



Wednesday,
June 16,
2021
Regular
Meeting

RIPLEY UNION LEWIS
HUNTINGTON LOCAL
SCHOOL DISTRICT BOARD
MEETING

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1. Welcome/Opening

Subject	A. Roll Call
Meeting	Jun 16, 2021 - Regular Meeting
Category	1. Welcome/Opening
Access	Public
Type	Procedural
<u>Yea</u> _____	Mr. Cluxton
<u>Yea</u> _____	Mrs. Huff
<u>Yea</u> _____	Mr. Oberschlake
<u>Yea- arrived at 7:09pm</u> _____	Mrs. Stauffer
<u>Yea</u> _____	Mr. Wilson

Subject **B. Pledge of Allegiance**

Meeting Jun 16, 2021 - Regular Meeting
Category 1. Welcome/Opening
Access Public
Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

2. Public Comments/Visitors

Subject A. Public Comments
Meeting Jun 16, 2021 - Regular Meeting
Category 2. Public Comments/Visitors

Kelly Saelens spoke regarding her position change.

3. Administrative Report

Subject A. James Wilkins, Superintendent Monthly Update
Meeting Jun 16, 2021 - Regular Meeting
Category 3. Administrative Report
Access Public
Type Information, Report

Superintendent's Report – Jamie Wilkins

Vision, Continuous Improvement and Focus of District Work

- **Recognition of retiree: Mrs. Mary Caudill (Bus Driver).**
- **Recognition of retiree: Mrs. Patty Dengler (Intervention).**
- **I plan to recommend the following teachers for board approval tonight:**
 - ✓ **Samantha "Sam" Whitenack – Elementary Intervention Specialist**
 - ✓ **Ashley Tharp – Elementary First Grade Teacher**
 - ✓ **Travis Woodard – Elementary Music Teacher**
 - ✓ **Madison "Sunnie" Lehr – Middle School Language Arts (8th Grade)**
 - ✓ **Tiffanie Garry – Middle School Intervention Specialist**
 - ✓ **MacKenzie "Kenzie" York – High School Music**
- **I plan to recommend the following bus drivers for board approval tonight:**
 - ✓ **Glenn Sutton**

- ✓ **Barry Oberschlake**
- ✓ **Jimmie Campbell**
- ✓ **Karen Campbell**

Communication and Collaboration

- **All students district wide will receive free breakfast and lunch for the 21-22 school year.**
- **I am in the process of scheduling speaking engagements at local civic organizations for fall of 2021.** I plan to speak about the great happenings in the RULH School District.

Policies, Governance, and Compliance

- **I attended the Brown County Superintendents meeting on Friday, June 11th.**
- **I attended the SHAC Board Meeting on Monday, June 7th.** Ticket price changes were approved for next school year.
- **I met with the principals and Mrs. Williams on Wednesday, June 16th, in regards to the Student, Staff, Athletic and Coaches Handbooks for the 2021-2022 school year.** I will email the various handbooks (with proposed changes and additions) to the board of education for your review. I am recommending the handbooks for board approval at the July 7th Board of Education meeting.

Instruction

- **Staffing for the 2021-2022 school year is primarily completed (barring any departures from this point forward).** We currently have vacancies posted for the MCJROTC instructors and one Intervention Teacher at RULH Middle School.
- **A committee of teachers and administrators is being formed to look at “High Quality Student Data” in the new OTES 2.0 (teacher evaluation system).**

Resources

- **PrimaryPlus has begun construction of the dental center.** The construction has went smoothly thus far.
- **Mr. Zurbuch has contacted other companies in regards to replacing the high school track.** Hopefully, he will have a couple of estimates available for our July meeting.

Respectfully submitted June 16th, 2021 Jamie Wilkins

Subject	B. Kacy Massie, Food Service Director
Meeting	Jun 16, 2021 - Regular Meeting
Category	3. Administrative Report
Access	Public
Type	Information

Mrs. Massie gave her food service report for the year end.

4. Financial Reports & Resolutions

Subject	A. Financial Report
Meeting	Jun 16, 2021 - Regular Meeting
Category	4. Financial Reports & Resolutions
Access	Public

Type Action

Recommended Action Resolution (06.16.190) To approve the financial reports as presented for the month ending May 31, 2021.

Subject B. Budgetary Additions and Modifications

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.191) To approve the budgetary appropriation modifications as presented by the Treasurer.

Subject C. Contract for Bus Maintenance

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.192) To approve the attached bus maintenance contract for June 2021- June 2024.

Subject D. Hamilton Clermont Coop Annual Service Agreement FY22

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.193) To approve the annual agreement for services provided by HCC between July 1, 2021 and June 30, 2022 for the amount of \$24,654.05.

Subject E. Final 2020-2021 Amended Certificate of Estimated Resources

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.194) To approve the Final Amended Certificate of Estimated Resources for the 2020-2021 fiscal year as presented with ability to create minor changes and authorize its submission to the Budget Commission. Final figures are contingent upon receiving the submitted PCR's. Final Certificate will be run 6/28/2021. Will present this report at the July board meeting.

Subject F. Final 2020-2021 Appropriation Resolution

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.195) To approve the Final Fiscal Year-end 2020-2021 Appropriation Resolution as presented and authorize minor changes if needed for month end and authorization to file with County Auditor.

Subject G. Temporary Certification of balances - 2021-2022

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.196) To approve the proposed temporary Fiscal Year 21-22 certification of balances to be filed with the County Auditor.

Subject H. Temporary Appropriation Resolution - 2021-2022

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.197) To approve the Temporary Fiscal Year 2021-2022 Appropriations as presented.

Attached is the proposed Temporary Appropriation Resolutions measure for the 2021-2022 Fiscal Year beginning July 1, 2021.

Final revisions will be made to the funds once we have a better idea what our final State Foundation Funding report is going to look like, once all activity budgets have been prepared by the advisors/coaches, and after new federal program funding has been allocated for FY22.

Subject I. Continued In-Person Learning Plan

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.198) To approve the attached in-person learning plan for fall of 2021.

Subject J. Setting Estimate vs. Actual variances to zero (Set Bal)

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.199) Authorize the Treasurer to set estimates to actuals in the accounting software for FY21.

Subject K. Motion and Second

Meeting Jun 16, 2021 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Resolution (06.16.200) Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Yea Mr. Cluxton
Yea Mrs. Huff
Yea Mr. Oberschlake
Yea Mrs. Stauffer
Yea Mr. Wilson

5. Facilities and Transportation

Subject A. Motion and Second

Meeting Jun 16, 2021 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Type No Action

6. Education/Curriculum/Instruction

Subject A. Motion and Second

Meeting Jun 16, 2021 - Regular Meeting

Category 6. Education/Curriculum/Instruction

Access Public

Type No Action

7. Personnel - Administrative Staff

Subject A. Revise Salary for Kacy Massie

Meeting Jun 16, 2021 - Regular Meeting

Category 7. Personnel - Administrative Staff

Access Public

Type Action

Recommended Action Resolution (06.16.201) Revise the 2 year contract at Step 1 issued to Kacy Massie at the April 28, 2021 board meeting. Said contract should be revised to a 2 year contract at a salary of \$30,000 for year 1 (2021-22 school year) and \$32, 000 for year 2 (2022-23 school year).

The change to the salary is due to the absence of a salary schedule for Food Service Director. Therefore, the 2 year administrative contract at a salary of Step 1 that was approved at the April 28, 2021 board meeting should have been a 2 year contract at \$30,000 for year 1 and \$32,000 for year 2.

Subject B. Contract for Curriculum Director Consultant

Meeting Jun 16, 2021 - Regular Meeting

Category 7. Personnel - Administrative Staff

Access Public

Type Action

Recommended Action Resolution (06.16.202) To approve the attached consultant contract for Curriculum Coach from July 1, 2021- July 31,2021.

Subject C. Motion and Second

Meeting Jun 16, 2021 - Regular Meeting

Category 7. Personnel - Administrative Staff

Access Public

Type Action

Recommended Action Resolution (06.16.203) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Personnel - Administrative Staff resolutions as presented.

Yea Mr. Cluxton

Yea Mrs. Huff

Yea Mr. Oberschlake

Yea Mrs. Stauffer

Yea Mr. Wilson

8. Personnel - Certified Staff

Subject **A. Resignation from Whitney Lovejoy**

Meeting Jun 16, 2021 - Regular Meeting

Category 8. Personnel - Certified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.204)_Accept the resignation from Whitney Lovejoy, 8th grade Language Arts Teacher, as presented

Subject **B. Resignation for the purpose of retirement from Patty Dengler**

Meeting Jun 16, 2021 - Regular Meeting

Category 8. Personnel - Certified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.205)_Accept the resignation from Patty Dengler for the purpose of retirement as an Intervention Specialist as presented.

Subject **C. Resignation from Tim Brown**

Meeting Jun 16, 2021 - Regular Meeting

Category 8. Personnel - Certified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.206)_Accept the resignation from Tim Brown, Music Teacher, as presented

Subject **D. Ashley Tharp - 1st grade Teacher**

Meeting Jun 16, 2021 - Regular Meeting

Category 8. Personnel - Certified Staff

Access Public

Recommended Action Resolution (06.16.207)_Approve the employment of Ashley Tharp as 1st grade Teacher and issue a 1 year contract at BA 150 Step 0 for the 2021-22 school year pending licensure/certification and documentation.

Subject E. MacKenzie York - HS Music Teacher

Meeting Jun 16, 2021 - Regular Meeting

Category 8. Personnel - Certified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.208)_Approve the employment of MacKenzie York as HS Music Teacher and issue a 1 year contract at BA Step 0 for the 2021-22 school year pending licensure/certification and documentation.

Subject F. Travis Woodard - ES Music Teacher

Meeting Jun 16, 2021 - Regular Meeting

Category 8. Personnel - Certified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.209)_Approve the employment of Travis Woodard as ES Music Teacher and issue a 1 year contract at BA 150 Step 0 for the 2021-22 school year pending licensure/certification and documentation.

Subject G. Samantha Whitenack - ES Intervention Specialist-Cross Categorical

Meeting Jun 16, 2021 - Regular Meeting

Category 8. Personnel - Certified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.210)_Approve the employment of Samantha Whitenack as ES Cross Categorical Intervention Specialist Teacher and issue a 1 year contract at BA 150 Step 3 in accordance with Article V of the RULHEA agreement for the 2021-22 school year pending licensure/certification and documentation.

Subject H. Madison "Sunnie" Lehr - 8th grade Language Arts Teacher

Meeting Jun 16, 2021 - Regular Meeting
Category 8. Personnel - Certified Staff
Access Public
Recommended Action Resolution (06.16.211)_Approve the employment of Madison "Sunny" Lehr as 8th grade Language Arts Teacher and issue a 1 year contract at BA Step 4 in accordance with Article V of the RULHEA agreement for the 2021-22 school year pending licensure/certification and documentation.

Subject I. Tiffanie Garry - Middle School Intervention Specialist Teacher

Meeting Jun 16, 2021 - Regular Meeting
Category 8. Personnel - Certified Staff
Access Public
Type Action
Recommended Action Resolution (06.16.212)_Approve the employment of Tiffanie Garry as Middle School Intervention Specialist Teacher and issue a 1 year contract at BA 150 Step 1 for the 2021-22 school year pending licensure/certification and documentation.

Subject J. Motion and Second

Meeting Jun 16, 2021 - Regular Meeting
Category 8. Personnel - Certified Staff
Access Public
Type Action
Recommended Action Resolution (06.16.213) Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Personnel - Certified Staff resolutions as presented.

Yea Mr. Cluxton
Yea Mrs. Huff
Yea Mr. Oberschlake
Yea Mrs. Stauffer
Yea Mr. Wilson

9. Personnel - Non athletic Supplementals

Subject **A. Academic/Fine Arts Supplementals - 2021-2022**

Meeting Jun 16, 2021 - Regular Meeting

Category 9. Personnel - Non athletic Supplementals

Access Public

Type Action

Recommended Action Resolution (06.16.214) Approve and award the Academic/Fine Art Supplemental Contracts per supplemental salary schedule for the 2021-22 school year as listed below:

2021-22 Supplemental Positions

Job #	First Name	Last Name	Supplemental Position	Salary (per agreement)
2022-084	Madison "Sunnie"	Lehr	Power of the Pen - 7th grade	Category X
2022-085	Madison "Sunnie"	Lehr	Power of the Pen - 8th grade	Category X

* denotes that the supplemental will be split

Subject **B. Motion and Second**

Meeting Jun 16, 2021 - Regular Meeting

Category 9. Personnel - Non athletic Supplementals

Access Public

Type Action

Recommended Action Resolution (06.16.215) Mr. Cluxton moved and Mrs. Stauffer seconded upon the recommendation of the superintendent of schools to approve the Personnel - Non-athletic Supplemental resolutions as presented.

Yea Mr. Cluxton
Yea Mrs. Huff
Yea Mr. Oberschlake
Yea Mrs. Stauffer
Yea Mr. Wilson

10. Personnel -Classified Staff

Subject **A. Glenn Sutton, Jr. - Bus driver**

Meeting Jun 16, 2021 - Regular Meeting

Category 10. Personnel -Classified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.216) Approve the employment of Glenn Sutton Jr. as a Bus driver and issue a 1 year limited contract for the 2021-22 school year at a salary of Step 8 pending documentation and licensure.

Subject **B. Barry Oberschlake - Bus driver**

Meeting Jun 16, 2021 - Regular Meeting

Category 10. Personnel -Classified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.217) Approve the employment of Barry Oberschlake as a Bus driver and issue a 1 year limited contract for the 2021-22 school year at a salary of Step 8 pending documentation and licensure.

Subject **C. Jimmie Campbell - Bus driver**

Meeting Jun 16, 2021 - Regular Meeting

Category 10. Personnel -Classified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.218) Approve the employment of Jimmie Campbell as a Bus driver and issue a 1 year limited contract for the 2021-22 school year at a salary of Step 8 pending documentation and licensure.

Subject **D. Karen Campbell - Bus driver**

Meeting Jun 16, 2021 - Regular Meeting

Category 10. Personnel -Classified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.219) Approve the employment of Karen Campbell as a Bus driver and issue a 1 year limited contract for the 2021-22 school year at a salary of Step 8 pending documentation and licensure.

Subject E. Motion and Second

Meeting Jun 16, 2021 - Regular Meeting

Category 10. Personnel -Classified Staff

Access Public

Type Action

Recommended Action Resolution (06.16.220) Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Personnel - Classified resolutions as presented.

Yea Mr. Cluxton

Yea Mrs. Huff

Obstain on Barry Obershlake Mr. Oberschlake

Yea Mrs. Stauffer

Yea Mr. Wilson

11. Personnel - Athletic Supplementals

Subject A. Todd Cluxton as 8th grade Boys Basketball Coach

Meeting Jun 16, 2021 - Regular Meeting

Category 11. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action Resolution (06.16.221) Approve Todd Cluxton as 8th grade Boys Basketball coach and issue a 1 year pupil activity contract for the 2021-22 school year pending documentation and licensure.

Subject **B. Austin Fulton as Freshman Boys Basketball Coach**

Meeting Jun 16, 2021 - Regular Meeting

Category 11. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action Resolution (06.16.222) Approve Austin Fulton as Freshman Boys Basketball coach and issue a 1 year pupil activity contract for the 2021-22 school year pending documentation and licensure.

Subject **C. Motion and Second**

Meeting Jun 16, 2021 - Regular Meeting

Category 11. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action Resolution (06.16.223) Mrs. Huff moved and Mrs. Stauffer seconded upon the recommendation of the superintendent of schools to approve the Personnel - Athletic Supplemental resolutions as presented.

Yea on B. Obstain on A- Todd Cluxton Mr. Cluxton

Yea Mrs. Huff

Yea Mr. Oberschlake

Yea Mrs. Stauffer

Yea Mr. Wilson

12. Personnel - Certified and Classified Substitutes

Subject **A. Certified and Classified Substitutes for 2021-22 school year**

Meeting Jun 16, 2021 - Regular Meeting

Category 12. Personnel - Certified and Classified Substitutes

Access Public

Type Action

Recommended Action Resolution (06.16.224) Approve the attached list of Certified and Classified substitutes for the 2021-22 school year to be used in the district on an as needed basis contingent upon receipt of necessary documentation and licensure.

Subject **B. Motion and Second**

Meeting Jun 16, 2021 - Regular Meeting

Category 12. Personnel - Certified and Classified Substitutes

Access Public

Type Action

Recommended Action Resolution (06.16.225) Mrs. Huff moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the Personnel - Certified and Classified Substitute resolutions as presented.

Yea Mr. Cluxton
Yea Mrs. Huff
Yea Mr. Oberschlake
Yea Mrs. Stauffer
Yea Mr. Wilson

13. Administrative/Advisory

Subject **A. Food Service - Meal Components**

Meeting Jun 16, 2021 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action Resolution (06.16.226) Approve NSLP Breakfast and Lunch Meal Components for RULH School District for the 2021- 2022 school year as set forth by the NSLP which will be posted at a later date.

Subject **B. Food Service - Smart Snacks**

Meeting Jun 16, 2021 - Regular Meeting

Category 13. Administrative/Advisory

Access Public

Type Action

Recommended Action Resolution (06.16.227) Approve NSLP Nutritional Standards of a la carte food and beverage and Smart Snacks sold in RULH School District for 2021-22 school year as set forth by the NSLP

which will be posted at a later date.

Subject	C. Food Service - Professional Development
Meeting	Jun 16, 2021 - Regular Meeting
Category	13. Administrative/Advisory
Access	Public
Type	Action
Recommended Action	Resolution (06.16.228) Approve Requirements for School Nutrition Professionals for 2021-22 set forth by NSLP.

Professional development requirements for school nutrition professionals for 2021-22 school year:

- a. At least 8 hours of food safety training is required either not more than five years prior to their starting date or completed 30 days of the employee's start date
- b. Directors: at least 12 hours of annual continuing education. This in addition to the food safety training.
- c. Managers: 10 hours of annual continuing education. This in addition to the food safety training.
- d. All other staff: at least 6 hours of annual continuing education
- e. Part-Time Staff: Each year 4 hours of annual continuing education, regardless of the number of hours worked (<20 hours week). This would include cashiers and subs.

Food Handlers Website will be used to meet professional development requirements. The program tracks the hours and training categories to meet the professional standards of USDA/ODE.

Subject	D. MOU with RULHEA regarding unused personal days
Meeting	Jun 16, 2021 - Regular Meeting
Category	13. Administrative/Advisory
Access	Public
Type	Action
Recommended Action	Resolution (06.16.229) Approve the Memorandum of Understanding with RULHEA regarding payment of unused personal days from July 1, 2020 through June 30, 2023. Please see attached MOU and form .

Subject	E. Motion and Second
Meeting	Jun 16, 2021 - Regular Meeting
Category	13. Administrative/Advisory
Access	Public

Type Action

Recommended Action Resolution (06.16.230) Mr. Cluxton moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above Administrative/Advisory resolutions as presented.

Yea Mr. Cluxton
Yea Mrs. Huff
Yea Mr. Oberschlake
Yea Mrs. Stauffer
Yea Mr. Wilson

14. Executive Session

Subject **A. Motion and Second**

Meeting Jun 16, 2021 - Regular Meeting

Category 14. Executive Session

Type Action

Resolution (06.16.231) Mr. Cluxton moved and Mr. Wilson seconds the motion to enter into Executive Session at 7:34 PM for the purpose of:

(G-1) To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. Employment;

(G-3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

(G-5) Matters required to be kept confidential by federal law or regulations.

Roll Call Vote:

Yea Mr. Cluxton
Yea Mrs. Huff
Yea Mr. Oberschlake
Yea Mrs. Stauffer
Yea Mr. Wilson

Resolution (06.16.232) Mr. Wilson moved and Mr. Cluxton seconds the motion to leave Executive Session and re-enter public session at 9:02 PM

Roll Call Vote:

Yea Mr. Cluxton
Yea Mrs. Huff
Yea Mr. Oberschlake
Yea Mrs. Stauffer
Yea Mr. Wilson

15. Old Business

Subject **A. Rescheduled July Board meeting to July 7**

Meeting Jun 16, 2021 - Regular Meeting

Category 15. Old Business

Access Public

Type Information

Resolution (06.16.233) Rescheduled July 21 board meeting to July 7 will be held at the Aberdeen Middle School due to construction (HVAC) at the High School

16. New Business

17. Correspondence

18. Adjourn

Subject **A. Adjourn**

Meeting Jun 16, 2021 - Regular Meeting

Category 18. Adjourn

Access Public

Type Action

Recommended Action Resolution (06.16.234) Mr. Cluxton moved and Mr. Wilson seconded to adjourn the meeting.

Yea Mr. Cluxton

Yea Mrs. Huff

Yea Mr. Oberschlake

Yea Mrs. Stauffer

Yea Mr. Wilson