodian

Recommended Action: (Resol. 09.15.694) Approve the addition of Steve Bradford to the Classified Substitute list as a custodian on an as needed basis for the 2022-23 school year pending background checks and personnel documentation

Action: E. Motion and Second

Recommended Action: (Resol. 09.15.695) Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the superintendent of schools to approve the Personnel - athletic volunteer resolutions as presented.

Mr. Cluxton- Yea  
Mrs. Huff- Yea  
Mrs. Stauffer- Yea  
Mr. Wilson- Yea

12. Administrative/Advisory

Action: A. Motion and Second

None to report.

13. Old Business

14. New Business

Information: A. OSBA Conference - November 13-15, 2022

Discussion: B. OHSAA Southeast District- Discussed moving from OHSAA Southeast to Southwest district for sports next school year. Board agrees that this would be beneficial to the teams and the school district.

Information: C. SHAC passes- Handed out SHAC passes to the board members.

15. Correspondence

16. Adjourn

Action: A. Adjourn

Recommended Action: (Resol. 09.15.696) Mr. Cluxton moved and Mrs. Huff seconded to adjourn the meeting.

Mr. Cluxton- Yea  
Mrs. Huff- Yea  
Mrs. Stauffer- Yea  
Mr. Wilson- Yea